

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization (MPO) Transportation Technical Committee (TTC)

9:30 a.m., Thursday, January 3, 2013

Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on January 3, 2013, at the Des Moines Area MPO Conference Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 12:00 p.m., December 22, 2012.

Representatives Present:

Vern Willey, City of Altoona
John Shaw, City of Altoona
Paul Moritz, City of Ankeny
Eric Jensen, City of Ankeny
Lori Dunham, City of Bondurant
Matt McQuillen, City of Clive
Jim Hagelie, City of Clive
Murray McConnell, Dallas County
Jennifer Bohac, City of Des Moines
Jeb Brewer, City of Des Moines
Michael Ludwig, City of Des Moines
Mike Clayton, Iowa Department of
Transportation*
John Gade, City of Grimes
Dave Cubit, City of Johnston
David Wilwerding, City of Johnston
Timothy Brandt, City of Mitchellville
Mike Johnson, City of Norwalk
Ben Champ, City of Pleasant Hill
Dennis Dietz, City of Polk City
Kurt Bailey, Polk County
Dave McKay, City of Urbandale
Paul Dekker, City of Urbandale
John Larson, City of Urbandale
Matt Thomas, Warren County
McKinlee Gibson, City of Waukee
Brad Deets, City of Waukee
Joe Cory, City of West Des Moines
Kara Tragesser, City of West Des Moines
Duane Wittstock, City of West Des Moines
Jason VanAusdall, City of Windsor Heights

Representatives Absent:

John Peterson, City of Ankeny
Jeff Schug, City of Carlisle
Anthony Bellizzi, City of Cumming**
Chuck Burgin, City of Indianola**
Doyle Scott, Madison County**
Bret VandeLune, Polk County
Julia Castillo, Heart of Iowa Regional Transit
Agency
Bryan Belt, Des Moines International Airport
Jim Tishim, Des Moines Regional Transit
Authority
Tracy Troutner, Federal Highway
Administration*
Mark Bechtel, Federal Transit
Administration*

* Non-Voting, Advisory Representative

** Non-Voting, Associate Representative

Others Present:

Barb Andersen, TMA
Glenn Lyons, TMA
Dean Yordi, Warren County

Staff Present:

Todd Ashby, Executive Director
Stephanie Muller, Executive Administrator
Jennifer Ratcliff, Executive Assistant
Nathan Goldberg, Senior Transportation Planner
Luke Parris, Senior Transportation Planner
Bethany Wilcoxon, Senior Transportation Planner
Zach Young, Associate Transportation Planner

- 1. Call to Order**

MPO TTC Chair Kurt Bailey recognized a quorum and called the January 3, 2013, meeting to order at 9:30 a.m.
- 2. Approval of Agenda**

MOTION: A motion was made and seconded to approve the MPO TTC's January 3, 2013, meeting agenda; with amendment to item VII.

MOTION CARRIED UNANIMOUSLY
- 3. Approval of Meeting Minutes**

MOTION: A motion was made and seconded to approve the MPO TTC's December 6, 2012, meeting minutes.

MOTION CARRIED UNANIMOUSLY
- 4. Election of Calendar Year 2013 Officers**

MOTION: A motion was made and seconded to approve the Calendar Year 2013 Nominating Committee's recommendation for the Transportation Technical Committee's Chair and Vice-Chair positions.

2013 Officers
Ben Champ – Chair
Jennifer Bohac – Vice Chair

MOTION CARRIED UNANIMOUSLY
- 5. Appointment to the Statewide Urban Design and Specifications Board of Directors**

MOTION: A motion was made and seconded to approve the of re-appointing Duane Wittstock, City of West Des Moines, as the MPO's representative to the Statewide Urban Design and Specifications Board of Directors.

MOTION CARRIED UNANIMOUSLY
- 6. Federal Highway Administration Weather Vulnerability Adaptation Options Analysis**

MOTION: A motion was made and seconded to approve the MPO's application for a Federal Highway Administration grant to conduct an adaptation options analysis of selected areas within the MPO boundary prone to flooding.

MOTION CARRIED UNANIMOUSLY
- 7. Information not available for agenda.**

MPO staff did not present; no discussion on item 7.
- 8. Southwest Connector Facility Classification**

MPO staff presented; discussion only on item 8.
- 9. Federal Fiscal Year 2017 Surface Transportation Program Projects**

MPO staff presented; discussion only on item 9.
- 10. The Tomorrow Plan Update**

MPO staff presented; no discussion on item 10.
- 11. Executive Director Annual Review**

MPO staff presented; no discussion on item 11.
- 12. Other Non-Action Items of Interest to the Committee**

13. Next Meeting Date

9:30 a.m., on Thursday, February 7, 2013, Des Moines Area MPO Burnham Room.

14. Adjournment

MOTION: A motion was made and seconded to adjourn the MPO TTC's January 3, 2013, meeting; Chair Bailey adjourned the meeting at 9:49 a.m.

MOTION CARRIED UNANIMOUSLY