

## MEETING MINUTES

**Walnut Creek Watershed Management Authority  
8:00 a.m., Wednesday, October 10, 2014  
Clive City Hall – Community Room  
Clive, Iowa**

The Walnut Creek Watershed Management Authority held a meeting at 8:00 a.m. on October 10, 2014, at the Clive City Hall Community Room. Before the meeting, the MPO staff sent agenda packets to Walnut Creek Watershed Management Authority members. **In addition to these published tentative minutes, there may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

**WMA Members Present:**

John Schultz, Dallas County Soil & Water  
Conservation District  
Jane Clark, Polk County Soil & Water  
Conservation District  
Jennifer Welch, Polk County Soil & Water  
Conservation District  
Bob Rice, Polk County  
Susan Judkins, City of Clive  
Dan Pritchard, City of Des Moines  
John Grade, City of Grimes  
David Wilwerding, City of Johnston  
David Russell, City of Urbandale  
Dave McKay, City of Urbandale  
Brad Deets, City of Waukee  
Tom Hadden, City of West Des Moines  
Ben McAlister, City of West Des Moines  
Darren Fife, City of Windsor Heights

**Others Present:**

Kyle Ament, DNR  
Ryan Peterson, RDG  
Allen Bonini, DNR

**MPO Staff Present:**

Teva Dawson, Senior Transportation Planner

## **1. Call to Order**

The meeting was called to order at 8:00 a.m.

## **2. Approval of the Agenda**

**MOTION:** A motion was made to amend the agenda to delete item #8 Presentation of Walnut Creek Assessments as that was a carry-over from the last meeting.

**MOTION CARRIED UNANIMOUSLY**

## **3. Approval of the Minutes**

**MOTION:** A motion was made and seconded to approve the September 17, 2014 of the minutes.

**MOTION CARRIED UNANIMOUSLY**

## **4. Report: DNR WMA Planning Grant**

Staff from the DNR attended the meeting to announce that the WMA had received the grant. The total amount of the grant had yet to be determined. The DNR indicated there was \$523,000 in grant requests from 5 applicants. The Walnut Creek WMA will likely receive less than requested and therefore will need to trip the work plan accordingly. The award will go to the state's EPC in early December and contracts will be signed after that.

## **5. DNR WMA Planning Grant**

**MOTION:** A motion was made and seconded to approve issuing a Request for Qualifications to hire a consultant to conduct the Watershed Plan per the DNR grant work plan.

**MOTION CARRIED UNANIMOUSLY**

## **6. Public Engagement**

MPO staff indicated they have received inquiries from organizations and individuals interested in staying involved in the WMA. Staff asked how the WMA wants to catalog this interest and who to manage the list when a consultant is hired. The question of what organization remains the long-term face of the WMA was asked. This will be important to determine when a consultant is hired so the WMA is prepared to know how to have the consultant handle contacts with the public during the 18 month contract. Members mentioned the need to establish a website for this WMA and make sure information about the WMA are on all of the member government's websites.

## **7. Fourmile Creek Watershed Management Authority**

The Fourmile Creek WMA is preparing to finalize the implementation plan and will bring the recommendations to a future meeting.

## **8. Other Non-Action Items of Interest to the Committee**

Dallas SWCD invited members to view a recently installed wetland that is in the Walnut Creek watershed.

## **9. Next Meeting Date**

The Executive Committee will meet on October 31 at 8:00 to review the RFQ language. The next meeting will be held on Wednesday, December 3 at 8:00.

## **10. Adjournment**

The meeting was adjourned at 9:15 a.m.