

## MEETING MINUTES

### Des Moines Area Metropolitan Planning Organization (MPO) Executive Committee

3:30 p.m., Wednesday, July 17, 2014

Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m., on July 17, 2014, in the MPO Meeting Mead Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive Committee's representatives and posted the agenda at the MPO office at 9:00 a.m., July 7, 2014. The fiscal year-to-date publication cost of meeting minutes for the MPO: \$0.00. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.

#### **Executive Members Present:**

Tom Hockensmith, Polk County  
Tom Armstrong, City of Grimes  
Robert Mahaffey, City of Des Moines  
Paula Dierenfeld, City of Johnston  
Chris Coleman, City of Des Moines

#### **Executive Members Absent:**

Angela Connolly, Polk County  
Steven Gaer, City of West Des Moines

#### **Others Present:**

Mike Clayton, Iowa Department of  
Transportation\*  
Clifford Leonard, Public

#### **Staff Present:**

Jonathan Wilson, MPO General Counsel  
Todd Ashby, Executive Director  
Jennifer Ratcliff, Executive Assistant  
Dylan Mullenix, Principal Transportation Planner  
Bethany Wilcoxon, Senior Transportation  
Planner  
Teva Dawson, Senior Transportation Planner  
Zach Young, Senior Transportation Planner  
Aaron Bartling, Associate Transportation Planner  
Andrew Lynch, Transportation Planner Intern

\* Non-voting Representative

**1. Call to Order**

MPO Chair Tom Hockensmith called the July 17, 2014, meeting to order at 3:07 p.m.

**2. Approval of Agenda**

**MOTION:** A motion was made to approve the July 17, 2014, Des Moines Area Metropolitan Planning Organization Executive Committee meeting.

**MOTION CARRIED**

**3. Approval of Meeting Minutes**

**MOTION:** A motion was made to approve the June 11, 2014, Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

**MOTION CARRIED UNANIMOUSLY**

**4. *Federal Fiscal Year 2015 – 2018 Transportation Improvement Program Final Draft***

**MOTION:** A motion was made to approve the final draft of the *Federal Fiscal Year 2015-2018 Transportation Improvement Program*.

**MOTION CARRIED UNANIMOUSLY**

**5. Executive Director Annual Review**

**MOTION:** A motion was made to approve the Fiscal Year 2014 MPO Executive Director Annual Review.

**MOTION CARRIED UNANIMOUSLY**

**6. *Mobilizing Tomorrow Update***

MPO presented on items; no discussion on item 6

**7. MPO Watershed Management Authority Involvement**

MPO presented on items; no discussion on item 7

**8. Other Non-Action Items of Interest to the Committee**

**9. Approval of the July 17, 2014, MPO Agenda**

**10. Next Meeting Date**

11:30 a.m. Wednesday, August 13, 2014, in the MPO Mead Conference Room.

**11. Adjournment**

Chair Hockensmith adjourned the meeting at 3:448 p.m.