

MEETING MINUTES

Des Moines Area Metropolitan Planning Organization (MPO) Transportation Technical Committee (TTC) 9:30 a.m., Thursday, May 3, 2012 Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on May 3, 2012, at the Des Moines Area MPO Conference Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 4:16 p.m., April 26, 2012.

Representatives Present:

John Shaw, City of Altoona
John Peterson, City of Ankeny
Eric Jensen, City of Ankeny
Paul Moritz, City of Ankeny
Lori Dunham, City of Bondurant
Matt McQuillen, City of Clive
Jim Hagelie, City of Clive
Jennifer Bohac, City of Des Moines
Jeb Brewer, City of Des Moines
Mike Clayton, Iowa Department of
Transportation*
Jim Tishim, Des Moines Regional Transit
Authority
Julia Castillo, Heart of Iowa Regional Transit
Agency
Jerry Byg, City of Grimes
Dave Cubit, City of Johnston
Aaron Wolfe, City of Johnston
Timothy Brandt, City of Mitchellville
Mike Johnson, City of Norwalk
Ben Champ, City of Pleasant Hill
Dennis Dietz, City of Polk City
Kurt Bailey, Polk County
Bret VandeLune, Polk County
Dave McKay, City of Urbandale
Steve Franklin, City of Urbandale
John Larson, City of Urbandale
Steve Struble, Warren County
Brad Deets, City of Waukee
Joe Cory, City of West Des Moines
Duane Wittstock, City of West Des Moines
Kara Tragesser, City of West Des Moines
Josh Heggen, City of Windsor Heights

Representatives Absent:

Vern Willey, City of Altoona
Jeff Schug, City of Carlisle
Anthony Bellizzi, City of Cumming**
Murray McConnell, Dallas County
Michael Ludwig, City of Des Moines
Chuck Burgin, City of Indianola**
Doyle Scott, Madison County**
Jeffrey Kooistra, City of Waukee
Tracy Troutner, Federal Highway
Administration*
Bryan Belt, Des Moines International Airport
Mark Bechtel, Federal Transit Administration*

* Non-Voting, Advisory Representative

** Non-Voting, Associate Representative

Others Present:

Glenn Lyons, Transportation Management
Association*
Barb Andersen, Transportation Management
Association*

Staff Present:

Todd Ashby, Executive Director
Stephanie Muller, Executive Administrator
Jennifer Zelle, Executive Assistant
Dylan Mullenix, Principal Transportation Planner
Nokil Park, Senior Transportation System Modeler
Nathan Goldberg, Senior Transportation Planner
Luke Parris, Associate Transportation Planner
Bethany Wilcoxon, Associate Transportation Planner
Zach Young, Associate Transportation Planner

- 1. Call to Order**
MPO TTC Chair Kurt Bailey recognized a quorum and called the May 3, 2012, meeting to order at 9:33 a.m.
- 2. Approval of Agenda**
MOTION: A motion was made and seconded to approve the MPO TTC's May 3, 2012, meeting agenda.
MOTION CARRIED UNANIMOUSLY
- 3. Approval of Meeting Minutes**
MOTION: A motion was made and seconded to approve the MPO TTC's March 1, 2012, meeting minutes.
MOTION CARRIED UNANIMOUSLY
- 4. Fiscal Year 2013 Unified Planning Work Program and Budget Final Draft**
MOTION: A motion was made and seconded to approve the final draft *Fiscal Year 2013 Unified Planning Work Program* and Budget.
MOTION CARRIED UNANIMOUSLY
- 5. Fiscal Year 2012 Unified Planning Work Program and Budget Amendment**
MOTION: A motion was made and seconded to approve the amendment to the draft *Fiscal Year 2012 Unified Planning Work Program* and Budget.
MOTION CARRIED UNANIMOUSLY
- 6. 2011 Travel Time Survey Report Draft and 2011 Vehicle Occupancy Survey Report Draft**
MOTION: A motion was made and seconded to approve the *2011 Travel Time Survey and Vehicle Occupancy Survey Report Draft*.
MOTION CARRIED UNANIMOUSLY
- 7. Federal Fiscal Years 2012-2015 Surface Transportation Program and Surface Transportation Program Transportation Enhancement Funding Reallocation**
MPO staff presented; discussion only on item 7.
- 8. Federal Fiscal Year 2016 Surface Transportation Program and Transportation Enhancement Funding Recommendation**
MPO staff presented; discussion only on item 8.
- 9. Federal Fiscal Years 2013-2016 Transportation Improvement Program Draft Development**
MPO staff presented; discussion only on item 9.
- 10. The Tomorrow Plan Update**
MPO staff presented; discussion only on item 10.
- 11. Transportation Planning Memorandum of Understanding**
MPO staff presented; discussion only on item 11.

12. Transportation Management Association Update

Glenn Lyons with the TMA presented; no discussion on item 12.

13. Other Non-Action Items of Interest to the Committee

14. Next Meeting Date

9:30 a.m., on Thursday, June 7, 2012, Des Moines Area MPO Burnham Room.

15. Adjournment

MOTION: A motion was made and seconded to adjourn the MPO TTC's May 3, 2012, meeting.

MOTION CARRIED UNANIMOUSLY

Chair Bailey adjourned the meeting at 9:53 a.m.