

MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 p.m., Wednesday, May 20, 2015
Des Moines Area MPO | Mead Conference Room**

The MPO Executive Committee held a meeting at 11:30 a.m., on May 20, 2015, in the MPO Meeting Mead Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive Committee's representatives and posted the agenda at the MPO office at 2:26 p.m., April 3, 2015. **The fiscal year-to-date publication cost of meeting minutes for the MPO: \$653.80. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

*Tom Hockensmith | Polk County
Tom Armstrong | City of Grimes
Robert Mabaffey | City of Des Moines
Angela Connolly | Polk County
Chris Coleman | City of Des Moines- via phone
Steven Gaer | City of West Des Moines*

Executive Members Absent:

Paula Dierenfeld | City of Johnston

Others Present:

*Clifford Leonard | Public
Gary Lorentz | City of Ankeny
Mike Clayton | Iowa Department of Transportation**
* Non-voting Representative

Staff Present:

*Jonathan Wilson | MPO General Counsel- via phone
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Gunnar Olson | Communications Manager
Teva Dawson | Senior Transportation Planner
Zach Young | Senior Transportation Planner
Aaron Bartling | Associate Transportation Planner
Mike Armstrong | Associate Transportation Planner
Tracey Deckard | Office Manager
Katie Maki | Intern*

1. Call to Order

MPO Chair Tom Hockensmith called the May 20, 2015, meeting to order at 11:33 a.m.

[Angela Connolly joins the meeting at 11:35 a.m.]
[Chris Coleman participates via phone]

2. Approval of Agenda

MOTION: A motion was made to approve the May 20, 2015, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the April 8, 2015 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED.

4. **Federal Fiscal Year 2016 Unified Planning Work Program and Budget**

Staff presented. Staff recommends approval of the Federal Fiscal Year Unified Planning Work Program and Budget.

MOTION: A Motion was made to approve the Federal Fiscal Year Unified Planning Work Program and Budget.

MOTION CARRIED UNANIMOUSLY

5. **Federal Fiscal Year 2015 Unified Planning Work Program and Budget- Fourth Amendment**

Staff presented. Staff recommends approval of the amendments to the 2015 Unified Planning Work Program and Budget.

MOTION: A motion was made to approve the Fourth Amendment of the 2015 Unified Planning Work Program and Budget.

MOTION CARRIED UNANIMOUSLY

6. **FAA Reauthorization Bill Letter of Support**

Executive Director presented. Executive Director recommends approval of the letter of support for the FAA Reauthorization Bill. Discussion ensued.

MOTION: A Motion was made to approve the projects.

MOTION CARRIED UNANIMOUSLY

7. **MPO Executive Director Annual Review**

Gary Lorenz, City of Ankeny and chair of the Executive Director Review Committee, presented. Discussion ensued regarding process of Annual Review.

MOTION: A Motion was made to approve the Committee's recommendation of a good approval and a 2.5% salary increase.

MOTION CARRIED UNANIMOUSLY

8. **Federal Fiscal Years 2015-2018 Transportation Improvement Program Amendment**

Staff presented. Staff recommends approval of the requested revisions to the Federal Fiscal Year 2015-2018 Transportation Improvement Program Amendment.

MOTION: A motion was made to approve the revisions to the Federal Fiscal Year 2015-2018 Transportation Improvement Program Amendment

MOTION CARRIED UNANIMOUSLY

[Chris Coleman arrives at the meeting]

9. **Communicating Complete Streets**

Staff presented. Discussion ensued.

10. **Trail Counter Report**

Staff presented. Discussion ensued.

11. **2015 Speaker Series**

Staff presented. Discussion ensued.

12. **Approval of MPO Agenda**

MOTION: A motion was made to approve the May MPO Agenda

MOTION CARRIED UNANIMOUSLY

13. **Other Non-Action Items of Interest to the Committee**

Executive Director, Todd Ashby, introduced the summer interns.

Mike Clayton, DOT, indicated that the fiscal cliff still remains and cautioned that funds could be reduced.

Chair Hockensmith wanted the committee to be aware of the issues facing the Metro Waste Authority with regard to the bird flu and disposal of the birds. Discussion ensued.

Chris Coleman, City of Des Moines, discussed the letter of support from the MPO for the City of Des Moines application for TIGER funds. Discussion of MPO providing letters of support for more than one project.

MOTION: A motion was made to add items to the MPO Agenda

MOTION CARRIED UNANIMOUSLY

14. **Adjournment**

Chair Hockensmith adjourned the meeting at 12:15 p.m.