

## NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)  
Surface Transportation Program (STP) Funding Subcommittee  
1:15 p.m., Wednesday, February 10, 2016  
Des Moines Area MPO Mead Conference Room

### TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes** ..... Page 2
  - Approve the January 21, 2016, meeting minutes.
4. **REPORT: Federal Fiscal Year 2020 STP and TAP Project Overview**..... Page 5
  - Review the FFY 2020 STP and TAP project applications, scoring, and public comments.
5. **PRESENTATIONS: Federal Fiscal Year 2020 STP and TAP Applicant Presentations**..... Page 6
  - The STP Funding Subcommittee will hear presentations from project sponsors.
6. **Other Non-Action Items of Interest to the Committee**
7. **Next Meeting Date – February 23, 2016, at 3:00 p.m.**
8. **Adjournment**

*The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.*

*The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit [www.dmamp.org/title-vi/](http://www.dmamp.org/title-vi/) or call 515-334-0075.*

February 2016  
Item No. 3

**ISSUE: Approval of Meeting Minutes**

VOTE: Consider approval of the January 21, 2016, Surface Transportation Program Funding Subcommittee meeting minutes.

**BACKGROUND:**

The minutes of the January 21, 2016, Surface Transportation Program Funding Subcommittee meeting are included on the following pages.

**RECOMMENDATION:**

Approve the minutes of the January 21, 2016, Surface Transportation Program Funding Subcommittee meeting.

**STAFF CONTACT:**

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(515) 334-0075

**MEETING MINUTES**

**Des Moines Area Metropolitan Planning Organization (MPO)  
Surface Transportation Program Funding Subcommittee  
3:30 p.m., Thursday, January 21, 2016  
MPO Office - Burnham Room  
Des Moines, Iowa**

The MPO Surface Transportation Program (STP) Funding Subcommittee held a meeting at 3:30 p.m., on January 21, 2016, in the MPO Mead Room.

**Members Present:**

Kyle Mertz, City of Altoona  
Ruth Randleman, City of Carlisle  
Scott Sanders, City of Des Moines  
Brian Laurenzo, City of Johnston, Chair  
Bob Andeweg, City of Urbandale  
Tom Hadden, City of West Des Moines  
Dean Yordi, Warren County

**Members Absent:**

John Edwards, City of Clive  
Mark Wandro, Polk County

**Others Present:**

**Staff Present:**

Todd Ashby, Executive Director  
Dylan Mullenix, Assistant Director  
Andrew Collings, Associate Transportation Planner

**1. Call to Order**

Surface Transportation Program Funding Subcommittee Chair Brian Laurenzo called the January 21, 2016, meeting to order at 3:35 p.m.

**2. Approval of Agenda**

**MOTION:** A motion was made and seconded to approve the January 21, 2016, Surface Transportation Program Funding Subcommittee meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

**3. Approval of Meeting Minutes**

**MOTION:** A motion was made and seconded to approve the March 5, 2015, Surface Transportation Program Funding Subcommittee meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

**4. REPORT and VOTE: Federal Fiscal Year 2019 Transportation Improvement Program Request**

**MOTION:** A motion was made and seconded to recommend approval of the request to transfer funds awarded to the City of Des Moines for the Southeast Connector project to a City of Pleasant Hill phase of the project, and to forward the recommendation to the MPO Executive Committee

**MOTION CARRIED UNANIMOUSLY**

**5. Other Non-Action Items of Interest to the Committee**

**6. Next Meeting Date – February 10, 2016, at 1:30 p.m.**

**7. Adjournment**

Chair Lorenzo adjourned the meeting at 3:50 p.m.

February 2016  
Item No. 4

**ISSUE: Federal Fiscal Year 2020 STP and TAP Project Overview**

REPORT: Review the FFY 2020 STP and TAP project applications, scoring, and public comments.

**BACKGROUND:**

The deadline for submission of Federal Fiscal Year (FFY) 2020 Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) applications was December 1, 2015. The MPO staff received 19 STP applications, including 16 roadway projects, two (2) bridge projects, and one (1) transit project.

MPO staff developed preliminary scores for the FFY 2020 STP projects based on the goals and performance measures outlined in Mobilizing Tomorrow. The STP scoring system uses a 100-point scale and the scores ranged from 72 to 18 points with an average score of 43 points.

[The list of submitted STP projects and scores is available on the MPO website \(click to access\).](#)

The MPO staff received eight TAP applications including five (5) trails projects, one (1) streetscape project, one (1) on-street bicycle facility project, and one (1) Safe Routes to School project. These projects went through an initial scoring process on December 7, 2015. All eight TAP applications scored the required points to move on to the STP Funding Subcommittee.

[A list of the submitted TAP projects and scores can be found on the MPO website \(click here to access\).](#)

The MPO staff allowed public comment online and hosted a public input meeting to receive feedback on the projects on January 26, 2016.

[Public Comment regarding STP projects \(click to access\).](#)

[Public Comment Regarding TAP projects \(click to access\).](#)

Staff will provide an overview of the STP and TAP applications, performance measures, project scores, and public comment at the February 10, 2016, meeting.

**RECOMMENDATION:**

None. Report and discussion only.

**STAFF CONTACT:**

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February 2016  
Item No. 5

**ISSUE: Federal Fiscal Year 2020 STP and TAP Applicant Presentations**

PRESENTATION: The STP Funding Subcommittee will hear presentations from FFY 2020 project sponsors.

**BACKGROUND:**

Project Sponsors will present their project(s) to the STP Funding Subcommittee. Project sponsors will have up to five minutes to present per project. Presentations will begin at 1:30 p.m. and end at approximately 3:40 p.m.

[FFY 2020 Funding Presentation Schedule](#)

**RECOMMENDATION:**

None. Presentation and discussion only.

**STAFF CONTACT:**

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