

MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Friday, May 18, 2012
Des Moines Area MPO Meeting Room
Des Moines, Iowa**

The MPO Executive Committee held a meeting at 11:30 a.m., on May 18, 2012, in the MPO Meeting Room. Before the meeting, the MPO staff sent agenda packets to the MPO Executive Committee's representatives and posted the agenda at the MPO office at 4:40 p.m., on May 17, 2012. **The fiscal year-to-date publication cost of meeting minutes for the MPO: \$1013.86. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Members Present:

Chris Coleman, City of Des Moines
Tom Armstrong, City of Grimes
Tom Hockensmith, Polk County
Angela Connolly, Polk County
Ted Ohmart, City of West Des Moines

Members Absent:

Paula Dierenfeld, City of Johnston
Robert Mahaffey, City of Des Moines

Others Present:

Mike Clayton, Iowa Department of
Transportation*

Staff Present:

Todd Ashby, Executive Director
Stephanie Ripperger, Executive Administrator
Jonathan Wilson, MPO General Counsel
Dylan Mullenix, Principal Transportation
Planner
Nathan Goldberg, Senior Transportation Planner
Luke Parris, Associate Transportation Planner
Zach Young, Associate Transportation Planner
Jennifer Roberts, Transportation Planner Intern

* Non-voting Representative

1. Call to Order

MPO Chair Chris Coleman called the May 18, 2012, meeting to order at 11:40 a.m.

2. Approval of Agenda

MOTION: A motion was made to approve the May 18, 2012, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the April 11, 2012, Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED UNANIMOUSLY

MOTION: A motion was made to approve the May 3, 2012, special Executive Committee meeting minutes.

MOTION CARRIED UNANIMOUSLY

MOTION: A motion was made to approve the May 3, 2012, Tomorrow Plan Steering Committee/MPO Executive Committee meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. MPO Fiscal Year 2011 Audit

MOTION: A motion was made to approve the completed *Fiscal Year 2011 Audit*.

MOTION CARRIED UNANIMOUSLY

5. MPO Executive Director Annual Review

MOTION: A motion was made to approve the Fiscal Year 2012 MPO Executive Director Annual Review.

MOTION CARRIED UNANIMOUSLY

6. Fiscal Year 2013 Unified Planning Work Program and Budget

MOTION: A motion was made to approve the final *Fiscal Year 2013 Unified Planning Work Program* and Budget.

MOTION CARRIED UNANIMOUSLY

7. Fiscal Year 2012 Unified Planning Work Program Budget Amendment

MOTION: A motion was made to approve the proposed amendment to the *Fiscal Year 2012 Unified Planning Work Program* budget.

MOTION CARRIED UNANIMOUSLY

8. 2011 Travel Time Survey Report Draft and 2011 Vehicle Occupancy Survey Report Draft

MOTION: A motion was made to approve the 2011 Travel Time Survey and Vehicle Occupancy Survey.

MOTION CARRIED UNANIMOUSLY

9. Federal Fiscal Years 2012-2015 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding Reallocation

MOTION: A motion was made to approve the recommendation regarding funding target increases for Federal Fiscal Years 2012-2015.

MOTION CARRIED UNANIMOUSLY

10. Federal Fiscal Year 2016 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding Recommendation

MOTION: A motion was made to approve the recommendation for Federal Fiscal Year 2016 Surface Transportation Program and Surface Transportation Program Transportation Enhancement projects.

MOTION CARRIED UNANIMOUSLY

11. Calendar Year 2013 Meeting Dates

MOTION: A motion was made to approve the Calendar Year 2013 meeting dates for the MPO.

MOTION CARRIED UNANIMOUSLY

12. *Federal Fiscal Years 2012-2015 Transportation Improvement Program Administrative Modification Requests*

MOTION: A motion was made to approve the *Federal Fiscal Year 2012-2015 Transportation Improvement Program* administrative modification requests.

MOTION CARRIED UNANIMOUSLY

13. *The Tomorrow Plan Scope of Service Change*

MOTION: A motion was made to approve *The Tomorrow Plan's* scope of service.

MOTION CARRIED UNANIMOUSLY

14. *Federal Fiscal Year 2013-2016 Transportation Improvement Program Draft*

MPO staff presented; discussion only on item 14.

15. *Horizon Year 2035 Metropolitan Transportation Plan Amendment Request*

MPO staff presented; discussion only on item 15.

16. *Transportation Planning Memorandum of Understanding*

MPO staff presented; discussion only on item 16.

17. *April Subcommittee Meeting Summaries*

MPO staff presented; discussion only on item 17.

18. *Approval of the May 24, 2012, MPO Agenda*

MOTION: A motion was made to recommend that the Des Moines Area Metropolitan Planning Organization approve the May 24, MPO Agenda..

MOTION CARRIED UNANIMOUSLY

19. *Other Non-Action Items of Interest to the Committee*

20. Next Meeting Date

11:30 a.m., Wednesday, June 13, 2012, in the MPO Mead Conference Room.

21. Adjournment

Chair Coleman adjourned the meeting at 1:00 p.m.