

MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee (TTC)**

9:30 a.m., Thursday, October 3, 2013

Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., on October 3, 2013, at the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office at 2:55 p.m., September 27, 2013.

Representatives Present:

Vern Willey II, City of Altoona
John Shaw, City of Altoona
Lori Dunham, City of Bondurant
Jeff Schug, City of Carlisle
Matt McQuillen, City of Clive
Jim Hagelie, City of Clive
Jennifer Bohac, City of Des Moines
Jeb Brewer, City of Des Moines
Michael Ludwig, City of Des Moines
Bryan Belt, Des Moines International Airport
Jim Tishim, Des Moines Regional Transit Authority
Mike Clayton, Iowa Department of Transportation*
Dave Cubit, City of Johnston
Tom Leners, Madison County**
Ben Champ, City of Pleasant Hill
Bret VandeLune, Polk County
Tim Stovie, City of Urbandale
Dave McKay, City of Urbandale
John Larson, City of Urbandale
Matt Thomas, Warren County
Ben Landhauser, City of Waukee
Brad Deets, City of Waukee
Duane Wittstock, City of West Des Moines
Joe Cory, City of West Des Moines
Kara Tragesser, City of West Des Moines

Representatives Absent:

Paul Moritz, City of Ankeny
John Peterson, City of Ankeny
Eric Jensen, City of Ankeny
Anthony Bellizzi, City of Cumming**
Murray McConnell, Dallas County
John Gade, City of Grimes
Chuck Burgin, City of Indianola**6
David Wilwerding, City of Johnston
Wayne Patterson, City of Mitchellville
Josh Heggen, City of Norwalk
Dennis Dietz, City of Polk City
Kurt Bailey, Polk County
Jason VanAusdall, City of Windsor Heights
Mark Bechtel, Federal Transit Administration*
Julia Castillo, Heart of Iowa Regional Transit
Tracy Troutner, Federal Highway Administration*

* Non-Voting, Advisory Representative

** Non-Voting, Associate Representative

Others Present:

Glenn Lyons, Transportation Management Association

Staff Present:

Todd Ashby, Executive Director
Jennifer Ratcliff, Executive Assistant
Dylan Mullenix, Principal Transportation Planner
Nathan Goldberg, Senior Transportation Planner
Bethany Wilcoxon, Senior Transportation Planner
Luke Parris, Senior Transportation Planner
Zach Young, Senior Transportation Planner
Aaron Bartling, Associate Transportation Planner

- 1. Call to Order**

MPO TTC Chair Ben Champ recognized a quorum and called the October 3, 2013, meeting to order at 9:30 a.m.
- 2. Approval of Agenda**

MOTION: A motion was made and seconded to approve the MPO TTC's October 3, 2013, meeting agenda.

MOTION CARRIED UNANIMOUSLY
- 3. Approval of Meeting Minutes**

MOTION: A motion was made and seconded to approve the MPO TTC September 5, 2013, meeting minutes.

MOTION CARRIED UNANIMOUSLY
- 4. Sustainability in Transportation: Downtown Des Moines Experience**

City of Des Moines staff presented; discussion on item 4.
- 5. Federal Fiscal Years 2014-2017 Transportation Improvement Program Revision Requests**

MOTION: A motion was made and seconded to approve the revisions to the *Federal Fiscal Years 2014-2017 Transportation Improvement Program*.

MOTION CARRIED UNANIMOUSLY
- 6. Federal Fiscal Years 2013-2016 Surface Transportation Program Funding Recommendation**

MOTION: A motion was made and seconded to approve the award recommendation for excess *Federal Fiscal Year 2013-2016 Surface Transportation Program* funds.

MOTION CARRIED UNANIMOUSLY
- 7. Polk County Request to Shift Federal Fiscal Year 2015 Surface Transportation Program Funds**

MOTION: A motion was made and seconded to approve the request to transfer FFY 2015 STP funds from their NE 22nd Street project to their NW 66th Avenue/Kempton Bridge project.

MOTION CARRIED UNANIMOUSLY
- 8. Federal Fiscal Year 2018 Surface Transportation Program Schedule**

MPO staff presented; discussion on item 8.
- 9. Priority Project Solicitation Process**

MPO staff presented; discussion on item 9.
- 10. Des Moines Area Rail Port Study Update**

MPO staff presented; discussion on item 10.
- 11. Traffic Incident Management Plan**

MPO staff presented; discussion on item 11.
- 12. The Tomorrow Plan Update**

MPO staff presented; discussion on item 12.
- 13. Transportation Management Association Update**

TMA staff presented; no discussion on item 13.

14. Next Meeting Date

9:30 a.m., on Thursday, November 7, 2013, Des Moines Area MPO Burnham Conference Room.

15. Adjournment

MOTION: A motion was made and seconded to adjourn the MPO TTC's October 3, 2013
TTC Chair Champ adjourned the meeting at 10:05 a.m.

MOTION CARRIED UNANIMOUSLY