

**MEETING MINUTES**  
**Des Moines Area Metropolitan Planning Organization (MPO)**  
**Executive Committee**  
**11:30 p.m., Wednesday, October 12, 2016**  
**Des Moines Area MPO | Mead Conference Room**

The MPO Executive Committee held a meeting at 11:30 a.m. on October 12, 2016, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive August 4, 2016. **The new fiscal year publication costs are undetermined at this time. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

**Executive Members Present:**

*Joe Gatto | City of Des Moines*  
*Ruth Randleman | City of Carlisle*  
*Tom Armstrong | City of Grimes*  
*Steven Gaer | City of West Des Moines*  
*Chris Coleman | City of Des Moines*

**Executive Members Absent:**

*Tom Hockensmith | Polk County*  
*Angela Connolly | Polk County*

**Staff Present:**

*Dylan Mullenix | Assistant Director*  
*Zach Young | Principal Planner*  
*Teva Dawson | Senior Planner*  
*Andrew Collings | Associate Planner*  
*Mike Armstrong | Associate Planner*  
*Tracey Deckard | Office Manager*  
*Gunnar Olson | Communications Manager*

**Others Present:**

*Clifford Leonard | Public*  
*Mike Clayton | IDOT*

\*\* Non-voting Representative

**1. Call to Order**

MPO Vice Chair Tom Armstrong called the October 12, 2016, meeting to order at 11:40 a.m.

**2. Approval of Agenda**

**MOTION:** A motion was made to approve the October 12, 2016, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

**MOTION CARRIED**

**3. Approval of Meeting Minutes**

**MOTION:** A motion was made to approve the September 7, 2016 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

**MOTION CARRIED**

**4. Mobilizing Tomorrow Amendments**

Staff presented. Discussion ensued

**MOTION:** A motion was made to approve the amendments to the Mobilizing Tomorrow to include the Veterans Parkway project and the downtown Des Moines bridge project to *Mobilizing Tomorrow*.

**MOTION CARRIED**

5. **Strategic plan Request for Qualifications**  
Staff presented. Discussion ensued.  
**MOTION:** A motion was made to approve the RFQ and to choose various steering committee members to serve on a selection committee to determine the finalists.  
**MOTION CARRIED**
  
6. **Federal Fiscal Year 2017-2020 Transportation Improvement Program Amendment Request**  
Staff presented. Discussion ensued.  
**MOTION:** A motion was made to approve The City of Johnston's request revisions to the FFY 2017-2020 TIP  
**MOTION CARRIED**
  
7. **Federal Fiscal Year 2021 Surface Transportation Block Grant (STBG Program Schedule**  
Staff presented. Report and discussion only.
  
8. **Greater Des Moines Water Trails and Greenways Plan**  
Staff presented. Report and discussion only.
  
9. **Mobilizing Tomorrow Annual Report**  
Staff presented. Report and discussion only.
  
10. **Upcoming Events**  
Staff presented. Report and discussion only.
  
11. **Approval of MPO Agenda**  
**MOTION:** A motion was made to approve the MPO Agenda as amended.  
**MOTION CARRIED**
  
12. **Other Non-Action Items**  
Vice Chair Armstrong advised of the presentation in Grimes regarding the NW Corridor and Mike Clayton discussed the upcoming public hearing regarding Rider Corner.
  
13. **Adjournment**  
Hearing no objection to the contrary, Vice Chair Tom Armstrong adjourned the meeting at 12:50 p.m.