

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization (MPO) Transportation Technical Committee (TTC) 9:30 a.m., Thursday, June 2, 2011 Des Moines Botanical Center Willow Room

The MPO TTC held a meeting at 9:30 a.m., on June 2, 2011, at the Des Moines Botanical Center Willow Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 11:15 a.m., May 27, 2011.

Representatives Present:

John Shaw, City of Altoona
Paul Moritz, City of Ankeny
John Peterson, City of Ankeny
Lori Dunham, City of Bondurant
Jeff Schug, City of Carlisle
Jim Hagelie, City of Clive
Murray McConnell, Dallas County
Gary Fox, City of Des Moines
Michael Ludwig, City of Des Moines
Jeb Brewer, City of Des Moines
Ken McCoy, Des Moines International Airport
Elizabeth Presutti, Des Moines Regional Transit Authority
Mike Clayton, Iowa Department of Transportation*
Jerry Byg, City of Grimes
Aaron Wolfe, City of Johnston
Dave Cubit, City of Johnston
Kris May, City of Mitchellville
Chris Nosbisch, City of Norwalk
Ben Champ, City of Pleasant Hill
Kurt Bailey, Polk County
Bret VandeLune, Polk County
Paul Dekker, City of Urbandale
Dave McKay, City of Urbandale
John Larson, City of Urbandale
Mark Lee, Warren County
Brad Deets, City of Waukee
Duane Wittstock, City of West Des Moines
Jim Dickinson, City of West Des Moines
Kara Tragesser, City of West Des Moines
Josh Heggen, City of Windsor Heights

Representatives Absent:

Vern Willey, City of Altoona
Eric Jensen, City of Ankeny
Matt McQuillen City of Clive
Anthony Bellizzi, City of Cumming**
Chuck Burgin, City of Indianola**
Doyle Scott, Madison County**
Dennis Dietz, City of Polk City
Julia Castillo, Heart of Iowa Regional Transit Agency
Tracy Troutner, Federal Highway Administration*
Mark Bechtel, Federal Transit Administration*

* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Others Present:

Glenn Lyons, Transportation Management Association
David Rogers, Iowa Air National Guard

Staff Present:

Stephanie Ripperger, Executive Administrator
Jennifer Zelle, Administrative Assistant
Dylan Mullenix, Principal Transportation Planner
Luke Parris, Associate Transportation Planner
Bethany Wilcoxon, Associate Transportation Planner
Zach Young, Associate Transportation Planner
Michael Wright, Transportation Planner Intern
* Not sure if staff was there – not signed in!

I. Call to Order

MPO TTC Chair Kurt Bailey recognized a quorum and called the June 2, 2011, meeting to order at 9:30 a.m.

II. Approval of Agenda

MOTION: A motion was made and seconded to approve the MPO TTC's June 2, 2011, meeting agenda.

MOTION CARRIED UNANIMOUSLY

III. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the MPO TTC's May 5, 2011, meeting minutes.

MOTION CARRIED UNANIMOUSLY

IV.(A.) Federal Fiscal Year 2012-2015 Transportation Improvement Program Draft

MOTION: A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization approve the *Federal Fiscal Years 2012-2015 Transportation Improvement Program* Draft and submit the document to the Iowa Department of Transportation for inclusion into the Iowa Department of Transportation's *Statewide Transportation Improvement Program*.

Motion Carried Unanimously

IV.(B.) Emailing of Agenda and Supplemental Items

MOTION: A motion was made and seconded to approve the emailing of all agenda packets, to eliminate the overall monthly postage cost for the Metropolitan Planning Organization.

Motion Carried Unanimously

(John Larson arrived at 9:34 am)
(Chris Nosbisch arrived at 9:34 am)
(Paul Dekker arrived at 9:34 am)
(Dave McKay arrived at 9:34 am)

V.(A.) Title VI Compliance Report

MOTION: A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization receive and accept the *Title VI Compliance Report Documentation*, as presented and as attached, and to submit this document to the Federal Transit Administration as evidence of compliance with Title VI of the Civil Rights Act of 1964.

Motion Carried Unanimously

V.(B.) Federal Fiscal Years 2011-2014 Transportation Improvement Program Amendment – Des Moines Area Regional Transit Authority and City of Waukee

MOTION: A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization approve amendments to the *Federal Fiscal Years 2011-2014 Transportation Improvement Program* to add the following projects:

- Des Moines Area Regional Transit Authority: Route 7: Fort DSM/Hubbell: Operating support for expansion of route to Altoona and increase midday service frequency. The funding award from the *Iowa Clean Air Attainment Program* is \$224,250 in FFY 2011 and \$256,511 in FFY 2012;
- Des Moines Area Regional Transit Authority: Route 11: Ingersoll Avenue/West Des Moines/Jordan Creek: Operating support for the expansion of hours on Route 11 and to improve routing. The funding award from the *Iowa Clean Air Attainment Program* is \$42,011 in FFY 2011 and \$45,629 in FFY 2012; and,
- City of Waukee: Alice's Road/105th Street/I-80: Alice's Road (Ashworth to I-80 Interchange. 105th Street/I-80 Interchange to Wendover) *National Environmental Policy Act* Documentation: I-80 Interchange construction with removal of rest area. This project is not currently utilizing any federal funds

and forward the amendments to the Iowa Department of Transportation for inclusion in the *Statewide Transportation Improvement Program, 2011-2014*.

Motion Carried Unanimously

V.(C.) Metropolitan Planning Area Boundary Update

MPO staff presented; discussion only on item V. (C).

V.(D.) Congestion Management Process Update

MPO staff presented; discussion only on item V. (D).

V.(E.) *Fiscal Years 2012-2015 Transportation Capital Improvement Program Draft*

MPO staff presented; discussion only on item V. (E).

V.(F.) **Citizen Transportation Congress**

MPO staff presented; discussion only on item V. (F).

V.(G.) *Sustainable Communities Regional Planning Grant Update*

MPO staff presented; discussion only on item V. (G).

VI. **Transportation Management Association Update**

Glenn Lyons presented; discussion only on item VI.

VII. **Other Non-Action Items of Interest to the Committee**

VIII. **Next Meeting Date**

9:30 a.m., on Thursday, July 7, 2011, Des Moines Botanical Center Willow Room.

IX. **Adjournment**

MOTION: A motion was made and seconded to adjourn the MPO TTC's
June 2, 2011, meeting.

MOTION CARRIED UNANIMOUSLY

Chair Bailey adjourned the meeting at 10:12 a.m.