MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 p.m., Wednesday, December 7, 2016
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on December 7, 2016, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive December 1, 2016. **The new fiscal year publication costs are $58.60 at this time. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:
Tom Armstrong | City of Grimes
Joe Gatto | City of Des Moines
Tom Hockensmith | Polk County
Angela Connolly | Polk County
Steven Gaer | City of West Des Moines
Chris Coleman | City of Des Moines

Executive Members Absent:
Ruth Randleman | City of Carlisle

Staff Present:
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Teva Dawson | Senior Planner
Andrew Collings | Associate Planner
Tracey Deckard |Office Manager
Gunnar Olson | Communications Manager
Allison Riley | Intern

Others Present:
Clifford Leonard | Public
Jonathan Wilson | MPO General Counsel
Mike Clayton | IDOT

1. **Call to Order**
   MPO Chair Tom Hockensmith called the December 7, 2016, meeting to order at 11:34 a.m.

2. **Approval of Agenda**
   MOTION: A motion was made to approve the December 7, 2016, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.
   MOTION CARRIED

3. **Approval of Meeting Minutes**
   MOTION: A motion was made to approve the November 9, 2016 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.
   MOTION CARRIED

4. **Approval of Financial Statements**
   MOTION: A motion was made to approve the November 9, 2016 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.
   MOTION CARRIED

5. **Public Comment: Amendments to the FFY 2017-2020 Transportation Improvement Program**
   None.

6. **Federal Fiscal Year 2017-2020 Transportation Improvement Program Amendment Request**
   Staff presented. Discussion ensued.
   MOTION: A motion was made to approve the revisions to the FY 2017-2020 TIP requested by the City of Altoona and the City of Des Moines.
   MOTION CARRIED

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7. **Federal and State Legislative Agendas**

Staff presented. Discussion ensued.

MOTION: A motion was made to approve the legislative agenda.

MOTION CARRIED

8. **TAP-Flex Funding Recommendation**

Staff presented. Discussion ensued.

MOTION: A motion was made to approve the subcommittee's recommendation regarding the return of TAP-Flex funding to the Surface Transportation Block Grant Program.

MOTION CARRIED

9. **Federal Fiscal Year 2021 Surface Transportation Block Grant Program Applications**

Staff presented. Report and discussion only.

10. **Best Practice Series- Sharrows**

Item tabled until next meeting.

11. **Vehicle Miles Traveled Performance Data**

Staff presented. Report and discussion only.

12. **Budget Update**

Staff presented. Report and discussion only.

13. **Upcoming Events**

Staff presented. Report and discussion only.

14. **Other Non-Action Items**

Executive Director, Todd Ashby discussed some news articles about the MPO that recently appeared in the Business Record and the Des Moines Register.

Steve Gaer provided and update on the status of the Veterans Parkway meetings.

15. **Adjournment**

Hearing no objection to the contrary, Chair Tom Hockensmith adjourned the meeting at 12:16 p.m.

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