

## MEETING MINUTES

### Des Moines Area Metropolitan Planning Organization (MPO) Transportation Technical Committee (TTC) 9:30 a.m., Thursday, August 2, 2012 Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on August 2, 2012, at the Des Moines Area MPO Conference Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 4:45 p.m., July 27, 2012.

#### Representatives Present:

Aaron Putnam, City of Altoona  
John Shaw, City of Altoona  
Paul Moritz, City of Ankeny  
John Peterson, City of Ankeny  
Eric Jensen, City of Ankeny  
Lori Dunham, City of Bondurant  
Jeff Schug, City of Carlisle  
Matt McQuillen, City of Clive  
Jim Hagelie, City of Clive  
Michael Ludwig, City of Des Moines  
Jennifer Bohac, City of Des Moines  
Jeb Brewer, City of Des Moines  
Mike Clayton, Iowa Department of  
Transportation\*  
John Gade, City of Grimes  
Dave Cubit, City of Johnston  
David Wilwerding, City of Johnston  
Mike Johnson, City of Norwalk  
Ben Champ, City of Pleasant Hill  
Dennis Dietz, City of Polk City  
Kurt Bailey, Polk County  
Bret VandeLune, Polk County  
Paul Dekker, City of Urbandale  
Steven Franklin, City of Urbandale  
John Larson, City of Urbandale  
McKinlee Gibson, City of Waukee  
Brad Deets, City of Waukee  
Joe Cory, City of West Des Moines  
Kara Tragesser, City of West Des Moines  
Jim Dickinson, City of West Des Moines

#### Representatives Absent:

Anthony Bellizzi, City of Cumming\*\*  
Chuck Burgin, City of Indianola\*\*  
Murray McConnell, Dallas County  
Timothy Brandt, City of Mitchellville  
Doyle Scott, Madison County\*\*  
Steve Struble, Warren County  
Josh Heggen, City of Windsor Heights  
Jim Tishim, Des Moines Regional Transit  
Authority  
Tracy Troutner, Federal Highway  
Administration\*  
Julia Castillo, Heart of Iowa Regional Transit  
Agency  
Bryan Belt, Des Moines International Airport  
Mark Bechtel, Federal Transit Administration\*

\* Non-Voting, Advisory Representative

\*\* Non-Voting, Associate Representative

#### Others Present:

Barb Andersen, Transportation Management  
Association\*  
James Miner, Sasaki  
Hope Stege, Sasaki  
Sarah Madden, Sasaki  
Chris Horne, Sasaki  
David Fields, Nelson/Nygaard

#### Staff Present:

Stephanie Muller, Executive Administrator  
Jennifer Ratcliff, Executive Assistant  
Nathan Goldberg, Senior Transportation Planner  
Luke Parris, Senior Transportation Planner  
Bethany Wilcoxon, Senior Transportation Planner  
Jennifer Roberts, Transportation Planner Intern  
Jennifer Deckard, Administrative Assistant Intern

- 1. Call to Order**  
MPO TTC Chair Kurt Bailey recognized a quorum and called the August 2, 2012, meeting to order at 9:34 a.m.
- 2. Approval of Agenda**  
MOTION: A motion was made and seconded to approve the MPO TTC's August 2, 2012, meeting agenda.  
MOTION CARRIED UNANIMOUSLY
- 3. Approval of Meeting Minutes**  
MOTION: A motion was made and seconded to approve the MPO TTC's July 12, 2012, meeting minutes.  
MOTION CARRIED UNANIMOUSLY
- 4. Urban Area Boundary Update**  
MOTION: A motion was made and seconded to approve the Iowa Department of Transportation's request to amend the Urban Area Boundary Update.  
MOTION CARRIED UNANIMOUSLY
- 5. Fiscal Years 2013-2016 Transportation Capital Improvement Program Document**  
MOTION: A motion was made and seconded to approve the *Fiscal Years 2013-2016 Transportation Capital Improvement Program*.  
MOTION CARRIED UNANIMOUSLY
- 6. Iowa Clean Air Attainment Program Schedule**  
MPO staff presented; discussion only on item 6.
- 7. Federal Fiscal Year 2016 Surface Transportation Program Small Member Applications**  
MPO staff presented; discussion only on item 7.
- 8. *Federal Fiscal Years 2013-2016 Transportation Improvement Program Amendment Request***  
MPO staff presented; discussion only on item 8.
- 9. Federal Fiscal Years 2013-2016 Transportation Improvement Program Administrative Modification Request**  
MPO staff presented; discussion only on item 9.
- 10. The Tomorrow Plan Update**  
MPO staff presented; discussion only on item 10.
- 11. Transportation Management Association Update**  
Barb Anderson of the TMA presented; no discussion on item 14.
- 12. Other Non-Action Items of Interest to the Committee**

**13. Next Meeting Date**

9:30 a.m., on Thursday, September 6, 2012, Des Moines Area MPO Burnham Room.

**14. Adjournment**

MOTION: A motion was made and seconded to adjourn the MPO TTC's August 2, 2012, meeting; Chair Bailey adjourned the meeting at 10:01 a.m.

MOTION CARRIED UNANIMOUSLY