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**NOTICE OF MEETING**

**Des Moines Area Metropolitan Planning Organization (MPO)  
Executive Committee**

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**11:30 a.m., Friday, May 18, 2012**

**Des Moines Area MPO - Mead Conference Room**

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**AMENDED AGENDA**

*The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.*

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes** ..... Page 3
  - Approve the April 11, 2012, meeting minutes;
  - Approve the May 3, 2012, special Executive Committee meeting minutes; and,
  - Approve the May 3, 2012, Tomorrow Plan Steering Committee/MPO Executive Committee meeting minutes.
4. **REPORT and VOTE: MPO Fiscal Year 2011 Audit** ..... Page 11
  - Report on the completed *Fiscal Year 2011 Audit*; consider approval.
5. **REPORT and VOTE: MPO Executive Director Annual Review** ..... Page 12
  - Report on the Fiscal Year 2012 MPO Executive Director Annual Review; consider approval of a compensation rate adjustment.
6. **REPORT and VOTE: Fiscal Year 2013 Unified Planning Work Program and Budget** ..... Page 13
  - Review of the final *Fiscal Year 2013 Unified Planning Work Program* and Budget; consider approval.
7. **REPORT and OPTIONAL VOTE: Fiscal Year 2012 Unified Planning Work Program Budget Amendment**..... Page 14
  - Report on a proposed amendment to the *Fiscal Year 2012 Unified Planning Work Program* budget; consider approval.
8. **REPORT and VOTE: 2011 Travel Time Survey Report Draft and 2011 Vehicle Occupancy Survey Report Draft** ..... Page 16
  - Report on the results of the 2011 Travel Time Survey and Vehicle Occupancy Survey; consider approval.
9. **REPORT and VOTE: Federal Fiscal Years 2012-2015 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding Reallocation**..... Page 17
  - Report on the recommendation regarding funding target increases for Federal Fiscal Years 2012-2015; consider approval.

# Agenda Report

MPO Executive Committee

10. **REPORT and VOTE: Federal Fiscal Year 2016 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding Recommendation** ..... Page 18
  - Report on a funding recommendation for Federal Fiscal Year 2016 Surface Transportation Program and Surface Transportation Program Transportation Enhancement projects; consider approval.
11. **REPORT and VOTE: Calendar Year 2013 Meeting Dates**..... Page 23
  - Report on meeting Calendar Year 2013 meeting dates for the MPO; consider approval.
12. **REPORT and OPTIONAL VOTE: Federal Fiscal Years 2012-2015 Transportation Improvement Program Administrative Modification Requests** ..... Page 25
  - Report on requests by the Cities of Ankeny and Des Moines to move Surface Transportation Program funding to earlier years within the *Federal Fiscal Years 2012-2015 Transportation Improvement Program*; consider approval.
- AM. **REPORT and OPTIONAL VOTE: The Tomorrow Plan Scope of Service Change**
  - Report on *The Tomorrow Plan's* scope of service; consider approval.
13. **REPORT: The Tomorrow Plan Update** ..... Page 31
  - Update on activities related to *The Tomorrow Plan*.
14. **REPORT: Federal Fiscal Year 2013-2016 Transportation Improvement Program Draft** ..... Page 28
  - Report on the development of the *Federal Fiscal Year 2013-2016 Transportation Improvement Program*.
15. **REPORT: Horizon Year 2035 Metropolitan Transportation Plan Amendment Request** ..... Page 29
  - Report on the Iowa Department of Transportation's request to amend the *Horizon Year 2035 Transportation Plan* to add an auxiliary lane to Interstate 235 between 63<sup>rd</sup> and 73<sup>rd</sup> Streets.
16. **REPORT: Transportation Planning Memorandum of Understanding**..... Page 34
  - Report on an updated Memorandum of Understanding between the Des Moines Area Regional Transit Authority and the MPO for transportation planning activities.
17. **INFORMATIONAL: April Subcommittee Meeting Summaries** ..... Page 35
  - Summary of the MPO's subcommittee, working group, and roundtable meetings held in April 2012.
18. **Other Non-Action Items of Interest to the Committee**
19. **VOTE: Approval of the May 24, 2012, MPO Agenda**
20. **Next Meeting Date**
  - Wednesday, June 13, 2012, 11:30 a.m., MPO Office – Mead Conference Room.
21. **Adjournment**