

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 p.m., Wednesday, November 18, 2015
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on November 18, 2015, in the MPO Meeting Mead Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive November 13, 2015. **The fiscal year-to-date publication cost of meeting minutes for the MPO: \$205.07. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Tom Hockensmith | Polk County
Robert Mahaffey | City of Des Moines
Tom Armstrong | City of Grimes
Angela Connolly | Polk County
Steven Gaer | City of West Des Moines

Executive Members Absent:

Chris Coleman | City of Des Moines
Paula Dierenfeld | City of Johnston

Staff Present:

Jonathan Wilson |MPO General Counsel/via phone
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Tracey Deckard |Office Manager
Gunnar Olson | Communications Manager
Mike Armstrong | Transportation Planner

Others Present:

Clifford Leonard | Public
*Mike Clayton | IDOT**

* Non-voting Representative

1. Call to Order

MPO Chair Tom Hockensmith called the November 18 2015, meeting to order at 11:33 a.m.

2. Approval of Agenda

MOTION: A motion was made to approve the November 18, 2015, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the October 14, 2015 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED.

4. Calendar Year 2016 Meeting Dates

Staff presented. Staff recommends approval of the meeting dates for Calendar Year 2016. Discussion ensued.

MOTION: A Motion was made to approve the meeting dates for Calendar Year 2016.

MOTION CARRIED

5. **Federal Fiscal Years 2016-2019 Transportation Improvement Program Amendment Request**

Staff presented. Staff recommends approval of the requested revisions to the FFY 2016-2019 TIP

MOTION: A Motion was made to approve the requested revisions to the FFY 2016-2019 TIP

MOTION CARRIED

6. **Title VI Documents**

Staff presented. Staff recommends approval of the MPO's updated Title VI documents.

MOTION: A Motion was made to approve the MPO's updated Title VI documents.

MOTION CARRIED

7. **Complete Streets Tactical Starts Program**

Staff presented. Staff recommends approval of the TAP Review committees funding recommendation for the Complete Streets Tactical Starts Program.

MOTION: A Motion was made to approve the TAP Review committees funding recommendation for the Complete Streets Tactical Starts Program

MOTION CARRIED

8. **DART Federal Funding Transfer Request**

Staff presented. Staff recommends approval of DART's Request for the transfer of \$1,354,400 in STP funds to expend in the Federal Fiscal Year 2016.

MOTION: A Motion was made to approve DART's request for the transfer of \$1,354,400 in STP funds to expend in the Federal Fiscal Year 2016

MOTION CARRIED

9. **Work Program Development and Strategic Planning**

Staff presented. Report and discussion only.

10. **Watershed Management Authority Coordination**

Staff presented. Report and discussion only.

11. **Trail Sign Enforcement**

Staff presented. Report and discussion only.

12. **2016 Draft D.C. Trip Priority Project List**

Staff presented. Report and discussion only.

13. **Federal Highway Administration Design Criteria Revision**

Staff presented. Report and discussion only.

14. **Congestion Management Process**

Staff presented. Report and discussion only.

15. **Water Trails & Greenways Plan Update**

Staff presented. Report and discussion only.

16. **Other Non-Action Items of Interest to the Committee**

None

17. **Next Meeting Date- December 9, 2015**

18. **Adjournment**

Hearing no objection to the contrary, Chair Tom Hockensmith adjourned the meeting at 12:22 p.m.