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NOTICE OF MEETING

**Des Moines Area Metropolitan Planning Organization (MPO)
Surface Transportation Program (STP) Funding Subcommittee**

**3:00 p.m., Monday, November 10, 2014
Des Moines Area MPO Office**

Burnham Room

TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of the Meeting Minutes**Page 2
 - Review the February 26, 2014, meeting minutes; consider approval.
4. **REPORT and OPTIONAL VOTE: Mobilizing Tomorrow Funding Percentages**.....Page 6
 - Report and discussion concerning the proposed funding strategy outlined in the Long-Range Transportation Plan; consider approval.
5. **REPORT and VOTE: Surface Transportation Program Guidelines, Applications, and Scoring Process Update**.....Page 7
 - Report and discussion concerning the proposed updates to the Surface Transportation Program (STP) guidelines, application, and scoring process; consider approval.
6. **Other Non-Action Items of Interest to the Committee**
7. **Next Meeting Date – To be determined.**
8. **Adjournment**

Agenda Report

Surface Transportation Program Funding Subcommittee

November 2014
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Review and approve minutes of the February 26, 2014, Surface Transportation Program (STP) Funding Subcommittee meeting.

BACKGROUND:

The minutes of the February 26, 2014, STP Funding Subcommittee meeting are included on the following pages.

RECOMMENDATION:

Approve the minutes of the February 26, 2014, STP Funding Subcommittee meeting.

Agenda Report

Surface Transportation Program Funding Subcommittee

MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)
Surface Transportation Program Funding Subcommittee
10:00 a.m., Wednesday, February 26, 2014
MPO Office - Burnham Room
Des Moines, Iowa**

The MPO Surface Transportation Program (STP) Funding Subcommittee held a meeting at 10:00 a.m., on February 26, 2014, in the MPO Meeting Room.

Members Present:

Kyle Mertz, City of Altoona
Ruth Randleman, City of Carlisle
John Edwards, City of Clive
Rick Clark, City of Des Moines
Brian Laurenzo, City of Johnston, Chair
Bob Andeweg, City of Urbandale
Russ Trimble, City of West Des Moines
Scott Sanders, City of Des Moines
Dean Yordi, Warren County

Members Absent:

Others Present:

Jennifer McCoy, City of Des Moines
Mark Arentsen, City of Bondurant

Staff Present:

Todd Ashby, Executive Director
Zach Young, Senior Transportation Planner
Teva Dawson, Senior Transportation Planner
Aaron Bartling, Associate Transportation Planner

1. Call to Order

Surface Transportation Program Funding Subcommittee Chair Brian Laurenzo called the January 22, 2014, meeting to order at 1:00 p.m.

2. Approval of Agenda

MOTION: A motion was made and seconded to approve the February 26, 2014, Surface Transportation Program Funding Subcommittee meeting agenda.

MOTION CARRIED UNANIMOUSLY

Agenda Report

Surface Transportation Program Funding Subcommittee

3. Approval of Meeting Minutes

MOTION: A motion was made and seconded to approve the January 22, 2014, Surface Transportation Program Funding Subcommittee meeting minutes.

MOTION CARRIED UNANIMOUSLY

4. REPORT and VOTE: West Des Moines Request to Shift Surface Transportation Program Funds

Staff reported on the City of West Des Moines request to shift \$500,000 in FFY 2015 STP funds to FFY 2014 for their Grand Avenue Phase 6 project

MOTION: A motion was made and seconded to recommend to the MPO Executive Committee to approve the City of West Des Moines request.

MOTION CARRIED UNANIMOUSLY

5. REPORT and VOTE: Des Moines Request to Transfer Transportation Alternatives Program Funds

Staff reported on the City of Des Moines request to transfer FFY 2016 TAP funds from their Drake Streetscape project to their 42nd Street Streetscape project.

MOTION: A motion was made and seconded to recommend to the MPO Executive Committee to approve the City of Des Moines request.

MOTION CARRIED UNANIMOUSLY

6. REPORT and VOTE: National Household Travel Survey

Staff reported on the potential use of Surface Transportation Program (STP) funds to participate in the 2015 National Household Travel Survey Add-on program (NHTS).

MOTION: A motion was made and seconded to recommend to the MPO Executive Committee to use STP funds to participate in 2015 NHTS Add-on program.

MOTION CARRIED UNANIMOUSLY

7. REPORT and VOTE: Transportation Management Association Funding

Staff reported on the potential use of Surface Transportation Program (STP) funds to cover the MPO's Transportation Management Authority (TMA) activities.

MOTION: A motion was made and seconded to recommend to the MPO Executive Committee to use STP funds to cover the TMA program.

MOTION CARRIED UNANIMOUSLY

Agenda Report

Surface Transportation Program Funding Subcommittee

8. REPORT and VOTE: Federal Fiscal Year 2018 Surface Transportation Program and Transportation Alternatives Program Funding Recommendation

Staff reported on the award recommendation for Federal Fiscal Year 2018 Surface Transportation Program and Transportation Alternative Program funds

MOTION: A motion was made and seconded to recommend to the MPO Executive Committee the recommendation for Federal Fiscal Year 2018 Surface Transportation Program and Transportation Alternative Program funds.

MOTION CARRIED UNANIMOUSLY

9. REPORT and VOTE: Multiyear Project Programming Policy

Staff reported on adding language to the guidelines on multiyear project programming in the Transportation Improvement Program

MOTION: A motion was made and seconded to recommend to the MPO Executive Committee to use add language to the guidelines on multiyear project programming.

MOTION CARRIED UNANIMOUSLY

10. Other Non-Action Items of Interest to the Committee

11. Next Meeting Date – To be determined

12. Adjournment

Chair Lorenzo adjourned the meeting at 11:01 a.m.

Agenda Report

Surface Transportation Program Funding Subcommittee

November 2014
Item No. 4

ISSUE: *Mobilizing Tomorrow* Funding Percentages

REPORT and OPTIONAL VOTE: Discussion concerning the proposed funding strategy outlined in the Long-Range Transportation Plan; consider approval.

BACKGROUND:

The MPO has worked throughout 2014 on development of *Mobilizing Tomorrow*. The Long Range Transportation Plan Steering Committee recommended an investment strategy to address identified performance targets and transportation needs within the region. The recommended strategy looks at Surface Transportation Program (STP) funds and required local match projected to be available within the region. The plan assumed a funding strategy that allocated funds as follows:

- 15% of funds for bridges;
- 15% for transit;
- 10% for maintenance/preservation; and,
- 60% for priority roadway projects.

The plan proposes using the funding percentages outlined during the annual STP award process. At the October 16, 2014 meeting, the MPO Policy Committee requested that the STP Funding Subcommittee meet to discuss the funding percentages and provide a recommendation to the Executive Committee.

The Transportation Technical Committee, at their November 6, 2014 meeting, recommended the following amendment to the funding strategy:

- 10% of funds for bridges;
- 10% for transit;
- 10% for maintenance/preservation;
- 10% flexible funds; and,
- 60% for priority roadway projects.

The STP Funding Subcommittee will discuss these investment strategies at their November 10, 2014 meeting, and provide a recommendation to the Executive Committee.

RECOMMENDATION:

Recommend to the MPO Executive Committee to approve what funding percentages to use in *Mobilizing Tomorrow*.

STAFF CONTACTS:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.

Agenda Report

Surface Transportation Program Funding Subcommittee

November 2014
Item No. 5

ISSUE: Surface Transportation Program Application and Scoring Process

REPORT and VOTE: Report and discussion regarding the updated application and scoring process for the Surface Transportation Program (STP); consider approval.

BACKGROUND:

MPO staff is in the process of updating the STP application and scoring process to align with the goals and performance measures set out in *Mobilizing Tomorrow*, the MPO's long-range transportation plan.

Staff is proposing that the annual STP application process mirror the process used to solicit projects for *Mobilizing Tomorrow*. This new process would include an online application and a scoring system tied directly to the goals of the plan. Staff updated the LRTP scoring criteria slightly to align with a 100-point scale.

Included, as supplemental items, are the updated guidelines, original guideline language including strikethroughs, and proposed scoring criteria and points.

Under this process, the scores are determined using a combination of questions taken from the on-line application and GIS mapping software. Staff will provide an overview of the updates made to the guidelines. Staff will also discuss the application process and scoring system.

RECOMMENDATION:

Recommend approval of the updated STP guidelines, application, and scoring process.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org;
(515) 334-0075.