NOTICE OF MEETING

Des Moines Area Metropolitan Planning Organization (MPO)
Policy Committee

–

4:00 p.m., Thursday, October 20, 2016
Des Moines Area MPO Burnham Conference Room

–

TENTATIVE AGENDA

1. **Call To Order**
2. **VOTE: Approval of Agenda**
3. **VOTE: Approval of Meeting Minutes** ..... Page 2
   - Approve the September 15, 2016, meeting minutes.
4. **CONSENT and VOTE: Approval of the Financial Statements** ..... Page 5
5. **PRESENTATION: Northwest Transportation Corridor Feasibility Study** ..... Page 12
   - AECOM will present on the results of the recently completed Northwest Corridor Feasibility Study.
6. **REPORT and VOTE: *Mobilizing Tomorrow* Amendments** ..... Page 13
   - Report discussion on the amendments to *Mobilizing Tomorrow* including the Veterans Parkway project and the downtown Des Moines bridge projects; consider approval.
7. **REPORT and OPTIONAL VOTE: *Federal Fiscal Year 2017-2020 Transportation Improvement Program* Amendment Request** ..... Page 14
   - Report regarding the City of Johnston's request to amend the *Federal Fiscal Year 2017-2020 Transportation Improvement Program*; consider approval.
8. **REPORT: Surface Transportation Block Grant Program Set-aside Update** ..... Page 15
   - Update regarding potential modification to the program formally known as TAP.
9. **REPORT: Surface Transportation Block Grant (STBG) Program Schedule** ..... Page 16
   - Report on the Federal Fiscal Year 2021 Surface Transportation Block Grant (STBG) Program Schedule.
10. **REPORT: Greater Des Moines Water Trails and Greenways Plan** ..... Page 18
    - Report and discussion regarding the draft Greater Des Moines Water Trails and Greenways Plan.
11. **REPORT: Federal Legislative Agenda for Annual D.C. Trip** ..... Page 19
    - Report and discussion on the process to identify priority projects and policies for the Greater Des Moines Partnership's annual trip to Washington D.C.
12. **REPORT: Interstate 35/80 Environmental Assessment** ..... Page 20
    - Report on the completed Environmental Assessment for the improvements to Interstate 35/80 including the interchange at Iowa Highway 141.
13. **REPORT: *Mobilizing Tomorrow* Annual Report** ..... Page 21
    - Discuss the *Mobilizing Tomorrow Annual Report*, which documents progress made towards implementation of the plan since its approval in November 2014.
14. **REPORT: Upcoming Events** ..... Page 22
15. **REPORT: MPO Progress Report** ..... Page 23
16. **Other Non-Action Items of Interest to the Committee**
17. **Next Meeting Date – November 17, 2016, at 4:00 p.m.**
18. **Adjournment**

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

The MPO receives federal funding and may not discriminate against anyone on the basis of race, color, or national origin, according to Title VI of the Civil Rights Act of 1964. For more information or to obtain a Title VI Complaint form, visit www.dmampo.org/title-vi/ or call 515-334-0075.

October 2016
Item No. 3

ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the September 15, 2016, MPO Policy Committee meeting minutes.

BACKGROUND:

The minutes of the September 15, 2016, MPO Policy Committee meeting are included in the following pages.

RECOMMENDATION:

Approve the minutes of the September 15, 2016, MPO Policy Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

Meeting Minutes

Des Moines Area Metropolitan Planning Organization (MPO)
4:00 p.m., Thursday, September 15, 2016
Des Moines Area MPO Burnham Conference Room

The MPO held a meeting at 4:00 p m. on September 15, 2016, in the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office at 3:31 p.m. on 8/11/16. An Amended and Substituted agenda was emailed and posted on 9/8/16. **The fiscal year-to-date publication cost of meeting minutes for the MPO: $86.92. In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:
Vern Willey | City of Altoona
David Jones | City of Ankeny
Gary Lorenz | City of Ankeny
Wade Steenhoek | City of Ankeny
Brian Lohse | City of Bondurant
John Edwards | City of Clive
Ted Weaver| City of Clive
David Chelsvig | City of Cumming
Mark Hanson | Dallas County
Jamie Schug | DART
Chris Coleman | City of Des Moines
Phil Delafield | City of Des Moines
Frank Cownie | City of Des Moines
Kandi Reindl-Sullivan | City of Des Moines
Erin Olson Douglas| City of Des Moines
Laura Graham | City of Des Moines
Carl Metzger | City of Des Moines
Joe Gatto | City of Des Moines
Kelley Brown | City of Grimes
Jim Sanders | City of Johnston
Tom Leners | Madison County**
Stephanie Riva | City of Norwalk
Jeff Mullen | City of Pleasant Hill
Gary Mahannah | City of Polk City
Angela Connolly | Polk County
Tom Hockensmith | Polk County
Dave Mckay | City of Urbandale
Mike Carver | City of Urbandale
A.J. Johnson | City of Urbandale
Dean Yordi | Warren County
Brad Deets | City of Waukee
Tom Hadden| City of West Des Moines
Steve Gaer | City of West Des Moines
Diana Willits | City of Windsor Heights
Mike Clayton | IDOT *

MPO Representatives Absent:
Jeremy Boka | City of Altoona
Ruth Randleman | City of Carlisle
Larry Hulse | City of Des Moines
Jill Altringer | City of Grimes
Ryan Waller | City of Indianola
Paula Dierenfeld | City of Johnston
Jon Woods | City of Mitchellville
Jake Anderson | Van Meter**
Rick Peterson | City of Waukee
Russ Trimble | City of West Des Moines
Rick Messerschmidt | West Des Moines
Kevin Foley| Des Moines Airport *
Mark Bechtel | Federal Transit Admin.*
Julia Castillo | HIRTA**
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representatives

Others Present:
Clifford Leonard, Public

MPO Staff Present:
Jonathan Wilson | General Counsel
Todd Ashby | Executive Director
Zach Young | Principal Planner
Andrew Collings|Associate Transportation Planner
Marcus Coenen | Associate Transportation Planner
Gunnar Olson | Communications Manager

1. **Call to Order**

   MPO Chair Tom Hockensmith recognized a quorum and called the September 15, 2016, meeting to order at 4:04 p.m.

2. **Approval of Agenda**

   MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization September 15, 2016 meeting agenda.

   MOTION CARRIED UNANIMOUSLY

3. **Approval of the Meeting Minutes**

   MOTION: An amended motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's August 18, 2016 minutes.

   MOTION CARRIED UNANIMOUSLY

4. **Approval of Financial Statements**

   MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's August Financial Statements.

   MOTION CARRIED UNANIMOUSLY

5. **Mobilizing Tomorrow Amendments**

   Staff presented. Report and discussion only.

6. **Federal Legislative Agenda for Annual D.C. Trip**

   Staff presented. Report and discussion only.

7. **Complete Street Update**

   Staff presented. Report and discussion only.

8. **MPO Endorsement of Letter to End Fatal Bike Crashes in Iowa**

   Staff presented. Report and discussion only.

9. **Iowa's Clean Air Attainment Program Schedule Change**

   Staff presented. Report and discussion only.

10. **2016 Environmental Justice Report**

    Staff presented. Report and discussion only.

11. **Wellmark Grant**

    Staff presented. Report and discussion only.

12. **Upcoming Events.**

    Staff presented. Information only.

13. **MPO Progress Report**

    Information only.

14. **Other Non-Action Items of interest to the Committee**

    None.

15. **Next Meeting Date- October 20, 2016 at 4:00 p.m.**

16. **Adjournment**

    Hearing no objection to the contrary, Chair Tom Hockensmith adjourned the meeting at 4:23 p.m.

© FY 2016 Des Moines Area Metropolitan Planning Organization Please call (515) 334-0075 to obtain permission for use.

October 2016
Item No. 4

ISSUE: Approval of Consent Items

VOTE: Consider approval of the September 2016 Financial Statement.

BACKGROUND:

The Financial Statement is included on the following pages.

RECOMMENDATION:

Approve the Financial Statement.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075

Des Moines Area Metropolitan Planning Organization

Transaction Summary for Month Ended September 2016

Interest Income		
Interest Income - Checking (September 2016)	6.44	
Interest Income - IPAIT (September 2016)	55.26	
Deposits		
September 2016	204,220.00	
	204,281.70	
TOTAL INCOME/DEPOSITS - SEPTEMBER 2016		**$204,281.70**
Expenses		
Per Vendor Payment Report for September 2016	163,698.79	
	163,698.79	
TOTAL EXPENSES - SEPTEMBER 2016		**$163,698.79**
NET INCOME - SEPTEMBER 2016		**$40,582.91**

Accufund Reconciliation Summary for Month Ended September 2016

BEGINNING ACCUFUND CHECKING BALANCE (as of September 1, 2016)		**$692,700.62**
Cleared Checks & Payments	-154,234.65	
Cleared Deposits & Credits	204,226.44	
Total Cleared Transactions	49,991.79	
CLEARED ACCUFUND CHECKING BALANCE (as of September 30, 2016)		**$742,692.41**
Uncleared Checks & Payments	-50,016.56	
Uncleared Deposits & Credits	331.52	
Total Uncleared Transactions	-49,685.04	
ACCUFUND CHECK REGISTER BALANCE (as of September 30, 2016)		**$693,007.37**
Checking Account Balance (as of September 30, 2016)	742,692.41	
IPAIT Account Balance (as of September 30, 2016)	843,315.68	
Total Account Balance	1,586,008.09	
TOTAL CASH BALANCE (as of September 30, 2016)		**$1,586,008.09**

Des Moines MPO

Expense by Vendor from 9/01/2016 to 9/30/2016

Invoice	Description	Amount
Access Technologies, Inc.		
	IT Care/ Server Lease	1,808.44
	Server/ IT Services	1,808.44
		3,616.88
Accufund, Inc.		
	Yearly Support Contract	2,948.75
		2,948.75
Adobe Systems Inc.		
	Software	14.99
	Software	38.00
		52.99
Allstate		
	Voluntary Benefits Premium - September 2016	154.20
		154.20
Amazon		
	Office Supplies	59.77
	Office Supplies	90.87
	Office Supplies	169.88
	Office Supplies	119.99
	Office Supplies	44.99
	Office Supplies	66.66
		552.16
American Planning Association		
	AICP Exam prep materials	249.00
		249.00
AMPO (Association of MPOs)		
	Dues	450.00
		450.00
APA MN		
	Bridging the Gaps Seminar Registration Fee- ACollings	350.00
		350.00
Armstrong, Michael		
	October Stipend	25.00
	Travel Reimbursement- airfare ProWalk ProBike Pro Place Seminar	334.51
	September Stipend	25.00
		384.51
Ashby, R. Todd		
	October Stipend	100.00
	September Stipend	100.00
		200.00
Aureon Technology		
	Phone Service/ Long Distance/ ISP	761.61
		761.61
Avesis		
	September/October premium	358.69
		358.69
Bankers Leasing Company		
	Copier Lease & Usage - September 2016	2,220.26
		2,220.26

Invoice	Description	Amount
Biaggis		
	Luncheon meeting with accounting consultant	69.08
		69.08
Caliper Corporation		
	Support TransCAD Standard	2,400.00
		2,400.00
Christian Photo		
	Camera	849.99
		849.99
City of Norwalk		
	2nd Quarter 2016- Node Development	15,550.93
		15,550.93
Collings, Andrew		
	Mileage- Melcher Dallas	59.80
	Reimbursement for Office Supplies purchased for Melcher Dallas project	21.18
	October Stipend	25.00
	September Stipend	25.00
		130.98
Davis, Brown, Koehn, Shors & Roberts, P.C		
	General Legal Fees- September	1,750.00
	Special Legal Services- august	63.00
		1,813.00
Deckard, Tracey		
	Re-issue of supply reimbursement	49.49
	Re-issue August Stipend	25.00
	September Stipend	25.00
	re-issue October Stipend (voided in error)	25.00
		124.49
Delta Dental Plan of Iowa		
	Dental Premium	999.72
		999.72
Des Moines Bicycle Collective		
	Complete Streets Grant- BCycle network expansion (2015 Grant)	15,000.00
		15,000.00
Des Moines Register		
	Publication of Meeting Minutes	86.92
	Subscription	29.00
		115.92
Digital Ocean		
	software	20.00
		20.00
Dominos		
	Office Meeting	14.68
	Office Training Luncheon	40.18
		54.86
First Choice Coffee Services		
	August Coffee Service	149.19
		149.19

Invoice	Description	Amount
Gateway Market		
	Dart breakfast meeting	11.52
	Meeting supplies for in-house training	56.29
		67.81
Great West		
	Deferred Comp - PPE 9.11.16	2,763.43
	Deferred Comp - PPE 9.25.16	2,763.43
		5,526.86
Greater Des Moines Partnership		
	parking	4.25
		4.25
Gunnar Olson		
	October Stipend	25.00
	Reimbursement for office supplies	44.46
	September Stipend	25.00
		94.46
Hy-Vee		
	Beverages/Supplies for in-house meetings	51.29
		51.29
Hyatt Place		
	Travel Reimbursement - M. Armstrong	409.99
		409.99
Iowa Bicycle Coalition		
	Summit Registration	4,455.00
		4,455.00
Iowa Cubs		
	Staff training event	120.00
		120.00
IPERS (Iowa Public Employees' Retirement System)		
	Monthly IPERS Contribution - August 2016	7,069.58
		7,069.58
KC Real Estate, L.C.		
	Parking- July	211.25
	October Rent	9,967.83
		10,179.08
Lincoln Financial Group		
	Life, AD&D, LTD & STD	516.60
		516.60
Marcus Coenen		
	October Stipend	25.00
	September Stipend	25.00
		50.00
McDonalds		
	Coffee with board member	8.54
		8.54
MMIT Business Solutions		
	Copier Usage	73.95
		73.95

Invoice	Description	Amount
Mullenix, Dylan		
	October Stipend	50.00
	September Stipend	50.00
		100.00
NARC (National Association of Regional Councils)		
	Dues	547.70
		547.70
Office Max		
	Office Supplies	15.89
		15.89
Palmer's Deli		
	Executive Committee Meeting	72.65
		72.65
Paychex, Inc.		
	Flex Reimbursement	30.00
	Flex Reimbursement	17.33
	Flex Reimbursement	45.00
	Flex Reimbursement	15.00
	Flex Reimbursement	30.81
	Flex Administration Fee	83.00
	PPE 8.28.16 - Net Pay	16,101.81
	PPE 8.28.16 - Taxes	6,484.47
	PPE 8.28.16 - Invoice	169.22
	PPE 9.11.16 - Net Pay	15,485.51
	PPE 9.11.16 - Taxes	6,347.22
	PPE 9.11.16 - Invoice	164.20
	PPE 9.25.16 - Net Pay	16,091.52
	PPE 9.25.16 - Taxes	6,481.32
	PPE 9.25.16 - Invoice	169.22
		67,715.63
Payless Office Products		
	Office Supplies- copy paper	129.90
		129.90
Price Chopper		
	Beverages/supplies for in-house meetings	47.24
	Beverages/Supplies for in-house meetings	34.06
	Beverages/Supplies for in-house meetings	50.14
		131.44
Shred-It		
	Monthly service	96.57
		96.57
Siteground Hosting		
	Software hosting	107.40
	Software	14.95
		122.35
Southwest Airlines		
	Airfare- GDMP Meeting; TAshby	481.96
		481.96
Teva Dawson		
	August Mileage	124.47

Invoice	Description	Amount
	October Stipend	25.00
	September Stipend	25.00
		174.47
The Bake Shoppe		
	Office staff event	40.00
		40.00
Trafx Research, Ltd		
	AICP Exam Fee- ZYoung	425.00
	Multi-user Data Net subscription	510.00
		935.00
United Airlines		
	Airfare for NARC Conference	690.70
		690.70
UO Conference Registration		
	Conference Registration: ProWalk/ProBike/Pro Place for M.Armstrong	625.00
		625.00
USA Snack Vending		
	Meeting beverage	1.50
		1.50
Walgreens		
	Office Supplies	14.48
		14.48
Walmart		
	Office supplies	26.11
		26.11
Wellmark Blue Cross and Blue Shield of Iowa		
	Medical Insurance premium	13,293.90
		13,293.90
WPCHRG.com		
	WordPress Software	99.00
		99.00
Young, Zachary		
	August Mileage	79.92
	October Stipend	50.00
	September Stipend	50.00
		179.92
Report Total		**163,698.79**

October 2016
Item No. 5

ISSUE: Northwest Transportation Corridor Feasibility Study

PRESENTATION: AECOM will discuss the results of the recently complete Northwest Transportation Corridor Feasibility Study.

BACKGROUND:

The Northwest Transportation Corridor Feasibility Study began in the spring of 2013. The study involves the analysis of a potential new corridor around the northwest side of the Des Moines Metropolitan area. The study investigates several alternatives and includes the selection of a preferred corridor.

The proposed corridor would connect I-80 with Iowa Highway 415 and 141. The proposed corridor intends to meet the following needs:

- Improve the connectivity of the transportation system on the northwest side of the Des Moines Metropolitan Area;
- Reduce congestion in the IA 141 corridor by establishing an alternate route for users; and,
- Improve safety on IA 141 by reducing the number of users in the corridor.

Representatives from AECOM, the lead consultant on the project, will discuss the results of the study at the October meeting.

RECOMMENDATION:

None. Presentation only.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075

October 2016
Item No. 6

ISSUE: *Mobilizing Tomorrow* Amendments

REPORT and VOTE: Consider approval of the amendments to *Mobilizing Tomorrow* including the Veterans Parkway project and the downtown Des Moines Bridge project.

BACKGROUND:

The MPO staff is proposing the following amendments to *Mobilizing Tomorrow*:

Veterans Parkway

The City of West Des Moines announced that Microsoft has committed to building a third data center in West Des Moines. This announcement has accelerated the development of Veterans Parkway that when completed, in conjunction with the development of Grand Prairie Parkway, will connect I-80 to Iowa Highway 5. West Des Moines is estimating that it will spend around $75 million on infrastructure including the development of the roadway and utility expansion. West Des Moines expects the corridor to be open to traffic by 2019. Currently, the plan lists Veterans Parkway project as an illustrative project. The amendment will move the project into the fiscally constrained project list for the 2015-2024 timeframe.

Downtown Des Moines Bridges

In July, the City of Des Moines announced that it would receive an $8 million TIGER grant for their *Bridges to Opportunity: Des Moines' Community Connection* project, to reconstruct and replace several bridges in downtown Des Moines. The bridges include Locust Street, Court Avenue, Scott Street, and SW 1st Street. The Locust Street Bridge is currently in Mobilizing Tomorrow. The proposed amendment includes adding the other three bridges into the fiscally constrained list of projects for the 2015-2024 timeframe.

The MPO hosted a public meeting on October 11, 2016 at 5:00 p.m. to receive input and comments on the amendments.

RECOMMENDATION:

Recommend approval of the amendments to add the Veterans Parkway project and the downtown Des Moines bridge project to *Mobilizing Tomorrow*.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075

October 2016
Item No. 7

ISSUE: ***Federal Fiscal Year 2017-2020 Transportation Improvement Program*** **Amendment Request**

REPORT and OPTIONAL VOTE: Consider approval of the City of Johnston's request to amend the *Federal Fiscal Year 2017-2020 Transportation Improvement Program*.

BACKGROUND:

The City of Johnston has requested the following revisions to the *Federal Fiscal Year 2017-2020 Transportation Improvement Program* (FFY 2017-2020 TIP):

Sponsor: City of Johnston
Project: Northwest Beaver Drive Trail: NW Beaver Drive from Eagle Crest Drive in the north to 66th Avenue in the southeast
Federal Aid Amount: $300,000
Total Cost: $2,940,000
Type of Funding: TAP
Change: Change project description to "In the city of Johnston, Northwest Beaver Drive Trail: NW 63rd Ct to Hyperion Field Club". Johnston requested this change because when the project transferred over from FFY 2016 to FFY 2017 in the TPMS system, an older project description carried over. This request will correct that mistake.

A map showing the location of the projects is available on the MPO website (click to access).

The MPO staff notes that amendments to the TIP are subject to the approval of the MPO and a public comment period. The public will have a chance to comment at the October 20, 2016, Policy Committee meeting.

RECOMMENDATION:

Recommend approval of the requested revisions to the FFY 2017-2020 TIP.

STAFF CONTACT:

Andrew Collings, acollings@dmampo.org
(515) 334-0075

October 2016
Item No. 8

ISSUE: Surface Transportation Block Grant Program Set-aside Update

REPORT: Update regarding potential modification to the program formally known as TAP

BACKGROUND:

Staff received a message from the Iowa Department of Transportation (DOT) on Thursday, September 8, 2016, regarding the need to modify the current process of identifying Transportation Alternatives Program (TAP) projects.

Federal guidance updated with the passage of the FAST Act, requires a competitive project selection process implemented by the State. In Iowa, the Iowa DOT allocates TAP funding to Metropolitan Planning Organizations (MPO's) and Regional Planning Affiliations (RPA's). The MPO's and RPA's each implement a competitive process at the regional level. The Federal Highway Administration (FHWA) now interprets this as suballocation prior to project selection and therefore are claiming it violates the federal regulations. The MPOs of Omaha, Des Moines and Davenport may be exempt from this modified process. The Iowa DOT is waiting on clarification from FHWA.

The FHWA is requiring the Iowa DOT to develop a process where the Iowa DOT will have to manage the TAP program. The Iowa DOT is in the process of working out how to manage the TAP funds and what impact it will have on MPO's and RPA's in the state.

Due to these developments, the MPO staff will not distribute TAP applications until the Iowa DOT has provided further guidance on the new process for identify TAP projects.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Teva Dawson, tdawson@dmampo.org
(515) 334-0075

October 2016
Item No. 9

ISSUE: Federal Fiscal Year 2021 Surface Transportation Block Grant (STBG) Program Schedule

REPORT: Report on the Federal Fiscal Year 2021 Surface Transportation Block Grant (STBG) Program Schedule.

BACKGROUND:

The 2017 Federal Fiscal Year marks the first year the MPO will award transportation funding under the Fixing Americas Surface Transportation (FAST) Act. The MPO will award Surface Transportation Block Grant (STBG) Program funds, formally known as the Surface Transportation Program (STP), to critical projects throughout the region. The MPO will begin the process for selecting and awarding Federal Fiscal Year (FFY) 2021 STBG funds in October 2016.

MPO staff will post applications on the MPO website on October 3, 2016. Completed applications are due to the MPO office by **December 1, 2016.**

Applications, guidelines, and scoring criteria are located on the MPO website (click to access).

The MPO staff will hold a workshop on **November 3, 2016**, following the Transportation Technical Committee meeting, to provide a brief overview of the funding programs, discuss scoring, funding applications, and to answer any questions.

Included, immediately following, is the schedule for FFY 2021 STBGP funding.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075.

Schedule and Decision Making Process

October 3, 2016	Applications posted to the MPO website.
November 3, 2016	MPO Surface Transportation Block Grant (STBG) Program Workshop held to provide a brief overview of the funding programs, discuss Scoring, applications, and to answer any questions.
December 1, 2016	**STBG applications due by 4:30.**
January 2017	STBG project evaluation and scoring by MPO staff. Staff will present projects and their respective scores at the February TTC, Environment, Freight, TMAC, Bike/Ped, TAG Public Transportation and Stakeholders Roundtable meetings. MPO will also conduct public outreach including a public meeting and on-line feedback mechanisms to gather input on the project applications.
Early February 2017	MPO Funding Subcommittee hears short project presentations given by sponsor communities.
Late February 2017	MPO Funding Subcommittee holds a public meeting to finalize the STBG funding recommendations before the February Executive and MPO meetings.
April 2017	STBG Recommendations to MPO TTC and MPO Policy for discussion.
May 2017	STBG Recommendations to MPO TTC and MPO Policy for action.
May 2017	Draft *Federal Fiscal Years 2018-2021 Transportation Improvement Program* (FFY 2018-2021 TIP) to MPO TTC and MPO Policy for review and comment. Public comment period and public meeting held.
June 2017	Draft FFY 2018-2021 TIP to MPO TTC and MPO Policy for action.
June 2017	Draft FFY 2018-2021 TIP transmitted to Iowa DOT and Federal Highway Administration.
July 2017	Draft FFY 2018-2021 TIP to MPO TTC and MPO Policy for action.
July 2017	Final FFY 2018-2021 TIP transmitted to Iowa DOT.

** All dates are tentative and subject to change.*

© FY 2017 Des Moines Area Metropolitan Planning Organization

Please call (515) 334-0075 to obtain permission for use.

October 2016
Item No. 10

ISSUE: Greater Des Moines Water Trails and Greenways Plan

REPORT: Report and discussion regarding the draft Greater Des Moines Water Trails and Greenways Plan.

BACKGROUND:

The Des Moines Area Metropolitan Planning Organization is developing the Greater Des Moines Water Trails & Greenways Plan on behalf of the Iowa Department of Natural Resources. When completed later this year, the plan will become the first regional roadmap for developing an abundant network of water recreation for 150 miles of the region's creeks and rivers, including places for tubing, birding, hiking, paddling, boating, fishing and more. The plan covers the Des Moines, Raccoon, South Skunk, North and Middle rivers, as well as Beaver, Fourmile, Mud and Walnut creeks.

- Recommendations in the plan include:
- Improved access for anglers, paddlers, tubers, birders and families
- Branding a network of regional parks along the Raccoon and Des Moines Rivers
- Greenway development through protection of the 100 year floodplain
- Additional soft trails and paved trail connections
- Expanded programming and events along and in the river and creeks
- Activing the Des Moines River in downtown Des Moines through dam mitigation, shoreline improvements and other amenities
- Shoreline restoration, quarry restoration and watershed improvements
- Regional coordination across government entities and user groups
- Economic development nodes
- Historic preservation and interpretation
- Expansion of multi-modal options for river engagement

Staff published the draft plan in June and spent the summer gathering feedback. The feedback included several public open houses, events and paddling outings in June and July. Staff and Water Trails & Greenways Steering Committee Chair Rick Tollakson spent July, August and September presenting to area park and recreation boards, city councils, county supervisors, conservation boards and other aligned organizations such as the Botanical Garden Board and Water Works Parks Foundation Board. Staff has integrated the feedback and updated the plan. The Water Trails & Greenways Steering Committee met on 9/13 and approved the plan given some additional elements still need incorporating into the plan. This includes a revamp of the goals/strategies/policies booklet. Nothing will be deleted; rather sections will be added including discussion of economic impact, plan development and public engagement, summary of recreational uses, implementation steps and funding strategies.

The draft booklets for each river segment are available on the MPO website (click to access).

RECOMMENDATION:

None. Report and Discussion only.

STAFF CONTACT:

Teva Dawson, tdawson@dmampo.org
(515) 334-0075

October 2016
Item No. 11

ISSUE: Federal Legislative Agenda for Annual D.C. Trip

REPORT: Report and discussion on the process to identify priority projects and policies for the Greater Des Moines Partnership's annual trip to Washington D.C.

BACKGROUND:

The MPO staff annually works with MPO member governments and participating agencies to develop a list of priority transportation projects to discuss with congressional members during the Greater Des Moines Partnership's (GDMP) annual trip to Washington, D.C.

In the past, there has been some discussion regarding the purpose of developing the priority projects list in light of the elimination of earmarks. At their September 7, 2016, meeting, the Executive Committee discussed how to approach the development of the Priority Project List for the May 2017 Greater Des Moines Partnership trip to Washington D.C. The Executive Committee agreed that continuing the process used the past few years is important and should continue. They also determined that in addition to providing a list of priority projects the list should include policy priorities.

In light of this discussion, staff will begin the project and policy solicitation process being in October. Key dates in the process are as follows:

- October – Solicit changes to the existing project list from member governments. Changes are due by November 18, 2016;
- December/January – Draft project listing provided to MPO committees for discussion;
- January – Surface Transportation Program (STP) Funding Subcommittee meets to identify priority projects from the assembled listing;
- February – MPO committees take action to approve the project listing and priority projects;
- March/April – GDMP publishes the Policy Book; and,
- May – GDMP Trip to Washington D.C. – May 2017.

Staff requests that member governments submit their projects and policies by November 18, 2016.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075

October 2016
Item No. 12

ISSUE: Interstate 35/80 Environmental Assessment

REPORT: Report on the completed Environmental Assessment for the improvements to Interstate 35/80 including the interchange at Iowa Highway 141.

BACKGROUND:

The Iowa Department of Transportation (Iowa DOT) in coordination with the Federal Highway Administration, has completed an Environmental Assessment (EA) for the improvement of Interstate 35/80 from Douglas Avenue to east of 100th Street. This includes the interchange at IA 141.

The Iowa DOT is soliciting comments on the document during the comment period ending November 7, 2016. If you want your comment considered in the decision document, please return your email comments by that date, or if you prefer to send your comments by mail, please postmark them by that date and send them to:

Tamara Nicholson
Director, Office of Location & Environment
Iowa Department of Transportation
800 Lincoln Way
Ames, IA 50010

The EA is available on the Iowa DOT's website by the link below:

http://www.iowadot.gov/ole/nepaprojects/nepaprojectseab.aspx?I-80/I-35%20Improvements

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Todd Ashby, tashby@dmampo.org
(515) 334-0075

October 2016
Item No. 13

ISSUE: ***Mobilizing Tomorrow Annual Report***

REPORT: Discuss the *Mobilizing Tomorrow Annual Report*, which documents progress made towards implementation of the plan since its approval in November 2014.

BACKGROUND:

The MPO approved *Mobilizing Tomorrow*, the MPO's long-range transportation plan, in November 2014. *Mobilizing Tomorrow* identified performance targets, projects, policies, and an investment strategy to help the region achieve the plan's vision and goals. Two years since the plan's approval, MPO staff has developed a report to document progress towards implementing projects and policies, as well as changes in performances measures to determine progress towards identified targets using data available through 2015.

The draft Mobilizing Tomorrow Annual Report is available on the MPO website (click to access).

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Marcus Coenen, mcoenen@dmampo.org
(515) 334-0075

October 2016
Item No. 14

ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

BACKGROUND:

Staff will highlight upcoming events, trainings and other opportunities of interest to representatives of MPO member governments.

- Thursday, November 10 – **David Fields** of Nelson Nygaard will speak on nodes and corridors as part of The Tomorrow Plan 2016 Speaker Series. Further details to be announced soon.

- Friday, December 16 – **Daniel Parolek** will speak on the "missing middle" of housing as part of The Tomorrow Plan 2016 Speaker Series at the Age-Friendly Greater Des Moines Annual Report to the Community. Event to be held at Des Moines University. Additional details to be announced soon.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Gunnar Olson, golson@dmampo.org
(515) 334-0075

October 2016
Item No. 15

ISSUE: MPO Progress Report

INFORMATION: Distribution of the September Progress Reports.

BACKGROUND:

The monthly Progress Report is a summary of work performed by the MPO staff.

The September Progress Report will be included prior to the Policy Committee meeting.

RECOMMENDATION:

None. Information only.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075