

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 p.m., Wednesday, April 13, 2016
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on April 13, 2016, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive April 7, 2016. **The fiscal year-to-date publication cost of meeting minutes for the MPO: \$437.88. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Tom Hockensmith | Polk County

Ruth Randleman | City of Carlisle

Tom Armstrong | City of Grimes

Steven Gaer | City of West Des Moines

Joe Gatto | City of Des Moines

Executive Members Absent:

Chris Coleman | City of Des Moines

Angela Connolly | Polk County

Others Present:

Mike Clayton | IDOT

Todd Ashby | Executive Director

Dylan Mullenix | Assistant Director

Zach Young | Principal Planner

Teva Dawson | Senior Planner

Tracey Deckard | Office Manager

Mike Armstrong | Associate Planner

Gunnar Olson | Communications Manager

Marcus Coenen | Associate Planner

** Non-voting Representative

Staff Present:

Jonathan Wilson | MPO General Counsel

1. Call to Order

MPO Chair Tom Hockensmith called the April 13, 2016, meeting to order at 11:33 a.m.

2. Approval of Agenda

MOTION: A motion was made to approve the April 13, 2016, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the March 9, 2015 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED

4. Presentation: Downtown Dam Mitigation Concepts

Presentation by Nate Hoogeveen with the Department of Natural Resources.

5. Fiscal Year 2015 Audit

Executive Director presented. Discussion ensued.

MOTION: A motion was made to forward this item to the MPO Policy Committee.

MOTION CARRIED

6. Federal Fiscal Year 2016-2019 Transportation Improvement Program Amendment

Request / Polk County

Staff presented. Discussion ensued.

MOTION: A motion was made to approve the requested revisions by Polk County to the Federal Fiscal Year 2016-2019 Transportation Improvement Program.

MOTION CARRIED

7. **Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program Funding Recommendation**

Staff presented. Discussion ensued.

MOTION: A motion was made to approve the Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program funding recommendation.

MOTION CARRIED

8. **Draft Congestion Management Process**

Staff presented. Discussion ensued.

MOTION: A motion was made to approve the MPO's draft Congestion Management Process.

MOTION CARRIED

9. **2016 D.C. Trip Priority Project List**

Staff presented. Discussion ensued.

MOTION: A motion was made to approve the 2016 D.C. Trip Priority Project list.

MOTION CARRIED

10. **Budget and Staffing Analysis**

Staff presented. Report and discussion only.

11. **Health and Transportation: Housing and Transportation Indicators**

Staff presented. Report and discussion only.

12. **May Meeting Dates**

Executive Director Todd Ashby advised that the next Executive Committee Meeting will conflict with the Greater Des Moines Partnership's annual D.C. trip. Several solutions were provided. It was determined that the date for both the Executive Committee Meeting and the Policy Committee Meeting be moved one week later. Therefore the next Executive Committee Meeting will be held on Wednesday, May 17, 2016 at 11:30 a.m. and the MPO Policy Meeting will be held on Thursday, May 26, 2016 at 4:00 p.m.

13. **Upcoming Events**

Staff presented. Report only.

14. **Approval of MPO Agenda**

MOTION: A motion was made to approve the Des Moines Area Metropolitan Planning Organization Policy Committee meeting agenda for April.

MOTION CARRIED

15. **Other Non-Action Items**

Steve Gaer reported that the nominating committee would be meeting next week and would be providing a report at the next meeting.

16. **Adjournment**

Hearing no objection to the contrary, Chair Tom Hockensmith adjourned the meeting at 12:25 p.m.