

MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, December 11, 2013
Des Moines Area MPO Meeting Mead Conference Room
Des Moines, Iowa**

The MPO Executive Committee held a meeting at 11:30 a.m., on December 11, 2013, in the MPO Meeting Mead Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive Committee's representatives and posted the agenda at the MPO office at 12:00 p.m., on December 6, 2013. **The fiscal year-to-date publication cost of meeting minutes for the MPO: \$696.25. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Members Present:

Chris Coleman, City of Des Moines
Robert Mahaffey, City of Des Moines
Angela Connolly, Polk County
Tom Hockensmith, Polk County
Paula Dierenfeld, City of Johnston
Ted Ohmart, City of West Des Moines
Tom Armstrong, City of Grimes

Members Absent:

Others Present:

Mike Clayton, Iowa Department of
Transportation*
Clifford Leonard, Public

Staff Present:

Jonathan Wilson, MPO General Counsel
Todd Ashby, Executive Director
Jennifer Ratcliff, Executive Assistant
Dylan Mullenix, Principal Transportation Planner
Teva Dawson, Senior Transportation Planner
Zach Young, Senior Transportation Planner
Bethany Wilcoxon, Senior Transportation Planner
Aaron Bartling, Associate Transportation Planner

* Non-voting Representative

1. Call to Order

MPO Chair Coleman called the December 11, 2013, meeting to order at 11:45 a.m.

2. Approval of Agenda

MOTION: A motion was made to approve the December 11, 2013, Des Moines Area Metropolitan Planning Organization Executive Committee meeting.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the November 13, 2013, Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. Public Participation Plan Update

MOTION: A motion was made to approve the *Public Participation Plan*.

MOTION CARRIED UNANIMOUSLY

5. Fiscal Year 2013 Annual Report

MOTION: A motion was made to approve the *Fiscal Year 2013 Annual Report*, which summarizes work activities from the previous year for the public.

MOTION CARRIED UNANIMOUSLY

6. Iowa Department of Transportation Funding Concepts Comment Letter

MOTION: A motion was made to approve comment letter from the MPO to the Iowa Department of Transportation regarding proposed alternative funding concepts.

MOTION CARRIED UNANIMOUSLY

7. I-235 Reconstruction Special Audit Report

MOTION: A motion was made to approve the Iowa Department of Transportation's special audit of I-235 reconstruction related work involving the MPO.

MOTION CARRIED UNANIMOUSLY

8. I-80 Rest Area Closure

MPO staff presented; discussion only on item 8.

9. Mobilizing Tomorrow Update

MPO staff presented; discussion only on item 9.

10. Transportation Management Association Overview

MPO staff presented; discussion only on item 10.

11. Grant Opportunities

MPO staff presented; discussion only on item 11.

12. Planning Study Updates

MPO staff presented; discussion only on item 12.

13. Other Non-Action Items of Interest to the Committee

14. Approval of the December 19, 2013, MPO Agenda

15. Next Meeting Date

11:30 a.m. Wednesday, January 15, 2014, in the MPO Mead Conference Room.

16. Adjournment

Chair Coleman adjourned the meeting at 1:00 p.m.