

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 p.m., Wednesday, February 10, 2016
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on February 10, 2016, in the MPO Meeting Mead Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive February 5, 2016. **The fiscal year-to-date publication cost of meeting minutes for the MPO: \$381.87. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Tom Hockensmith | Polk County
Chris Coleman | City of Des Moines
Tom Armstrong | City of Grimes
Angela Connolly | Polk County
Steven Gaer | City of West Des Moines
Joe Gatto | City of Des Moines

Executive Members Absent:

Ruth Randleman | City of Carlisle

Others Present:

Clifford Leonard | Public
Mike Clayton | IDOT
Diana Diebler, Diebler & Company

Staff Present:

Jonathan Wilson |MPO General Counsel
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Teva Dawson | Senior Planner
Tracey Deckard |Office Manager
Mike Armstrong | Associate Planner
Gunnar Olson | Communications Manager
Marcus Coenen | Associate Planner

** Non-voting Representative

1. Call to Order

MPO Chair Tom Hockensmith called the February 10, 2016, meeting to order at 11:33 a.m.

2. Approval of Agenda

MOTION: A motion was made to approve the February 10, 2016, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the January 13, 2015 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED

4. Presentation: Membership Survey Update

Diana Diebler provided an update on the MPO Performance Survey. Presentation and discussion only.

5. Executive Committee Authority

Staff presented. Discussion ensued.

MOTION: A motion was made to approve the resolution authorizing Executive Committee to exercise certain powers on behalf of the Des Moines Area Metropolitan Planning Organization.

MOTION CARRIED

6. **Federal Fiscal Year 2016-2019 Transportation Improvement Program Amendment Request Regarding the Southeast Connector Project**

Staff presented.

MOTION: A motion was made to approve the request to transfer funds awarded to the City of Des Moines for the Southeast Connector project to the City of Pleasant Hill supporting phase of the project.

MOTION CARRIED

7. **Federal Fiscal Year 2016-2019 Transportation Improvement Program Amendment Request**

Staff presented.

MOTION: A motion was made to approve the requested revisions from the City of West Des Moines to the FFY 2016-2019 TIP subject to the approval of the MPO and public comment period.

MOTION CARRIED

8. **Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program Public Comment Overview.**

Staff presented. Report and discussion only.

9. **Fiscal Year 2017 Unified Planning Work Program and Budget Development**

Staff presented. Report and discussion only.

10. **Water Trails and Greenways Plan Update**

Staff presented. Report and discussion only.

11. **Bridge Condition Report**

Staff presented. Report and discussion only.

12. **Other Non-Action Items of Interest to the Committee**

Executive Director Todd Ashby provided an update on the Fast Act with regard to the DOT's ability to reclaim some funds. The MPO will continue to follow this and provide updates when additional information is available.

13. **Next Meeting Date- March 9, 2016**

14. **Adjournment**

Hearing no objection to the contrary, Chair Tom Hockensmith adjourned the meeting at 12:56 p.m.