

## MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)  
Transportation Technical Committee (TTC)  
9:30 a.m., Thursday, May 5, 2011  
Des Moines Botanical Center Willow Room**

The MPO TTC held a meeting at 9:30 a.m., on May 5, 2011, at the Des Moines Botanical Center Willow Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 11:15 a.m., on April 29, 2011.

### **Representatives Present:**

Vern Willey, City of Altoona  
John Shaw, City of Altoona  
Paul Moritz, City of Ankeny  
John Peterson, City of Ankeny  
Eric Jensen, City of Ankeny  
Lori Dunham, City of Bondurant  
Jeff Schug, City of Carlisle  
Jim Hagelie, City of Clive  
Gary Fox, City of Des Moines  
Bert Drost, City of Des Moines  
Pamela Cooksey, City of Des Moines  
Ken McCoy, Des Moines International Airport  
Jim Tishim, Des Moines Regional Transit Authority  
Julia Castillo, Heart of Iowa Regional Transit Agency  
Mike Clayton, Iowa Department of Transportation\*  
Aaron Wolfe, City of Johnston  
Brian Wilson, City of Johnston  
Kris May, City of Mitchellville  
Mike Johnson, City of Norwalk  
Ben Champ, City of Pleasant Hill  
Dennis Dietz, City of Polk City  
Kurt Bailey, Polk County  
Bret VandeLune, Polk County  
Paul Dekker, City of Urbandale  
Dave McKay, City of Urbandale  
John Larson, City of Urbandale  
Mark Lee, Warren County  
Brad Deets, City of Waukee  
Duane Wittstock, City of West Des Moines  
Jim Dickinson, City of West Des Moines  
Kara Tragesser, City of West Des Moines  
Josh Heggen, City of Windsor Heights

### **Representatives Absent:**

Matt McQuillen City of Clive  
Anthony Bellizzi, City of Cumming\*\*  
Murray McConnell, Dallas County  
John Gade, City of Grimes  
Chuck Burgin, City of Indianola\*\*  
Doyle Scott, Madison County\*\*  
Tracy Troutner, Federal Highway Administration\*  
Mark Bechtel, Federal Transit Administration\*

\* Non-Voting, Advisory Representative  
\*\* Non-Voting, Associate Representative

### **Others Present:**

Glenn Lyons, Transportation Management Association

### **Staff Present:**

Stephanie Ripperger, Executive Administrator  
Jennifer Zelle, Administrative Assistant  
Dylan Mullenix, Principal Transportation Planner  
Nokil Park, Senior Transportation System Modeler  
Luke Parris, Associate Transportation Planner  
Bethany Wilcoxon, Associate Transportation Planner  
Zach Young, Associate Transportation Planner  
Michael Wright, Transportation Planner Intern

**I. Call to Order**

MPO TTC Chair Kurt Bailey recognized a quorum and called the May 5, 2011, meeting to order at 9:30 a.m.

**II. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the MPO TTC's May 5, 2011, meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

**III. Approval of Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the MPO TTC's April 7, 2011, meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

**IV. Federal Fiscal Year 2012 Unified Planning Work Program and Budget Final Draft**

**MOTION:** A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization approve the *Fiscal Year 2012 Unified Planning Work Program* and Budget final draft per the Iowa Department of Transportation's, Federal Highway Administration's, and Federal Transit Administration's editorial comments, and forward the final document to the Iowa Department of Transportation, as presented.

**Motion Carried Unanimously**

*(John Peterson arrived at 9:33 am)*

*(Brad Deets arrived at 9:33 am)*

**V.(A.) Calendar Year 2012 Meeting Dates**

**MOTION:** A motion was made and seconded to recommend to the Des Moines Area Metropolitan Planning Organization Executive Committee that the Des Moines Area Metropolitan Planning Organization approve the proposed schedule of Calendar Year 2012 meeting dates for the Des Moines Area Metropolitan Planning Organization Transportation Technical Committee, as presented and as attached.

**Motion Carried Unanimously**

*(Gary Fox arrived at 9:34 am)*

**V.(B.) Federal Fiscal Years 2012-2015 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding Award Adjustments**

MPO staff presented; discussion only on item V. (B).

*(Aaron Wolfe arrived at 9:36 am)*

*(Brian Wilson arrived at 9:36 am)*

**V.(C.) Federal Fiscal Years 2012-2015 Transportation Improvement Program Draft**

MPO staff presented; discussion only on item V. (C).

**V.(D.) Congestion Management Process Update**

MPO staff presented; discussion only on item V. (D).

**V.(E.) Metropolitan Planning Area Boundary Update**

MPO staff presented; discussion only on item V. (E).

**V.(F.) Future Land Use Map Update**

MPO staff presented; discussion only on item V. (F).

**V.(G.) Transportation Reauthorization Priority Projects Update**

MPO staff presented; discussion only on item V. (G).

**V.(H.) Citizen Transportation Congress**

MPO staff presented; discussion only on item V. (H).

**V.(I.) Sustainable Communities Regional Planning Grant Update**

MPO staff presented; discussion only on item V. (I).

**VI. Transportation Management Association Update**

Glenn Lyons presented; discussion only on item VI.

**VII. Other Non-Action Items of Interest to the Committee**

**VIII. Next Meeting Date**

9:30 a.m., on Thursday, June 2, 2011, Des Moines Botanical Center Willow Room.

**IX. Adjournment**

**MOTION:** A motion was made and seconded to adjourn the MPO TTC's April 7, 2011, meeting.

**MOTION CARRIED UNANIMOUSLY**

Chair Bailey adjourned the meeting at 9:49 a.m.