



420 Watson Powell Jr. Parkway, Suite 200  
Des Moines, Iowa 50309  
Phone: 515.334.0075  
www.dmampo.org

**NOTICE OF MEETING**

**Des Moines Area Metropolitan Planning Organization (MPO)  
Surface Transportation Program (STP) Funding Subcommittee**

\*\*\*\*\*

**3:30 p.m., Tuesday, February 24, 2015  
Des Moines Area MPO Office**

**Burnham Room**

\*\*\*\*\*

**TENTATIVE AGENDA**

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of the Meeting Minutes** .....Page 2
  - Review the November 10, 2014, meeting minutes; consider approval.
  - Review the February 12, 2015, meeting minutes; consider approval.
4. **REPORT and OPTIONAL VOTE: Priority Projects List Solicitation** .....Page 7
  - Summary of projects submitted by member communities for the annual priority project list for the Greater Moines Partnership trip; consider approval.
5. **REPORT and VOTE: Federal Fiscal Year 2019 Surface Transportation Program and Transportation Alternatives Program Funding Recommendation** .....Page 8
  - Report on the award recommendation for Federal Fiscal Year 2019 Surface Transportation Program and Transportation Alternative Program funds; consider approval.
6. **Other Non-Action Items of Interest to the Committee**
7. **Next Meeting Date – To be determined.**
8. **Adjournment**

# Agenda Report

Surface Transportation Program Funding Subcommittee

---

November 2014  
Item No. 3

**ISSUE: Approval of Meeting Minutes**

VOTE: Review and approve minutes of the November 10, 2014 and February 12, 2015, Surface Transportation Program (STP) Funding Subcommittee meetings.

**BACKGROUND:**

The minutes of the November 10, 2014 and February 12, 2015, STP Funding Subcommittee meetings are included on the following pages.

**RECOMMENDATION:**

Approve the minutes of the November 10, 2014 and February 12, 2015, STP Funding Subcommittee meetings.

# Agenda Report

Surface Transportation Program Funding Subcommittee

## MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)  
Surface Transportation Program Funding Subcommittee  
3:00 p.m., Monday, November 10, 2014  
MPO Office - Burnham Room  
Des Moines, Iowa**

The MPO Surface Transportation Program (STP) Funding Subcommittee held a meeting at 3:00 p.m., on November 10, 2014, in the MPO Burnham Room.

### Members Present:

Kyle Mertz, City of Altoona  
Ruth Randleman, City of Carlisle  
John Edwards, City of Clive  
Brian Laurenzo, City of Johnston, Chair  
Bob Andeweg, City of Urbandale  
Scott Sanders, City of Des Moines  
Dean Yordi, Warren County

### Members Absent:

Russ Trimble, City of West Des Moines

### Others Present:

### Staff Present:

Todd Ashby, Executive Director  
Dylan Mullenix, Principal Transportation Planner  
Zach Young, Senior Transportation Planner  
Andrew Collings, Associate Transportation Planner  
Michael Armstrong, Associate Transportation Planner

### 1. Call to Order

Surface Transportation Program Funding Subcommittee Chair Brian Laurenzo called the November 10, 2014, meeting to order at 3:00 p.m.

### 2. Approval of Agenda

**MOTION:** A motion was made and seconded to approve the November 10, 2014, Surface Transportation Program Funding Subcommittee meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

### 3. Approval of Meeting Minutes

**MOTION:** A motion was made and seconded to approve the February 26, 2014 Surface Transportation Program Funding Subcommittee meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

# Agenda Report

Surface Transportation Program Funding Subcommittee

---

## 4. REPORT AND OPTIONAL VOTE: *Mobilizing Tomorrow* Funding Percentages

Staff presented the funding strategy outlined in the MPO's Long Range Transportation Plan, *Mobilizing Tomorrow*.

**MOTION:** A motion was made and seconded to recommend to the MPO Executive Committee to approve the proposed funding strategy.

**MOTION CARRIED UNANIMOUSLY**

## 5. REPORT and VOTE: Surface Transportation Program Guidelines, Applications, and Scoring Process Update

Staff presented on the proposed updates to the Surface Transportation Program Guidelines and application process. Staff also provided an overview of the proposed scoring system that would replace the former STP scoring system.

**MOTION:** A motion was made and seconded to approve the proposed changes to the guidelines, application process, and scoring system.

**MOTION CARRIED UNANIMOUSLY**

## 6. Other Non-Action Items of Interest to the Committee

## 7. Next Meeting Date – To be determined

## 8. Adjournment

Chair Lorenzo adjourned the meeting at 3:41 p.m.

# Agenda Report

Surface Transportation Program Funding Subcommittee

## MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)  
Surface Transportation Program Funding Subcommittee  
1:00 p.m., Thursday, February 12, 2015  
MPO Office - Burnham Room  
Des Moines, Iowa**

The MPO Surface Transportation Program (STP) Funding Subcommittee held a meeting at 1:00 p.m., on February 12, 2015, in the MPO Burnham Room.

### **Members Present:**

Kyle Mertz, City of Altoona  
Ruth Randleman, City of Carlisle  
John Edwards, City of Clive  
Scott Sanders, City of Des Moines  
Brian Laurenzo, City of Johnston, Chair  
Bob Andeweg, City of Urbandale  
Russ Trimble, City of West Des Moines (via phone)  
Mark Wandro, Polk County  
Dean Yordi, Warren County

### **Members Absent:**

### **Others Present:**

Vern Willey, City of Altoona  
Paul Moritz, City of Ankeny  
Mark Arentsen, City of Bondurant  
Jim Hagelie, City of Clive  
Elizabeth Presutti, DART  
Jennifer McCoy, City of Des Moines  
Michael Ludwig, City of Des Moines  
Mitch Holtz, FOX Engineering (City of Grimes)  
Mike Clayton, Iowa Department of Transportation  
Luke Parris, City of Norwalk  
Kurt Bailey, Polk County  
Loren Lown, Polk County  
Dave McKay, City of Urbandale  
Brad Deets, City of Waukee  
Joe Cory, City of West Des Moines  
Sheena Danzer, City of Windsor Heights

### **Staff Present:**

Zach Young, Senior Transportation Planner  
Teva Dawson, Senior Transportation Planner  
Aaron Bartling, Associate Transportation Planner  
Andrew Collings, Associate Transportation Planner

## **1. Call to Order**

Surface Transportation Program Funding Subcommittee Chair Brian Laurenzo called the February 12, 2015, meeting to order at 1:00 p.m.

# Agenda Report

Surface Transportation Program Funding Subcommittee

---

## 2. Approval of Agenda

**MOTION:** A motion was made and seconded to approve the February 12, 2015, Surface Transportation Program Funding Subcommittee meeting agenda.

**MOTION CARRIED UNANIMOUSLY**

## 3. REPORT: Federal Fiscal Year 2019 Summary of Applications

Staff provided an overview of the Federal Fiscal Year 2019 STP and TAP project applications and scores.

## 4. PRESENTATIONS: Federal Fiscal Year 2019 Surface Transportation Program and Transportation Alternatives Program Applications

Eligible project sponsor presented their requests for Federal Fiscal Year 2019 Surface Transportation and Transportation Alternatives Program funds.

## 5. Other Non-Action Items of Interest to the Committee

## 6. Next Meeting Date – February 24, 2015, at 3:30 p.m.

## 7. Adjournment

Chair Lorenzo adjourned the meeting at 4:05 p.m.

# Agenda Report

Surface Transportation Program Funding Subcommittee

November 2014  
Item No. 4

## **ISSUE: Priority Projects List Solicitation**

REPORT and VOTE: Summary of projects submitted by member communities for the annual priority project list for the Greater Des Moines Partnership trip; consider approval.

## **BACKGROUND:**

The MPO annually develops a list of priority transportation projects to include in the Greater Des Moines Partnership's Policy Book for its trip to Washington, D.C., to meet with Iowa's congressional delegation. In December, MPO staff sent an email to MPO representatives soliciting projects for this list, noting that the list from 2014 would be used unless changes were provided. Updates to the list were due by January 23, 2015.

Included, as a supplemental item, is this list of projects submitted to the MPO.

Staff requests that the Surface Transportation Program (STP) Funding Subcommittee review the project listing and to recommend, from the listing, a subset of regional priority projects. Following the MPO's approval of the list and priorities, the MPO staff will forward this information to the Greater Des Moines Partnership for inclusion in the May 2015 Policy Book.

## **RECOMMENDATION:**

Recommend approval of Greater Des Moines Partnership trip's annual priority project list, and to forward the recommendation to the MPO Executive Committee.

## **STAFF CONTACT:**

Dylan Mullenix, [dmullenix@dmampo.org](mailto:dmullenix@dmampo.org);  
(515) 334-0075

# Agenda Report

November 2014  
Item No. 5

## **ISSUE: Federal Fiscal Year 2019 Surface Transportation Program and Transportation Alternatives Program Funding Recommendation**

**REPORT AND VOTE:** Report and discussion on the award recommendation for Federal Fiscal Year 2019 Surface Transportation Program and Transportation Alternative Program funds; consider approval.

### **BACKGROUND:**

The MPO Surface Transportation Program (STP) Funding Subcommittee annually determines a funding recommendation for STP and Transportation Alternatives Program (TAP) project applications utilizing a previously approved fund programming option. The STP Funding Subcommittee heard presentations from eligible STP and TAP project sponsors on February 12, 2015.

The MPO staff notes that the FFY 2019 STP funding target is \$11,886,000, and the FFY 2019 TAP funding target is \$1,172,000.

Mobilizing Tomorrow identified funding percentages for roadway, maintenance, bridge, and transit categories for STP funding. The table below shows the funding amounts for each category based on the FFY 2019 funding target:

Funding Category	Percentage Target	Funding Target
Roadway	60% Maximum	\$7,131,600
Bridge	15% Minimum	\$1,782,900
Maintenance	10% Minimum	\$1,188,600
Transit	10% Minimum	\$1,188,600
Flexible	5% Maximum	\$594,300
<b>FFY 2019 Funding Target</b>		<b>\$11,886,000</b>

Included, as a supplemental item, is a listing of eligible STP and TAP projects.

### **RECOMMENDATION:**

Recommend approval of funding amounts for FFY 2019 STP and TAP projects, and to forward the recommendation to the MPO Executive Committee.

### **STAFF CONTACT:**

Zach Young, [zyoung@dmampo.org](mailto:zyoung@dmampo.org);  
(515) 334-0075.