

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, March 7, 2018
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on March 7, 2018, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on March 1, 2018. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Steven Gaer | City of West Des Moines
Tom Armstrong | City of Grimes
Joe Gatto | City of Des Moines
Gary Lorenz | City of Ankeny
Ted Weaver | City of Clive
Stephanie Riva | City of Norwalk
Angela Connolly | Polk County
Andy Loonan | IDOT

Executive Members Absent:

none

Others Present:

Jonathan Wilson | MPO General Counsel
Scott Brennan | MPO General Counsel

Staff Present:

Zach Young | Principal Planner
Mike Armstrong | Senior Planner
Andrew Collings | Senior Planner
Marcus Coenen | Senior Transportation Planner
Gunnar Olson | Communications Manager
Allison Riley | Associate Planner

1. Call to Order

MPO Chair Steve Gaer called the March 7, 2018, meeting to order at 11:31 a.m.

2. Approval of Agenda

MOTION: A motion was made to approve the March 7, 2018, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the February 7, 2018 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED

4. Approval of Financial Statements

MOTION: A motion was made to approve the February 7, 2018 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED

5. Contracts and Expenses

Staff presented. The following were presented for approval:

Expenses for approval:

- Merrick & Company- Phase 1 Engineering Study - \$56,812.81
- ISG- Regional Water Trails Study - \$9,439.00

MOTION: A motion was made to approve the expenses for Merrick & Company and ISG.

MOTION CARRIED.

6. **Draft Fiscal Year 2019 Unified Planning Work Program and Budget**

Staff presented. Discussion ensued. Recommend approval of the Draft Fiscal Year 2019 Unified Planning and Work Program and Budget.

MOTION: A motion was made to approve the draft Fiscal Year 2019 Unified Planning Work Program and Budget for submission to the Iowa Department of Transportation for review and comment.

MOTION CARRIED

7. **Priority Project List for Greater Des Moines Partnerships Trip to D.C.**

Staff presented. Recommend approval of the Funding Subcommittee's recommendation regarding the Priority Project List for Greater Des Moines Partnerships Trip to D.C.

MOTION: A motion was made to approve the Funding Subcommittee's recommendation.

MOTION CARRIED

8. **Executive Committee Restructuring**

Chair presented. Discussion ensued.

MOTION: A motion was made to move forward the restructuring proposal to the policy committee

MOTION CARRIED

9. **Federal Fiscal Year 20200 Surface Transportation Program Block Grant Program Funding Recommendation**

Staff presented. Report only.

10. **Upcoming Events**

Staff presented. Information only.

11. **Approval of the MPO Agenda**

MOTION: A motion was made to approve the MPO Policy Agenda as amended.

MOTION CARRIED

12. **Other Non-Action Items**

The committee was advised that the MPO was awarded the Polk County Hazard Mitigation contract. Discussion ensued regarding the status of the Executive Director's employment contract.

13. **Next Meeting Date**

April 11, 2018 at 11:30 a.m.

14. **Adjournment**

Hearing no objection to the contrary, Chair Steve Gaer adjourned the meeting at 12:40 p.m.