

## MEETING MINUTES

### Des Moines Area Metropolitan Planning Organization (MPO) Transportation Technical Committee (TTC) 9:30 a.m., Thursday, November 1, 2012 Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on November 1, 2012, at the Des Moines Area MPO Conference Room. Before the meeting, the MPO staff sent agenda packets to the MPO TTC representatives and posted the agenda at the MPO office at 1:40 p.m., October 26, 2012.

#### Representatives Present:

Vern Willey, City of Altoona  
John Shaw, City of Altoona  
Paul Moritz, City of Ankeny  
Matt Ahrens, City of Ankeny  
Lori Dunham, City of Bondurant  
Matt McQuillen, City of Clive  
Jeb Brewer, City of Des Moines  
Jennifer Bohac, City of Des Moines  
Michael Ring, City of Des Moines  
Jim Tishim, Des Moines Regional Transit Authority  
Mike Clayton, Iowa Department of Transportation\*  
John Gade, City of Grimes  
Dave Cubit, City of Johnston  
Kris May, City of Mitchellville  
Don Sandor, City of Pleasant Hill  
Kurt Bailey, Polk County  
Dave McKay, City of Urbandale  
Paul Dekker, City of Urbandale  
John Larson, City of Urbandale  
McKinlee Gibson, City of Waukee  
Brad Deets, City of Waukee  
Jim Dickinson, City of West Des Moines  
Josh Heggen, City of Windsor Heights

#### Representatives Absent:

John Peterson, City of Ankeny  
Jeff Schug, City of Carlisle  
Jim Hagelie, City of Clive  
Anthony Bellizzi, City of Cumming\*\*  
Murray McConnell, Dallas County  
Chuck Burgin, City of Indianola\*\*  
David Wilwerding, City of Johnston  
Doyle Scott, Madison County\*\*  
Mike Johnson, City of Norwalk  
Dennis Dietz, City of Polk City  
Bret VandeLune, Polk County  
Steve Struble, Warren County  
Kara Tragesser, City of West Des Moines  
Joe Cory, City of West Des Moines  
Julia Castillo, Heart of Iowa Regional Transit Agency  
Bryan Belt, Des Moines International Airport  
Tracy Troutner, Federal Highway Administration\*  
Mark Bechtel, Federal Transit Administration\*

\* Non-Voting, Advisory Representative

\*\* Non-Voting, Associate Representative

#### Others Present:

#### Staff Present:

Todd Ashby, Executive Director  
Stephanie Muller, Executive Administrator  
Jennifer Ratcliff, Executive Assistant  
Dylan Mullenix, Principal Transportation Planner  
Nathan Goldberg, Senior Transportation Planner  
Luke Parris, Senior Transportation Planner  
Zach Young, Associate Transportation Planner  
Jennifer Roberts, Transportation Planner Intern

- 1. Call to Order**  
MPO TTC Chair Kurt Bailey recognized a quorum and called the November 1, 2012, meeting to order at 9:34 a.m.
- 2. Approval of Agenda**  
**MOTION:** A motion was made and seconded to approve the MPO TTC's November 1, 2012, meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
- 3. Approval of Meeting Minutes**  
**MOTION:** A motion was made and seconded to approve the MPO TTC's October 4, 2012, meeting minutes.  
**MOTION CARRIED UNANIMOUSLY**
- 4. DART Federal Funding Transfer Request**  
**MOTION:** A motion was made and seconded to approve the DART's request to transfer federal funding from FHWA to FTA.  
**MOTION CARRIED UNANIMOUSLY**
- 5. *Federal Fiscal Years 2013-2016 Transportation Improvement Program Amendment Request***  
MPO staff presented; discussion only on item 5.
- 6. Priority Project Solicitation Process**  
MPO staff presented; discussion only on item 6.
- 7. Long-Range Transportation Plan Update**  
MPO staff presented; discussion only on item 7.
- 8. Small Member Surface Transportation Program Award Process**  
MPO staff presented; discussion only on item 8.
- 9. Federal Fiscal Year 2017 Surface Transportation Program Schedule**  
MPO staff presented; discussion only on item 9.
- 10. MAP-21 Funding Update**  
MPO staff presented; no discussion on item 10.
- 11. US 65/Iowa 5 Interstate Designation Update**  
MPO staff presented; no discussion on item 11.
- 12. The Tomorrow Plan Update**  
MPO staff presented; no discussion on item 12.
- 13. Transportation Management Association Update**  
MPO staff presented; no discussion on item 13.
- 14. Combat Hunger Initiative**  
MPO staff presented; no discussion on item 14.
- 15. Other Non-Action Items of Interest to the Committee**
- 16. Next Meeting Date**  
9:30 a.m., on Thursday, December 6, 2012, Des Moines Area MPO Burnham Room.

**17. Adjournment**

**MOTION:** A motion was made and seconded to adjourn the MPO TTC's November 1, meeting; Chair Bailey adjourned the meeting at 10:06 a.m.

**MOTION CARRIED UNANIMOUSLY**