

MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee (TTC)**

9:30 a.m., Thursday, May 2, 2013

Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on May 2, 2013, at the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 1:00 p.m., April 26, 2013.

Representatives Present:

Vern Willey, City of Altoona
Paul Moritz, City of Ankeny
Eric Jensen, City of Ankeny
John Peterson, City of Ankeny
Lori Dunham, City of Bondurant
Jeff Schug, City of Carlisle
Jim Hagelie, City of Clive
Jennifer Bohac, City of Des Moines
Jeb Brewer, City of Des Moines
Michael Ludwig, City of Des Moines
Tony Filippini, Des Moines Regional Transit Authority
Mike Clayton, Iowa Department of Transportation*
John Gade, City of Grimes
Brian Wilson, City of Johnston
David Wilwerding, City of Johnston
Timothy Brandt, City of Mitchellville
Mike Johnson, City of Norwalk
Ben Champ, City of Pleasant Hill
Bret VandeLune, Polk County
Kurt Bailey, Polk County
Paul Dekker, City of Urbandale
Dave McKay, City of Urbandale
John Larson, City of Urbandale
Duane Wittstock, City of West Des Moines
Kara Tragesser, City of West Des Moines

Representatives Absent:

John Shaw, City of Altoona
Matt McQuillen, City of Clive
Anthony Bellizzi, City of Cumming**
Chuck Burgin, City of Indianola**
Murray McConnell, Dallas County
Bryan Belt, Des Moines International Airport
Julia Castillo, Heart of Iowa Regional Transit
Doyle Scott, Madison County**
Dennis Dietz, City of Polk City
Matt Thomas, Warren County
McKinlee Gibson, City of Waukee
Brad Deets, City of Waukee
Joe Cory, City of West Des Moines
Jason Van Ausdall, City of Windsor Heights
Julia Castillo, Heart of Iowa Regional Transit Agency
Tracy Troutner, Federal Highway Administration*
Mark Bechtel, Federal Transit Administration*

* Non-Voting, Advisory Representative

** Non-Voting, Associate Representative

Others Present:

Glenn Lyons, Transportation Management Association
Barb Anderson, Transportation Management Association

Staff Present:

Todd Ashby, Executive Director
Stephanie Muller, Executive Administrator
Jennifer Ratcliff, Executive Assistant
Nathan Goldberg, Senior Transportation Planner
Bethany Wilcoxon, Senior Transportation Planner
Luke Parris, Senior Transportation Planner

- 1. Call to Order**

MPO TTC Chair Ben Champ recognized a quorum and called the May 2, 2013, meeting to order at 9:31 a.m.
- 2. Approval of Agenda**

MOTION: A motion was made and seconded to approve the MPO TTC's May 2, 2013, meeting agenda.

MOTION CARRIED UNANIMOUSLY
- 3. Approval of Meeting Minutes**

MOTION: A motion was made and seconded to approve the MPO TTC's April 4, 2013, meeting minutes.

MOTION CARRIED UNANIMOUSLY
- 4. Fiscal Year 2014 Unified Planning Work Program and Budget**

MOTION: A motion was made and seconded to approve the final *Fiscal Year 2014 Unified Planning Work Program* and budget document.

MOTION CARRIED UNANIMOUSLY
- 5. Federal Fiscal Year 2013-2016 Transportation Improvement Program Revision**

MOTION: A motion was made and seconded to approve the City of Bondurant's request to amend a project in the *Federal Fiscal Year 2013-2016 Transportation Improvement Program*.

MOTION CARRIED UNANIMOUSLY
- 6. Polk County Conservation Board Request to Consolidate Transportation Alternative Program Funds**

MOTION: A motion was made and seconded to approve the request from the Polk County Conservation Board to consolidate Transportation Alternative Program funds awarded to Polk County and the City of Des Moines for the Easter Lake Trail.

MOTION CARRIED UNANIMOUSLY
- 7. MPO Certification Review**

MPO staff presented; no discussion on item 7.
- 8. Railroad Revolving Loan and Grant Project Update**

MPO staff presented; discussion only on item 8.
- 9. Federal Fiscal Year 2014-2017 Transportation Improvement Program Development Schedule**

MPO staff presented; no discussion on item 9.
- 10. Federal Fiscal Year 2017 Surface Transportation Program and Transportation Alternatives Program Funding Recommendation**

MPO staff presented; discussion only on item 10.
- 11. Federal Fiscal Year 2013 TIGER Discretionary Grant Program**

MPO staff presented; discussion only on item 11.
- 12. City of Clive Surface Transportation Program Funding Request**

MPO staff presented; discussion only on item 12.
- 13. Iowa Department of Transportation Special Traffic Count Study**

MPO staff presented; no discussion on item 13.

14. The Tomorrow Plan Update

MPO staff presented; no discussion on item 14.

15. Transportation Management Association Update

MPO staff presented; no discussion on item 15.

16. Next Meeting Date

9:30 a.m., on Thursday, June 6, 2013, Des Moines Area MPO Burnham Conference Room.

17. Adjournment

MOTION: A motion was made and seconded to adjourn the MPO TTC's May 2, 2013; TTC Chair Champ adjourned the meeting at 10:05 a.m.

MOTION CARRIED UNANIMOUSLY