

## MEETING MINUTES

### Des Moines Area Metropolitan Planning Organization (MPO) Transportation Technical Committee (TTC) 9:30 a.m., Thursday, December 6, 2012 Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on December 6, 2012, at the Des Moines Area MPO Conference Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 1:40 p.m., November 30, 2012.

#### Representatives Present:

Vern Willey, City of Altoona  
John Shaw, City of Altoona  
Paul Moritz, City of Ankeny  
John Peterson, City of Ankeny  
Eric Jensen, City of Ankeny  
Lori Dunham, City of Bondurant  
Matt McQuillen, City of Clive  
Jim Hagelie, City of Clive  
Murray McConnell, Dallas County  
Pamela Cooksey City of Des Moines  
Mike Ring, City of Des Moines  
Jim Tishim, Des Moines Regional Transit Authority  
Mike Clayton, Iowa Department of Transportation\*  
Tracy Troutner, Federal Highway Administration\*  
John Gade, City of Grimes  
Dave Cubit, City of Johnston  
David Wilwerding, City of Johnston  
Timothy Brandt, City of Mitchellville  
Mike Johnson, City of Norwalk  
Don Sandor, City of Pleasant Hill  
Dennis Dietz, City of Polk City  
Kurt Bailey, Polk County  
Bret VandeLune, Polk County  
Dave McKay, City of Urbandale  
Tim Stovie, City of Urbandale  
John Larson, City of Urbandale  
McKinlee Gibson, City of Waukee  
Brad Deets, City of Waukee  
Joe Cory, City of West Des Moines  
Kara Tragesser, City of West Des Moines  
Jason VanAusdall, City of Windsor Heights

#### Representatives Absent:

Jeff Schug, City of Carlisle  
Anthony Bellizzi, City of Cumming\*\*  
Michael Ludwig, City of Des Moines  
Chuck Burgin, City of Indianola\*\*  
Doyle Scott, Madison County\*\*  
Steve Struble, Warren County  
Duane Wittstock, City of West Des Moines  
Julia Castillo, Heart of Iowa Regional Transit Agency  
Bryan Belt, Des Moines International Airport  
Mark Bechtel, Federal Transit Administration\*

\* Non-Voting, Advisory Representative

\*\* Non-Voting, Associate Representative

#### Others Present:

Barb Andersen, TMA

#### Staff Present:

Todd Ashby, Executive Director  
Stephanie Muller, Executive Administrator  
Jennifer Ratcliff, Executive Assistant  
Dylan Mullenix, Principal Transportation Planner  
Nathan Goldberg, Senior Transportation Planner  
Luke Parris, Senior Transportation Planner  
Bethany Wilcoxon, Senior Transportation Planner  
Zach Young, Associate Transportation Planner

- 1. Call to Order**

MPO TTC Chair Kurt Bailey recognized a quorum and called the December 6, 2012, meeting to order at 9:32 a.m.
- 2. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the MPO TTC's December 6, 2012, meeting agenda.

**MOTION CARRIED UNANIMOUSLY**
- 3. Approval of Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the MPO TTC's November 1, 2012, meeting minutes.

**MOTION CARRIED UNANIMOUSLY**
- 4. MPO Planning Area Boundary Amendment**

**MOTION:** A motion was made and seconded to approve the proposed amendments to the MPO's Planning Area Boundary.

**MOTION CARRIED UNANIMOUSLY**
- 5. *Federal Fiscal Years 2013-2016 Transportation Improvement Program Amendment Request***

**MOTION:** A motion was made and seconded to approve the *Federal Fiscal Years 2013-2016 Transportation Improvement Program Amendment Request*.

**MOTION CARRIED UNANIMOUSLY**
- 6. City of Bondurant Request to Advance Federal Fiscal Year 2016 Transportation Alternative Program Funds**

MPO staff presented; discussion only on item 6.
- 7. Federal Fiscal Year 2016 Small Member Surface Transportation Program Awards**

MPO staff presented; discussion only on item 7.
- 8. Unallocated Federal Fiscal Year 2013 Surface Transportation Program Funds**

MPO staff presented; discussion only on item 8.
- 9. Federal Fiscal Year 2017 Surface Transportation Program Schedule**

MPO staff presented; discussion only on item 9.
- 10. Travel Demand Model Review Update**

MPO staff presented; no discussion on item 10.
- 11. US 65/Iowa 5 Interstate Designation Update**

MPO staff presented; no discussion on item 11.
- 12. MAP-21 Funding Update**

MPO staff presented; no discussion on item 12.
- 13. Chicago to Omaha Passenger Rail Draft Environmental Impact Statement**

MPO staff presented; no discussion on item 13.
- 14. The Tomorrow Plan Update**

MPO staff presented; no discussion on item 14.

**15. Smart Growth America Technical Assistance**

MPO staff presented; no discussion on item 15.

**16. Traffic Management Advisory Committee Update**

MPO staff presented; no discussion on item 16.

**17. Federal Highway Administration Pilot Project**

MPO staff presented; no discussion on item 17.

**18. Transportation Management Association Update**

TMA staff presented; no discussion on item 18.

**19. Calendar Year 2013 Nominating Committee**

MPO staff presented; no discussion on item 19.

**20. 2012 Toys-for-Tots Campaign**

MPO staff presented; no discussion on item 20.

**21. Other Non-Action Items of Interest to the Committee**

**22. Next Meeting Date**

9:30 a.m., on Thursday, January 3, 2013, Des Moines Area MPO Burnham Room.

**23. Adjournment**

**MOTION:** A motion was made and seconded to adjourn the MPO TTC's December 6, meeting; Chair Bailey adjourned the meeting at 10:06 a.m.

**MOTION CARRIED UNANIMOUSLY**