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**NOTICE OF MEETING**

**Des Moines Area Metropolitan Planning Organization (MPO)  
Executive Committee**

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**11:30 a.m., Wednesday, January 9, 2013  
Des Moines Area MPO - Mead Conference Room**

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**AMENDED AGENDA**

*The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.*

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes.....Page 3**
  - Approve the November 7, 2012 meeting minutes.
4. **REPORT and VOTE: MPO Planning Area Boundary Amendment.....Page 7**
  - Report on proposed amendments to the MPO’s Planning Area Boundary; consider approval.
5. **REPORT and VOTE: Federal Fiscal Years 2013-2016 Transportation Improvement Program Amendment Request.....Page 9**
  - Report on the requests from the Iowa Department of Transportation and Polk County Conservation Board to amend projects in the *Federal Fiscal Years 2013-2016 Transportation Improvement Program*; consider approval.
6. **REPORT and VOTE: The City of Bondurant Request to Advance Federal Fiscal Year 2016 Transportation Alternative Program Funds.....Page 12**
  - Report on a *Federal Fiscal Years 2013-2016 Transportation Improvement Program* modification request from the City of Bondurant to advance funding for the Chichaqua Valley Trail project; consider approval.
7. **REPORT and VOTE: Federal Fiscal Year 2016 Small Member Surface Transportation Program Award.....Page 14**
  - Report on the Small Member Surface Transportation Program funding requests; consider approval.
8. **REPORT and VOTE: Unallocated Federal Fiscal Year 2013 Surface Transportation Program Funds.....Page 16**
  - Report on additional unallocated Federal Fiscal Year 2013 Surface Transportation Program funds; consider approval.
9. **REPORT and OPTIONAL VOTE: Union Pacific Projects in Des Moines..... Page 19**
  - Report on the Union Pacific Railroad’s plans to expand their rail yard in Des Moines and potential MPO support for the project.
10. **REPORT and OPTIONAL VOTE: SUDAS Representative ..... Page 21**
  - Report on re-appointing Duane Wittstock, City of West Des Moines, as the MPO’s representative to the Statewide Urban Design and Specifications Board of Directors.
11. **REPORT and OPTIONAL VOTE: Federal Highway Administration Weather Vulnerability Adaptation Options Analysis ..... Page 22**
  - Update on the MPO’s application for a Federal Highway Administration grant to conduct an adaptation options analysis of selected areas within the MPO boundary prone to flooding
12. **REPORT: Transloading Facility Project Update ..... Page 23**
  - Report on the progress of bringing a transloading facility to the Des Moines Region.

# Agenda Report

MPO Executive Committee

13. **REPORT: US 65/Iowa 5 Interstate Designation Update**.....Page 24
  - Update on efforts to re-designate the US 65/Iowa 5 corridor to an interstate.
14. **REPORT: *Horizon Year 2035 Metropolitan Transportation Plan Amendment***.....Page 25
  - Report on the Federal Highway Administration’s request to amend the *Horizon Year 2035 Metropolitan Transportation Plan* to include the updates to the Planning Area Boundary.
15. **REPORT: Chicago to Omaha Passenger Rail Update** .....Page 26
  - Report and update on the Chicago to Omaha Passenger Rail initiative.
16. **REPORT: Southwest Connector Facility Classification** .....Page 27
  - Discussion regarding the type of facility the Southwest Connector southwest of Iowa 5 should be to enhance the regional transportation system.
17. **REPORT: Federal Fiscal Year 2017 Surface Transportation Program Projects** .....Page 28
  - Update on the projects applying for Federal Fiscal year 2017 Surface Transportation Program funds.
18. **REPORT: Priority Project Solicitation Process**.....Page 31
  - Report regarding the process to identify priority projects for the Greater Des Moines Partnership’s annual trip to Washington, D.C.
19. **REPORT: MAP-21 Funding and Transportation Alternative Program Funding Update**.....Page 32
  - Update on potential funding changes stemming from MAP-21 and the Iowa Department of Transportation proposal for the Transportation Alternatives Program.
20. **REPORT: *The Tomorrow Plan Update***.....Page 33
  - Update on the Tomorrow Plan development
21. **REPORT: Smart Growth America Technical Assistance**.....Page 35
  - Report on the MPO’s award of technical assistance from Smart Growth America
22. **REPORT: Executive Director Annual Review**.....Page 37
  - Report on the Fiscal Year 2013 MPO Executive Director Annual Review
23. **Other Non-Action Items of Interest to the Committee**
24. **VOTE: Approval of the January 17, 2013, MPO Agenda**
25. **Next Meeting Date**
  - 11:30 a.m., Wednesday, February 13, 2013, Des Moines Area MPO Office.
26. **Adjournment**

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization (MPO)

Executive Committee

11:30 a.m., Wednesday, November 7, 2012

Des Moines Area MPO Meeting Room

Des Moines, Iowa

**Amended Agenda**

The MPO Executive Committee held a meeting at 11:30 a.m., on November 7, 2012, in the MPO Meeting Room. Before the meeting, the MPO staff sent agenda packets to the MPO Executive Committee's representatives and posted the agenda at the MPO office at 3:36 p.m., on November 1, 2012. The fiscal year-to-date publication cost of meeting minutes for the MPO: \$229.77. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.

**Members Present:**

Tom Hockensmith, Polk County  
Angela Connolly, Polk County  
Robert Mahaffey, City of Des Moines  
Tom Armstrong, City of Grimes  
Ted Ohmart, City of West Des Moines

**Members Absent:**

**Chris Coleman, City of Des Moines**  
Paula Dierenfeld, City of Johnston

**Others Present:**

Mike Clayton, Iowa Department of Transportation\*

**Staff Present:**

Todd Ashby, Executive Director  
Jonathan Wilson, MPO General Counsel  
Stephanie Muller, Executive Administrator  
Dylan Mullenix, Principal Transportation Planner  
Luke Parris, Senior Transportation Planner  
Zach Young, Associate Transportation Planner  
Bethany Wilcoxon, Senior Transportation Planner  
Jennifer Roberts, Intern Transportation Planner

\* Non-voting Representative

**1. Call to Order**

MPO Vice-Chair Hockensmith called the November 7, 2012, meeting to order at 11:33 a.m.

**2. Approval of Agenda**

MOTION: A motion was made to approve the November 7, 2012, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED UNANIMOUSLY

**3. Approval of Meeting Minutes**

MOTION: A motion was made to approve the October 10, 2012, Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED UNANIMOUSLY

**4. DART Federal Funding Transfer Request**

MOTION: A motion was made to approve DART's request to transfer federal funding from FHWA to FTA.

MOTION CARRIED UNANIMOUSLY

**5. Polk County Request for Surface Transportation Program Funding.**

MOTION: A motion was made to approve the request from Polk County for additional Surface Transportation Program funds for the Southwest Connector.

MOTION CARRIED UNANIMOUSLY

**6. Union Pacific Projects in Des Moines**

MOTION: A motion was made to approve the Union Pacific Railroad's plans to expand their rail yard in Des Moines and potential MPO support for the project.

MOTION CARRIED UNANIMOUSLY

CORRECTED MOTION:

MOTION: A motion was made to approve deferring the motion until the next meeting.

MOTION CARRIED UNANIMOUSLY

**7. Priority Project Solicitation Process**

MPO staff presented; discussion only on item 7.

**8. Travel Time Equipment and Software**

MPO staff presented; discussion only on item 8.

**9. TIGER Grant Project Priorities**

MPO staff presented; discussion only on item 9.

**10. Update Small Member Surface Transportation Program Award Process**

MPO staff presented; discussion only on item 10.

- 11. MAP-21 Funding Update**  
MPO staff presented; discussion only on item 11.
- 12. US 65/Iowa 5 Interstate Designation Update**  
MPO staff presented; discussion only on item 12.
- 13. The Tomorrow Plan Update**  
MPO staff presented; discussion only on item 13.
- 14. Combat Hunger Initiative**  
MPO staff presented; discussion only on item 14.
- 15. Other Non-Action Items of Interest to the Committee**
- 16. Approval of the December 20, 2012, MPO Agenda**
- 17. Next Meeting Date**  
11:30 a.m., Wednesday, December 12, 2012; in the MPO Mead Conference Room.
- 18. Adjournment**  
Vice Chair Hockensmith adjourned the meeting at 12:17 p.m.