

NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO) Executive Committee

—
11:30 a.m., Wednesday, March 9, 2016
Des Moines Area MPO Burnham Conference Room
—

TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes** Page 2
 - Approve the February 10, 2016, meeting minutes.
4. **PUBLIC INPUT: TIP Revisions**..... Page 5
 - Opportunity for public comment on proposed revisions to the *Federal Fiscal Years 2015-2018 Transportation Improvement Program*.
5. **REPORT and VOTE: Fiscal Year 2017 Unified Work Program and Budget DRAFT** Page 6
 - Review of the draft *Fiscal Year 2017 Unified Planning Work Program and Budget*; consider approval.
6. **REPORT and OPTIONAL VOTE: Federal Fiscal Years 2016-2019 Transportation Improvement Program Amendment Request** Page 7
 - Report on the requests from the City of Altoona and DART to amend the *Federal Fiscal Years 2016-2019 Transportation Improvement Program*; consider approval.
7. **REPORT: Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program Funding Recommendation**..... Page 8
 - Report on the STP Funding Subcommittee’s award recommendation for Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program funding.
8. **REPORT: Draft Congestion Management Process** Page 9
 - Report regarding the MPO’s draft *Congestion Management Process*.
9. **REPORT: 2016 Draft D.C. Trip Priority Project List** Page 10
 - Report on the STP Funding Subcommittee’s recommendation for projects to include in the Greater Des Moines Partnership’s Policy Book.
10. **REPORT: Growth Scenario Report** Page 11
 - Report regarding regional growth figures and changing demographic trends.
11. **Other Non-Action Items of Interest to the Committee**
12. **Next Meeting Date – April 13, 2016, at 11:30 a.m.**
13. **Adjournment**

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmapo.org/title-vi/ or call 515-334-0075.

5. **Executive Committee Authority**

Staff presented. Discussion ensued.

MOTION: A motion was made to approve the resolution authorizing Executive Committee to exercise certain powers on behalf of the Des Moines Area Metropolitan Planning Organization.

MOTION CARRIED

6. **Federal Fiscal Year 2016-2019 Transportation Improvement Program Amendment Request Regarding the Southeast Connector Project**

Staff presented.

MOTION: A motion was made to approve the request to transfer funds awarded to the City of Des Moines for the Southeast Connector project to the City of Pleasant Hill supporting phase of the project.

MOTION CARRIED

7. **Federal Fiscal Year 2016-2019 Transportation Improvement Program Amendment Request**

Staff presented.

MOTION: A motion was made to approve the requested revisions from the City of West Des Moines to the FFY 2016-2019 TIP subject to the approval of the MPO and public comment period.

MOTION CARRIED

8. **Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program Public Comment Overview.**

Staff presented. Report and discussion only.

9. **Fiscal Year 2017 Unified Planning Work Program and Budget Development**

Staff presented. Report and discussion only.

10. **Water Trails and Greenways Plan Update**

Staff presented. Report and discussion only.

11. **Bridge Condition Report**

Staff presented. Report and discussion only.

12. **Other Non-Action Items of Interest to the Committee**

Executive Director Todd Ashby provided an update on the Fast Act with regard to the DOT's ability to reclaim some funds. The MPO will continue to follow this and provide updates when additional information is available.

13. **Next Meeting Date- March 9, 2016**

14. **Adjournment**

Hearing no objection to the contrary, Chair Tom Hockensmith adjourned the meeting at 12:56 p.m.

March 2016
Item No. 4

ISSUE: Public Input on *TIP Revisions*

PUBLIC INPUT: Opportunity for public comment on proposed revisions to the *Federal Fiscal Years 2015-2018 Transportation Improvement Program*.

BACKGROUND:

The MPO's *Public Participation Plan* provides an opportunity for the public to comment Transportation Improvement Program (TIP) revisions at MPO Policy Committee meetings. This item is to allow for public comment on proposed TIP revisions (agenda item 6)

RECOMMENDATION:

None. Public comment only.

STAFF CONTACTS:

Andrew Collings, acollings@dmampo.org
(515) 334-0075.

March 2016
Item No. 5

ISSUE: Draft *Fiscal Year 2017 Unified Planning Work Program and Budget*

REPORT and VOTE: Review of the draft *Fiscal Year 2017 Unified Planning Work Program and Budget*; consider approval.

BACKGROUND:

MPO staff has developed the draft *Fiscal Year 2017 Unified Planning Work Program (FY 2017 UPWP)* and budget, which documents all planning activities the MPO will perform from July 1, 2016, through June 30, 2017. The Iowa Department of Transportation (DOT) requires the UPWP to describe the MPO's proposed planning activities – including task objectives, previous work, project descriptions, and work products – as well as the budget and funding sources to carry out the planning activities. The Iowa DOT requires the MPO to submit a draft UPWP by April 1, 2016, and a final UPWP by June 1, 2016.

[The Draft *Fiscal Year 2017 Unified Planning Work Program and Budget* is available on the MPO website \(click to access\).](#)

RECOMMENDATION:

Approve the draft *Fiscal Year 2017 Unified Planning Work Program and Budget* for submission to the Iowa Department of Transportation for review and comment.

STAFF CONTACT:

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March 2016
Item No. 6

ISSUE: *Federal Fiscal Years 2016-2019 Transportation Improvement Program Amendment Request*

REPORT and OPTIONAL VOTE: Report on the requests from the City of Altoona and DART to amend the *Federal Fiscal Years 2016-2019 Transportation Improvement Program*; consider approval.

BACKGROUND:

The City of Altoona and DART have requested the following revisions to the *Federal Fiscal Year 2016-2019 Transportation Improvement Program* (FFY 2016-2019 TIP).

Sponsor: City of Altoona

Project: Gay Lea Wilson Trail East Extension: Just north of the 8th Ave SE and 1st St E to approx. 1,300' south of NE 62nd Ave.

Federal Aid Amount: \$700,000

Total Cost: \$1,564,000

Type of Funding: TAP

Change: Modify project description to "Gay Lea Wilson Trail East Extension: Just north of 8th Ave SE and 1st St E to approx. 275' south of I-80". This would move the northern terminus to south of I-80 and would no longer require the construction of a triple box culvert under the Interstate.

Sponsor: DART

Project: Facility Repairs/Renovations

Federal Aid Amount: \$120,000

Total Cost: \$150,000

Type of Funding: 5307 and 5339

Change: Increase 5307 funds from \$40,000 to \$240,000 in order to make up for receiving less funding than anticipated from the State.

[Maps showing the location of these projects is available on the MPO website \(click to access\).](#)

The MPO staff notes that amendments to the TIP are subject to the approval of the MPO and a public comment period. The public will have a chance to comment at the March 9, 2016, Executive Committee meeting.

RECOMMENDATION:

Recommend approval of the requested revisions to the FFY 2016-2019 TIP.

STAFF CONTACT:

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March 2016
Item No. 7

ISSUE: Federal Fiscal Year 2020 Surface Transportation Program and Transportation Alternatives Program Funding Recommendation

REPORT: Report on the STP Funding Subcommittee's award recommendation for Federal Fiscal Year 2020 Surface Transportation Program funds.

BACKGROUND:

The MPO Surface Transportation Program (STP) Funding Subcommittee annually determines a funding recommendation for STP project applications. The STP Funding Subcommittee heard presentations from eligible STP project sponsors on February 10, 2016 and met again on February 23, 2016, to determine an award recommendation for Federal Fiscal Year (FFY) 2020 STP and TAP funding.

The MPO staff notes that the FFY 2020 STP funding target is \$12,292,550 and the FFY 2020 TAP funding target is \$1,215,000.

[The STP Funding Subcommittee's funding allocation recommendation for STP and TAP funds is available on the MPO website \(click to access\).](#)

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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March 2016
Item No. 8

ISSUE: Draft *Congestion Management Process*

REPORT: Report regarding the MPO's draft *Congestion Management Process*.

BACKGROUND:

MPOs with a population over 200,000 are required to develop a *Congestion Management Process* (CMP) to define the process by which the region will monitor and manage congestion. The MPO last updated its CMP in July 2013 to comply with federal regulations. Staff has updated the CMP to align with *Mobilizing Tomorrow*.

Since the July 2013 CMP's development, Federal guidance has been released placing more emphasis on travel time reliability and delay versus traditional level of service when evaluating congestion issues. As a result, the MPO has access to more sophisticated congestion information, such as INRIX.

MPO staff worked with the Engineering and Planning Subcommittees to complete the CMP update. Staff requests that committee members review the draft and provide final comments prior to final approval in April 2016.

[The draft *Congestion Management Process* is available on the MPO website \(click to access\).](#)

RECOMMENDATION:

None. Report and discussion only.

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March 2016
Item No. 9

ISSUE: 2016 D.C. Trip Priority Project List

REPORT: Discussion regarding project submitted for the Greater Des Moines Partnership's Policy Book.

BACKGROUND:

The MPO staff annually works with MPO member governments and participating agencies to develop a list of priority transportation projects to discuss with congressional members during the Greater Des Moines Partnership's (GDMP) annual trip to Washington, D.C. The traditional process for developing the list includes:

- September – MPO staff provides member governments with a notice of dates and begins the process;
- October – Solicit letters of intent from member governments. Letters were due by October 23, 2015;
- November – Draft project listing provided to MPO committees for discussion;
- January – Surface Transportation Program (STP) Funding Subcommittee meets to identify priority projects from the assembled listing;
- February – MPO committees take action to approve the project listing and priority projects;
- March/April – GDMP publishes the Policy Book; and,
- May – GDMP Trip to Washington D.C. – May 2016.

[The 2016 project list is available on the MPO website \(click to access\).](#)

The STP Funding Subcommittee met on February 23, 2016, and recommended approval of the 2016 D.C. Priority Project List for inclusion in the Greater Des Moines Partnership's Policy Book.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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March 2016
Item No. 10

ISSUE: Growth Scenario Report

REPORT: Report on the regional growth figures for the timeframe 2010-2014 and changing demographic trends.

BACKGROUND:

Mobilizing Tomorrow (the MPO's long-range transportation plan) forecasted growth between 2010 and 2050 for regional population, housing units, and employment. Using data made available by the U.S. Census Bureau, the Growth Scenario Report examines estimated population, housing unit, and employment growth between 2010 and 2014.

Understanding the demographic changes in Greater Des Moines between 2010 and 2050 helps the MPO understand potential impacts to the transportation system. Demographic changes in the driving population will affect how individuals travel throughout the region. A recent study examining the proportion of licensed drivers by age cohort in the United States shows a decline in the driving population nationally.

[A report summarizing recent growth and demographic trends is available on the MPO website \(click to access\).](#)

RECOMMENDATION:

None. Report and discussion only.

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