

**MEETING MINUTES**  
**Des Moines Area Metropolitan Planning Organization (MPO)**  
**Executive Committee**  
**11:30 p.m., Wednesday, August 10, 2016**  
**Des Moines Area MPO | Mead Conference Room**

The MPO Executive Committee held a meeting at 11:30 a.m. on August 10, 2016, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive August 4, 2016. **The new fiscal year publication costs are undetermined at this time. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

**Executive Members Present:**

*Joe Gatto | City of Des Moines*  
*Ruth Randleman | City of Carlisle*  
*Tom Armstrong | City of Grimes*  
*Steven Gaer | City of West Des Moines*

**Executive Members Absent:**

*Tom Hockensmith | Polk County*  
*Angela Connolly | Polk County*  
*Chris Coleman | City of Des Moines*

**Staff Present:**

*Todd Ashby | Executive Director*  
*Dylan Mullenix | Assistant Director*  
*Tracey Deckard | Office Manager*  
*Mike Armstrong | Associate Planner*  
*Gunnar Olson | Communications Manager*  
*Marcus Coenen | Associate Planner*  
*Allison Riley | MPO Intern*

**Others Present:**

*Mike Clayton | IDOT*

\*\* Non-voting Representative

**1. Call to Order**

MPO Vice Chair Tom Armstrong called the August 10, 2016, meeting to order at 11:35 a.m.

**2. Approval of Agenda**

**MOTION:** A motion was made to approve the August 10, 2016, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

**MOTION CARRIED**

**3. Approval of Meeting Minutes**

**MOTION:** A motion was made to approve the July 7, 2016 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

**MOTION CARRIED**

**4. Mobilizing Tomorrow Amendments**

Staff presented. Discussion ensued

**MOTION:** A motion was made to approve the amendments to the Mobilizing Tomorrow including updated Des Moines Rail Port facility language and the addition of the Travel Demand Model Validation and Analysis appendix.

**MOTION CARRIED**

5. **Fiscal Years 2017-2020 Transportation Capital Improvement Program Development**

Staff presented. Discussion ensued.

**MOTION:** A motion was made to approve the Fiscal Years 2017-2020 Transportation Capital Improvement Program.

**MOTION CARRIED**

6. **Iowa's Clean Air Attainment Program Schedule**

Staff reported that deadlines for Iowa's Clean Air Attainment Program have been moved to later in December. Therefore the matter will be discussed at a later date and the item removed from the Policy agenda.

7. **Crash Analysis Report**

Staff presented. Report and discussion only.

8. **Commuting and Congestion Analysis Report**

Staff presented. Report and discussion only.

9. **Quarterly Financial Statement**

Staff presented. Report and discussion only.

10. **Upcoming Events**

Staff presented. Report and discussion only

11. **MPO Fiscal Policies**

Discussion only.

12. **Other Non-Action Items**

Ruth Randleman was congratulated on her Women of Influence award.

13. **Adjournment**

Hearing no objection to the contrary, Chair Tom Hockensmith adjourned the meeting at 12:02 p.m.