

## MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)  
Transportation Technical Committee (TTC)  
9:30 a.m., Thursday, April 7, 2011  
Des Moines Botanical Center Willow Room**

The MPO TTC held a meeting at 9:30 a.m., on April 7, 2011, at the Des Moines Botanical Center Willow Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 11:23 a.m., on April 1, 2011.

### **Representatives Present:**

Vern Willey, City of Altoona  
Paul Moritz, City of Ankeny  
John Peterson, City of Ankeny  
Eric Jensen, City of Ankeny  
Lori Dunham, City of Bondurant  
Jeff Schug, City of Carlisle  
Matt McQuillen City of Clive  
Jim Hagelie, City of Clive  
Murray McConnell, Dallas County  
Michael Ring, City of Des Moines  
Jeb Brewer, City of Des Moines  
Michael Ludwig, City of Des Moines  
Elizabeth Presutti, Des Moines Regional Transit Authority  
Mike Clayton, Iowa Department of Transportation\*  
John Gade, City of Grimes  
Aaron Wolfe, City of Johnston  
Dave Cubit, City of Johnston  
Kris May, City of Mitchellville  
Mike Johnson, City of Norwalk  
Ben Champ, City of Pleasant Hill  
Dennis Dietz, City of Polk City  
Kurt Bailey, Polk County  
Bret VandeLune, Polk County  
Steve Franklin, City of Urbandale  
Dave McKay, City of Urbandale  
John Larson, City of Urbandale  
Mark Lee, Warren County  
Brad Deets, City of Waukee  
Chris Shires, City of West Des Moines  
Jim Dickinson, City of West Des Moines  
Kara Tragesser, City of West Des Moines  
Josh Heggen, City of Windsor Heights

### **Representatives Absent:**

John Shaw, City of Altoona  
Anthony Bellizzi, City of Cumming\*\*  
Ken McCoy, Des Moines International Airport  
Chuck Burgin, City of Indianola\*\*  
Doyle Scott, Madison County\*\*  
Tracy Troutner, Federal Highway Administration\*  
Mark Bechtel, Federal Transit Administration\*  
Julia Castillo, Heart of Iowa Regional Transit Agency

\* Non-Voting, Advisory Representative

\*\* Non-Voting, Associate Representative

### **Others Present:**

Glenn Lyons, Transportation Management Association  
Joe Spradling HDR Engineering  
Brian Willham, Shive-Hattery

### **Staff Present:**

Todd Ashby, Executive Director  
Stephanie Ripperger, Executive Administrator  
Jennifer Zelle, Administrative Assistant  
Adam Noelting, Principal Transportation Planner  
Dylan Mullenix, Senior Transportation Planner  
Luke Parris, Associate Transportation Planner  
Bethany Wilcoxon, Associate Transportation Planner  
Zach Young, Associate Transportation Planner

**I. Call to Order**

MPO TTC Chair Kurt Bailey recognized a quorum and called the April 7, 2011, meeting to order at 9:30 a.m.

**II. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the MPO TTC's April 7, 2011, meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

**III. Approval of Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the MPO TTC's March 3, 2011, meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

**VI.(A.) Federal Fiscal Years 2011-2014 Transportation Improvement Program Amendment – City of West Des Moines**

**MOTION:** A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization approve amending the *Federal Fiscal Years 2011-2014 Transportation Improvement Program* to make the following addition:

Add a project in FFY 2011 for a Traffic Adaptive Signal Control System, utilizing Iowa Clean Air Attainment Program (ICAAP) funding of \$353,600

and forward the amendment to the Iowa Department of Transportation for inclusion in the *Statewide Transportation Improvement Program, 2011-2014*

**Motion Carried Unanimously**

**VI.(B.) Polk County Request to Transfer Surface Transportation Program Funds**

**MOTION:** A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization approve the transfer of Surface Transportation Program funds from the North-South Metro Connector project to the following projects:

- o Federal Fiscal Year 2012 - \$1,673,604 - Beaver Drive;
- o Federal Fiscal Year 2013 - \$668,172 - Beaver Drive; and,

- o Federal Fiscal Year 2013 - \$1,208,224 - Northwest 66th Avenue (Kempton Bridge)

and to reflect the transfer in the *Federal Fiscal Years 2012-2015 Transportation Improvement Program* draft.

(Eric Jensen arrived at 9:33 am)

**Motion Carried Unanimously**

**VI.(C.) Polk County Conservation Board Request to Transfer Surface Transportation Program Transportation Enhancement Funds**

**MOTION:** A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization approve the transfer of Surface Transportation Program Transportation Enhancement funds from the 4-Mile Creek Greenway Trail project, Neil Smith Trail to Ankeny, to the following project:

Federal Fiscal Year 2012 - \$200,000 – 4-Mile Creek Greenway Trail, Ankeny to Des Moines

and to reflect the transfer in the *Federal Fiscal Years 2012-2015 Transportation Improvement Program* draft.

**Motion Carried Unanimously**

**VI.(D.) Passenger Transportation Plan – Fiscal Year 2012 Update**

**MOTION:** A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization receive and file the *Passenger Transportation Plan – Fiscal Year 2012 Update*, as presented, and forward the document to the Iowa Department of Transportation and the Federal Transit Administration.

**Motion Carried Unanimously**

**V.(A.) Federal Fiscal Years 2011-2014 Transportation Improvement Program Amendment  
– City of Ankeny**

**MOTION:** A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization approve amendments to the *Federal Fiscal Years 2011-2014 Transportation Improvement Program* to make the following changes:

- Change the project scope of the Gay Wilson Trail Extension (STP-E-0187(624)—8V-77) to “From SE 54th Street south 1 mile then east 0.5 mile to SE Delaware Avenue;”
- Split the two phases of the Gay Wilson Trail Extension project into two project entries; and,
- Add the second phase – Gay Wilson Trail Extension (STP-E-0187()—8V-77) – From NE Delaware Avenue to NE 54th Street, utilizing \$141,395 in Federal Fiscal Year 2012 Surface Transportation Program Transportation Enhancement funds

and forward the amendment to the Iowa Department of Transportation for inclusion in the *Statewide Transportation Improvement Program, 2011-2014*.

**Motion Carried Unanimously**

**V.(B.) Fiscal Year 2012 Update Federal Fiscal Years 2012-2015 Transportation Improvement Program Draft**

MPO staff presented; discussion only on item V. (B).

**V.(C.) Federal Fiscal Year 2015 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Recommendation Draft**

MPO staff presented; discussion only on item V. (C).

**V.(D.) Future Land Use Map Update**

MPO staff presented; discussion only on item V. (D).

**V.(E.) Transportation Reauthorization Priority Projects**

MPO staff presented; discussion only on item V. (E).

**V.(F.) Trail Updates**

MPO staff presented; discussion only on item V. (F).

**V.(G.) Sustainable Communities Regional Planning Grant Update**

MPO staff presented; discussion only on item V. (G).

**VI. Transportation Management Association Update**

Glenn Lyons presented; discussion only on item VI.

**VII. Other Non-Action Items of Interest to the Committee**

**VIII. Next Meeting Date**

9:30 a.m., on Thursday, May 5, 2011, Des Moines Botanical Center Willow Room.

**IX. Adjournment**

**MOTION:** A motion was made and seconded to adjourn the MPO TTC's April 7, 2011, meeting.

**MOTION CARRIED UNANIMOUSLY**

Chair Bailey adjourned the meeting at 9:49 a.m.