

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization (MPO) Transportation Technical Committee (TTC) 9:30 a.m., Thursday, June 7, 2012 Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on June 7, 2012, at the Des Moines Area MPO Conference Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 4:45 p.m., June 1, 2012.

Representatives Present:

John Shaw, City of Altoona
John Peterson, City of Ankeny
Eric Jensen, City of Ankeny
Jeff Schug, City of Carlisle
Matt McQuillen, City of Clive
Jim Hagelie, City of Clive
Murray McConnell, Dallas County
Michael Ludwig, City of Des Moines
Jennifer Bohac, City of Des Moines
Pam Cooksey, City of Des Moines
Mike Clayton, Iowa Department of
Transportation*
Jim Tishim, Des Moines Regional Transit
Authority
Jerry Byg, City of Grimes
Dave Cubit, City of Johnston
David Wilwerding, City of Johnston
Timothy Brandt, City of Mitchellville
Mike Johnson, City of Norwalk
Ben Champ, City of Pleasant Hill
Dennis Dietz, City of Polk City
Kurt Bailey, Polk County
Bret VandeLune, Polk County
Dave McKay, City of Urbandale
Paul Dekker, City of Urbandale
John Larson, City of Urbandale
McKinlee Gibson, City of Waukee
Brad Deets, City of Waukee
Duane Wittstock, City of West Des Moines
Jim Dickinson, City of West Des Moines
Josh Heggen, City of Windsor Heights

Representatives Absent:

Vern Willey, City of Altoona
Paul Moritz, City of Ankeny
Lori Dunham, City of Bondurant
Anthony Bellizzi, City of Cumming**
Chuck Burgin, City of Indianola**
Doyle Scott, Madison County**
Steve Struble, Warren County
Joe Cory, City of West Des Moines
Julia Castillo, Heart of Iowa Regional Transit
Agency
Tracy Troutner, Federal Highway
Administration*
Bryan Belt, Des Moines International Airport
Mark Bechtel, Federal Transit Administration*

* Non-Voting, Advisory Representative

** Non-Voting, Associate Representative

Others Present:

Tony Boes, Snyder & Associates
Kyle Barichello, City of Johnston
Barb Andersen, Transportation Management
Association*

Staff Present:

Todd Ashby, Executive Director
Stephanie Muller, Executive Administrator
Jennifer Ratcliff, Executive Assistant
Dylan Mullenix, Principal Transportation Planner
Nokil Park, Senior Transportation System Modeler
Luke Parris, Associate Transportation Planner
Bethany Wilcoxon, Associate Transportation Planner

1. Call to Order

MPO TTC Chair Kurt Bailey recognized a quorum and called the June 7, 2012, meeting to order at 9:33 a.m.

2. Approval of Agenda

MOTION: A motion was made and seconded to approve the MPO TTC's June 7, 2012, meeting agenda.

MOTION CARRIED UNANIMOUSLY

(Pam Cooksey arrived at 9:34 am)

(John Shaw arrived at 9:34 am)

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the MPO TTC's May 3, 2012, meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. Calendar Year 2013 Meeting Dates

MOTION: A motion was made and seconded to approve the Calendar Year 2013 meeting dates for the TTC.

MOTION CARRIED UNANIMOUSLY

5. Federal Fiscal Year 2013-2016 Transportation Improvement Program Draft

MOTION: A motion was made and seconded to approve the *Federal Fiscal Year 2013-2016 Transportation Improvement Program Draft*.

MOTION CARRIED UNANIMOUSLY

(Matt McQuillen arrived at 9:35 am)

(Jim Hagalie arrived at 9:35 am)

6. Transportation Planning Memorandum of Understanding

MOTION: A motion was made and seconded to approve the Memorandum of Understanding between the Des Moines Area Regional Transit Authority and the MPO for transportation planning activities.

MOTION CARRIED UNANIMOUSLY

7. Horizon Year 2035 Metropolitan Transportation Plan Amendment

MPO staff presented; discussion only on item 7.

8. Federal Fiscal Years 2012-2015 Transportation Improvement Program Amendment Requests

MPO staff presented; discussion only on item 8.

9. Federal Fiscal Year 2016 Surface Transportation Program Small Member Applications

MPO staff presented; discussion only on item 9.

10. Fiscal Years 2013-2016 Transportation Capital Improvement Program

MPO staff presented; discussion only on item 10.

11. Travel Demand Model Review

MPO staff presented; discussion only on item 11.

12. Long-Range Transportation Plan Update

MPO staff presented; discussion only on item 12.

13. The Tomorrow Plan Update

MPO staff presented; discussion only on item 13.

14. Transportation Management Association Update

Barb Andersen with the TMA presented; no discussion on item 14.

15. Other Non-Action Items of Interest to the Committee

16. Next Meeting Date

9:30 a.m., on Thursday, July 12, 2012, Des Moines Area MPO Burnham Room.

17. Adjournment

MOTION: A motion was made and seconded to adjourn the MPO TTC's June 7, 2012, meeting; Chair Bailey adjourned the meeting at 10:48 a.m.

MOTION CARRIED UNANIMOUSLY