

## MEETING MINUTES

Des Moines Area Metropolitan Planning Organization (MPO)  
Executive Committee  
11:30 p.m., Wednesday, December 10, 2014  
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m., on December 10, 2014, in the MPO Meeting Mead Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive Committee's representatives and posted the agenda at the MPO office at 2:40 p.m., December 5, 2014. **The fiscal year-to-date publication cost of meeting minutes for the MPO: \$246.80. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

### **Executive Members Present:**

*Tom Hockensmith / Polk County  
Robert Mahaffey / City of Des Moines  
Chris Coleman / City of Des Moines  
Angela Connolly / Polk County*

### **Executive Members Absent:**

*Steven Gaer / City of West Des Moines  
Tom Armstrong / City of Grimes  
Paula Dierenfeld / City of Johnston*

### **Others Present:**

*Mike Clayton / Iowa Department of  
Transportation\*  
Clifford Leonard / Public*

### **Staff Present:**

*Gary Myers / MPO General Counsel  
Todd Ashby / Executive Director  
Tracey Deckard / Office Manager  
Dylan Mullenix / Principal Transportation  
Planner  
Teva Dawson / Senior Transportation Planner  
Zach Young / Senior Transportation Planner  
Aaron Bartling / Associate Transportation  
Planner  
Andrew Collings / Associate Transportation  
Planner  
Mike Armstrong / Associate Transportation  
Planner*

\* Non-voting Representative

### **1. Call to Order**

MPO Chair Tom Hockensmith called the December 10, 2014, meeting to order at 11:43 a.m.

### **2. Approval of Agenda**

**MOTION:** A motion was made to approve the December 10, 2014, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

**MOTION CARRIED**

### **3. Approval of Meeting Minutes**

**MOTION:** A motion was made to approve the November 12, 2014, Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

**4. Fiscal Year 2015 Unified Planning Work Program- Amendment 2**

Staff presented. Discussion ensued.

**MOTION:** A motion was made to approve the amendment provided that a copy of the Wellmark Foundation grant application and proposed budget would be provided to the Committee.

**MOTION CARRIED UNANIMOUSLY**

**5. Federal Fiscal Year 2019 Surface Transportation Program Process**

Staff presented. Discussion ensued.

**6. The Tomorrow Plan: Year One Accomplishments Report**

Staff presented. Discussion ensued.

**7. Analysis of Vehicle Miles Traveled in the MPO Planning Area**

Staff presented. Discussion ensued.

**8. Other Non-Action Items of Interest to the Committee**

**9. Approval of the December 18, 2014, MPO Agenda**

Discussion by the Executive Director with regard to adding the Watershed Management Authority presentation to the MPO Agenda.

**MOTION:** A motion was made to approve the MPO Agenda to include additional information.

**MOTION CARRIED UNANIMOUSLY**

**10. Next Meeting Date**

11:30 a.m. Wednesday, January 14, 2014, in the MPO Mead Conference Room.

**11. Adjournment**

Chair Hockensmith adjourned the meeting at 12:22 p.m.