

## MEETING MINUTES

### Des Moines Area Metropolitan Planning Organization (MPO) Executive Committee

11:30 p.m., Wednesday, August 12, 2015  
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on August 12, 2015, in the MPO Meeting Mead Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive July 2, 2015. **The fiscal year-to-date publication cost of meeting minutes for the MPO: N.A. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

#### **Executive Members Present:**

*Chris Coleman | City of Des Moines*

*Tom Armstrong | City of Grimes*

*Angela Connolly | Polk County*

*Steven Gaer | City of West Des Moines*

#### **Executive Members Absent:**

*Tom Hockensmith | Polk County*

*Robert Mahaffey | City of Des Moines*

*Paula Dierenfeld | City of Johnston*

#### **Others Present:**

*Clifford Leonard | Public*

*Mike Clayton | Iowa Department of  
Transportation\**

\* Non-voting Representative

#### **Staff Present:**

*Jonathan Wilson | MPO General Counsel*

*Todd Ashby | Executive Director*

*Dylan Mullenix | Assistant Director*

*Teva Dawson | Senior Transportation Planner*

*Aaron Bartling | Associate Transportation  
Planner*

*Mike Armstrong | Associate Transportation  
Planner*

*Tracey Deckard | Office Manager*

*Katie Maki | Intern*

#### 1. **Call to Order**

MPO Vice Chair Tom Armstrong called the August 12, 2015, meeting to order at 11:43 a.m.  
*[Chris Coleman is present via-phone]*

#### 2. **Approval of Agenda**

**MOTION:** A motion was made to approve the August 12, 2015, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

**MOTION CARRIED**

#### 3. **Approval of Meeting Minutes**

**MOTION:** A motion was made to approve the July 8, 2014 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

**MOTION CARRIED.**

#### 4. **Federal Fiscal Year 2016 -2019 Transportation Capital Improvement Program Development**

Staff presented. Staff recommends approval of the 2016-2019 Transportation Capital Improvement Program Development.

**MOTION:** A Motion was made to approve the 2016-2019 Transportation Capital Improvement Program Development.

**MOTION CARRIED UNANIMOUSLY**

5. **MPO Nominating Committee Recommendations**  
Assistant Director, Dylan Mullenix and Steve Gaer presented. Discussion ensued.  
Report and discussion only.

*[Chris Coleman arrives- 11:52]*

6. **Communications Plan**  
Staff presented. Report and discussion only.
7. **Complete Streets Tactical Starts Program**  
Staff presented. Report and discussion only.
8. **Iowa's Clean Air Attainment Program**  
Staff presented. Report and discussion only.
9. **Freight Barriers Report**  
Staff presented. Report and discussion only.
10. **Upcoming Events**  
Staff presented. Report and discussion only.
11. **Approval of MPO Agenda**  
**MOTION:** A motion was made to approve the August MPO Agenda

**MOTION CARRIED UNANIMOUSLY**

12. **Other Non-Action Items of Interest to the Committee**
- Executive Director, Todd Ashby advised that the House/Senate have approved funding for 3 months.
  - Steve Gaer inquired about the status of various watershed reports.
  - Chris Coleman suggested that the MPO Staff prepare and present updates for the committee that are more in-depth than the progress reports that are currently provided. He also indicated that additional reports regarding the MPO finances be considered. Executive Director, Todd Ashby advised that a Banking/Finance Committee has met and further financial information will be provided from this group.
13. **Adjournment**  
Vice Chair Armstrong adjourned the meeting at 12:55 p.m.