

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)
Surface Transportation Program (STP) Funding Subcommittee
3:00 p.m., Tuesday, February 23, 2016
Des Moines Area MPO Mead Conference Room

TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes** Page 2
 - Approve the February 10, 2016, meeting minutes.
4. **REPORT and VOTE: Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program Funding Recommendation** Page 5
 - Report and discussion on the award recommendation for Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program funds; consider approval.
5. **REPORT and VOTE: 2016 Draft D.C. Trip Priority Project List**..... Page 6
 - Discussion regarding projects submitted for the Greater Des Moines Partnership’s Policy Book; consider approval.
6. **Other Non-Action Items of Interest to the Committee**
7. **Next Meeting Date – TBD**
8. **Adjournment**

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

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February 2016
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the February 10, 2016, Surface Transportation Program Funding Subcommittee meeting minutes.

BACKGROUND:

The minutes of the February 10, 2016, Surface Transportation Program Funding Subcommittee meeting are included on the following pages.

RECOMMENDATION:

Approve the minutes of the February 10, 2016, Surface Transportation Program Funding Subcommittee meeting.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075

MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)
Surface Transportation Program Funding Subcommittee
1:15 p.m., Wednesday, February 10, 2016
MPO Office - Burnham Room
Des Moines, Iowa**

The MPO Surface Transportation Program (STP) Funding Subcommittee held a meeting at 1:15 p.m., on February 10, 2016, in the MPO Burnham Room.

Members Present:

Kyle Mertz, City of Altoona
John Edwards, City of Clive
Scott Sanders, City of Des Moines
Brian Laurenzo, City of Johnston, Chair
Bob Andeweg, City of Urbandale
Tom Hadden, City of West Des Moines
Mark Wandro, Polk County
Dean Yordi, Warren County

Members Absent:

Ruth Randleman, City of Carlisle

Others Present:

Staff Present:

Todd Ashby, Executive Director
Zach Young, Principal Planner
Teva Dawson, Senior Planner
Mike Armstrong, Associate Transportation Planner

1. Call to Order

Surface Transportation Program Funding Subcommittee Chair Brian Laurenzo called the February 10, 2016, meeting to order at 1:16 p.m.

2. Approval of Agenda

MOTION: A motion was made and seconded to approve the February 10, 2016, Surface Transportation Program Funding Subcommittee meeting agenda.

MOTION CARRIED UNANIMOUSLY

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the January 21, 2016, Surface Transportation Program Funding Subcommittee meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. REPORT: Federal Fiscal Year 2020 STP and TAP Project Overview

Staff provided an overview of the Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program applications.

5. PRESENTATIONS: Federal Fiscal Year 2020 STP and TAP Applicant Presentations

Applicants presented their projects to the STP Funding Subcommittee.

6. Other Non-Action Items of Interest to the Committee

7. Next Meeting Date – February 23, 2016, at 3:00 p.m.

8. Adjournment

Chair Lorenzo adjourned the meeting at 3:45 p.m.

February 2016
Item No. 4

ISSUE: Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program Funding Recommendation

REPORT AND VOTE: Report and discussion on the award recommendation for Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternative Program funds; consider approval.

BACKGROUND:

The MPO Surface Transportation Program (STP) Funding Subcommittee annually determines a funding recommendation for STP and Transportation Alternatives Program (TAP) project applications utilizing a previously approved fund programming option. The STP Funding Subcommittee heard presentations from eligible STP and TAP project sponsors on February 10, 2016.

The MPO staff notes that the FFY 2020 STP funding target is \$12,292,550, and the TAP funding target is \$1,215,000.

Mobilizing Tomorrow identified funding percentages for roadway, maintenance, bridge, and transit categories for STP funding. The table below shows the funding amounts for each category based on the FFY 2020 funding target:

STP Category	Minimum Target %	Maximum Target %	Minimum Target Allocation	Maximum Target Allocation
Roadway Projects	0%	60%	\$0	\$7,375,530
Bridge	15%	75%	\$1,843,883	\$9,219,413
Maintenance/System Optimization	10%	70%	\$1,229,255	\$8,604,785
Transit	10%	70%	\$1,229,255	\$8,604,785
Flex	0%	5%	\$0	\$614,628

[A list of the Surface Transportation Program projects is located on the MPO website \(click to access\).](#)

[A list of the Transportation Alternatives Program projects is located on the MPO website \(click to access\).](#)

RECOMMENDATION:

Recommend approval of funding amounts for FFY 2020 Surface Transportation Program and Transportation Alternatives Program projects, and forward the recommendation to the MPO Executive Committee.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075.

February 2016
Item No. 5

ISSUE: 2016 Draft D.C. Trip Priority Project List

REPORT and VOTE: Discussion regarding project submitted for the Greater Des Moines Partnership's Policy Book; consider approval.

BACKGROUND:

The MPO staff annually works with MPO member governments and participating agencies to develop a list of priority transportation projects to discuss with congressional members during the Greater Des Moines Partnership's (GDMP) annual trip to Washington, D.C. The traditional process for developing the list includes:

- September – MPO staff provides member governments with a notice of dates and begins the process;
- October – Solicit letters of intent from member governments. Letters were due by October 23, 2015;
- November – Draft project listing provided to MPO committees for discussion;
- January – Surface Transportation Program (STP) Funding Subcommittee meets to identify priority projects from the assembled listing;
- February – MPO committees take action to approve the project listing and priority projects;
- March/April – GDMP publishes the Policy Book; and,
- May – GDMP Trip to Washington D.C. – May 2016.

[The 2016 draft project list is available on the MPO website \(click to access\).](#)

RECOMMENDATION:

Recommend approval of the Greater Des Moines Partnership trip's annual priority project list, and to forward recommendation to the MPO Executive Committee.

STAFF CONTACT:

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