

## MEETING MINUTES

### Des Moines Area Metropolitan Planning Organization (MPO) Transportation Technical Committee (TTC) 9:30 a.m., Thursday, March 7, 2013 Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on March 7, 2013, at the Des Moines Area MPO Conference Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 3:18 p.m., March 1, 2013.

#### Representatives Present:

Vern Willey, City of Altoona  
John Shaw, City of Altoona  
Paul Moritz, City of Ankeny  
Eric Jensen, City of Ankeny  
John Peterson, City of Ankeny  
Lori Dunham, City of Bondurant  
Matt McQuillen, City of Clive  
Jim Hagelie, City of Clive  
Jennifer Bohac, City of Des Moines  
Pamela Cooksey, City of Des Moines  
Michael Ludwig, City of Des Moines  
Jim Tishim, Des Moines Regional Transit Authority  
Julia Castillo, Heart of Iowa Regional Transit Agency  
Mike Clayton, Iowa Department of Transportation\*  
David Wilwerding, City of Johnston  
Mike Johnson, City of Norwalk  
Ben Champ, City of Pleasant Hill  
Dennis Dietz, City of Polk City  
Bret VandeLune, Polk County  
Paul Dekker, City of Urbandale  
Dave McKay, City of Urbandale  
John Larson, City of Urbandale  
McKinlee Gibson, City of Waukee  
Brad Deets, City of Waukee  
Joe Cory, City of West Des Moines  
Duane Wittstock, City of West Des Moines  
Sheena Danzer, City of Windsor Heights

#### Representatives Absent:

Jeff Schug, City of Carlisle  
Anthony Bellizzi, City of Cumming\*\*  
Murray McConnell, Dallas County  
Chuck Burgin, City of Indianola\*\*  
John Gade, City of Grimes  
Dave Cubit, City of Johnston  
Doyle Scott, Madison County\*\*  
Timothy Brandt, City of Mitchellville  
Kurt Bailey, Polk County  
Matt Thomas, Warren County  
Kara Tragesser, City of West Des Moines  
Bryan Belt, Des Moines International Airport  
Tracy Troutner, Federal Highway Administration\*  
Mark Bechtel, Federal Transit Administration\*

\* Non-Voting, Advisory Representative

\*\* Non-Voting, Associate Representative

#### Others Present:

Glenn Lyons, Transportation Management Association  
Tony Filippini, Des Moines Regional Transit Authority  
Tony Boes, Snyder & Associates

#### Staff Present:

Todd Ashby, Executive Director  
Stephanie Muller, Executive Administrator  
Jennifer Ratcliff, Executive Assistant  
Dylan Mullenix, Principal Transportation Planner  
Nathan Goldberg, Senior Transportation Planner  
Bethany Wilcoxon, Senior Transportation Planner

- 1. Call to Order**  
MPO TTC Chair Ben Champ recognized a quorum and called the March 7, 2013, meeting to order at 9:33 a.m.
- 2. Approval of Agenda**  
**MOTION:** A motion was made and seconded to approve the MPO TTC's March 7, 2013, meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
- 3. Approval of Meeting Minutes**  
**MOTION:** A motion was made and seconded to approve the MPO TTC's February 7, 2013, meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**
- 4. Draft *Fiscal Year 2014 Unified Planning Work Program* and Budget**  
**MOTION:** A motion was made and seconded to approve the draft *Fiscal Year 2014 Unified Planning Work Program* and Budget.  
**MOTION CARRIED UNANIMOUSLY**
- 5. Federal Fiscal Year 2017 Surface Transportation Program Project Scores**  
**MOTION:** A motion was made and seconded to approve Federal Fiscal Year 2017 Surface Transportation Program project scores.  
**MOTION CARRIED UNANIMOUSLY**
- 6. Federal Fiscal Year 2014 Iowa Clean Air Attainment Program Project Applications**  
**MOTION:** A motion was made and seconded to approve Federal Fiscal Year 2014 *Iowa Clean Air Attainment Program* applications.  
**MOTION CARRIED UNANIMOUSLY**
- 7. *Federal Fiscal Years 2013-2016 Transportation Improvement Program Amendment Request***  
MPO staff presented; discussion on item 7.
- 8. *Federal Fiscal Years 2014-2017 Transportation Improvement Program Development Schedule***  
MPO staff presented; discussion only on item 8.
- 9. TraMAP-21 Performance Measures**  
MPO staff presented; discussion only on item 9.
- 10. Draft *MPO Performance Measure Report***  
MPO staff presented; discussion on item 10.
- 11. Railroad Revolving Loan and Grant Project Update**  
MPO staff presented; no discussion on item 11.
- 12. *Passenger Transportation Plan – Fiscal Year 2014 Update***  
MPO staff presented; no discussion on item 12.
- 13. Ames-Des Moines Corridor Transit Study**  
MPO staff presented; no discussion on item 13.
- 14. Certification Review**  
MPO staff presented; no discussion on item 14.

**15. The Tomorrow Plan Update**

TMA staff presented; discussion on item 15.

**16. Transportation Management Association Update**

TMA staff presented; discussion on item 16.

**17. DART Service During the NCAA Wrestling Tournament**

TMA staff presented; discussion on item 17.

**18. Iowa State Patrol Operation Safe Commute**

TMA staff presented; discussion on item 18.

**19. Non-Action Items of Interest to the Committee**

TMA staff presented; discussion on item 19.

**20. Next Meeting Date**

9:30 a.m., on Thursday, April 4, 2013, Des Moines Area MPO Burnham Room.

**21. Adjournment**

**MOTION:** A motion was made and seconded to adjourn the MPO TTC's March 7, 2013, meeting; Chair Champ adjourned the meeting at 10:15 a.m.

**MOTION CARRIED UNANIMOUSLY**