

MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee (TTC)**

9:30 a.m., Thursday, August 1, 2013

Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on August 1, 2013, at the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office at 10:40 a.m., July 26, 2013.

Representatives Present:

Vern Willey II, City of Altoona
John Shaw, City of Altoona
Paul Moritz, City of Ankeny
John Peterson, City of Ankeny
Lori Dunham, City of Bondurant
Jeff Schug, City of Carlisle
Matt McQuillen, City of Clive
Jim Hagelie, City of Clive
Jennifer Bohac, City of Des Moines
Jeb Brewer, City of Des Moines
Michael Ludwig, City of Des Moines
Jim Tishim, Des Moines Regional Transit Authority
Mike Clayton, Iowa Department of Transportation*
John Gade, City of Grimes
Brian Wilson, City of Johnston
Mike Johnson, City of Norwalk
Madeline Emmerson, City of Pleasant Hill
Dennis Dietz, City of Polk City
Kurt Bailey, Polk County
Steven Franklin, City of Urbandale
Dave McKay, City of Urbandale
John Larson, City of Urbandale
Matt Thomas, Warren County
McKinlee Gibson, City of Waukee
Ben Landhauser, City of Waukee
Joe Cory, City of West Des Moines
Duane Wittstock, City of West Des Moines
Kara Tragesser, City of West Des Moines
Sheena Danzer, City of Windsor Heights

Representatives Absent:

Eric Jensen, City of Ankeny
Anthony Bellizzi, City of Cumming**
Murray McConnell, Dallas County
Bryan Belt, Des Moines International Airport
Chuck Burgin, City of Indianola**
Dave Cubit, City of Johnston
Doyle Scott, Madison County**
Wayne Patterson, City of Mitchellville
Bret VandeLune, Polk County
Julia Castillo, Heart of Iowa Regional Transit
Tracy Troutner, Federal Highway Administration*
Mark Bechtel, Federal Transit Administration*

* Non-Voting, Advisory Representative

** Non-Voting, Associate Representative

Others Present:

Glenn Lyons, Transportation Management Association

Staff Present:

Todd Ashby, Executive Director
Stephanie Muller, Executive Administrator
Jennifer Ratcliff, Executive Assistant
Dylan Mullenix, Principal Transportation Planner
Nathan Goldberg, Senior Transportation Planner
Bethany Wilcoxon, Senior Transportation Planner
Luke Parris, Senior Transportation Planner
Zach Young, Senior Transportation Planner
Aaron Bartling, Associate Transportation Planner

1. **Call to Order**

MPO TTC Vice Chair Jennifer Bohac recognized a quorum and called the August 1, 2013, meeting to order at 9:30 a.m.

2. **Approval of Agenda**

MOTION: A motion was made and seconded to approve the amended MPO TTC's August 1, 2013, meeting agenda, moving item 12 to last item on agenda.

MOTION CARRIED UNANIMOUSLY

3. **Approval of Meeting Minutes**

MOTION: A motion was made and seconded to approve the MPO TTC's July 11, 2013, meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. ***Horizon Year 2035 Metropolitan Transportation Plan Amendment Request***

MOTION: A motion was made and seconded to approve the request from the Cities of Grimes and Urbandale to amend the *Horizon Year 2035 Metropolitan Transportation Plan* to incorporate the *Interstate 35/80 Operations Study* recommendations.

(McKinlee Gibson arrived at 9:34 am)

(Ben Landhauser arrived at 9:34 am)

MOTION CARRIED UNANIMOUSLY

5. ***Fiscal Year 2014-2017 Transportation Capital Improvement Program Draft***

MOTION: A motion was made and seconded to approve the draft of the *Fiscal Year 2014-2017 Transportation Capital Improvement Program*.

(John Gade arrived at 9:36 am)

MOTION CARRIED UNANIMOUSLY

6. ***Federal Fiscal Year 2014-2017 Transportation Improvement Program Revisions***

MOTION: A motion was made and seconded to approve the requested revisions to the *Federal Fiscal Years 2014-2017 Transportation Improvement Program*.

MOTION CARRIED UNANIMOUSLY

7. ***Fiscal Years 2014-2017 Transportation Improvement Program Revisions***

MOTION: A motion was made and seconded to approve the *Congestion Management Process* document.

MOTION CARRIED UNANIMOUSLY

8. **2013 Travel Time Survey**

MPO staff presented; discussion on item 8.

9. **Traffic Incident Management Plan**

MPO staff presented; discussion on item 9.

10. **Iowa Clean Air Attainment Program Schedule**

MPO staff presented; discussion on item 10.

11. **Trail Counter Report**

MPO staff presented; discussion on item 11.

13. **GIS Data Request**

MPO staff presented; no discussion on item 13.

14. ***The Tomorrow Plan Draft***
MPO staff presented; discussion on item 14.
15. **CHAT! Recap**
MPO staff presented; discussion on item 15.
16. **Iowa Chapter of the Urban Land Institute**
MPO staff presented; discussion on item 16.
17. **Transportation Management Association Update**
TMA staff presented; discussion on item 17.
12. **Iowa by Trail Smartphone Application**
MPO and INHF staff presented; discussion on item 12.
18. **Other Non-Action Items of Interest to the Committee**
19. **Next Meeting Date**
9:30 a.m., on Thursday, September 5, 2013, Des Moines Area MPO Burnham Conference Room.
20. **Adjournment**
MOTION: A motion was made and seconded to adjourn the MPO TTC's August 1, 2013;
MPO TTC Vice Chair Bohac adjourned the meeting at 9:50 a.m.
MOTION CARRIED UNANIMOUSLY