MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, April 11, 2018
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on April 11, 2018, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on April 5, 2018. In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.

Executive Members Present:
Steve Gaer | City of West Des Moines
Joe Gatto | City of Des Moines
Gary Lorenz | City of Ankeny
Ted Weaver | City of Clive
Stephanie Riva | City of Norwalk
Andy Loonan | IDOT

Executive Members Absent:
Tom Armstrong | City of Grimes
Angela Connolly | Polk County

Others Present:
Jonathan Wilson | MPO General Counsel
Clifford Leonard | Public

Staff Present:
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Tracey Deckard | Office Manager
Andrew Collings | Senior Planner
Marcus Coenen | Senior Transportation Planner
Gunnar Olson | Communications Manager
Allison Riley | Associate Planner

1. Call to Order
MPO Chair Steve Gaer called the April 11, 2018, meeting to order at 11:30 a.m.

2. Approval of Agenda
MOTION: A motion was made to approve the April 11, 2018, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.
MOTION CARRIED

3. Approval of Meeting Minutes
MOTION: A motion was made to approve the revised March 7, 2018 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.
MOTION CARRIED

4. Contracts and Expenses
Staff presented. The following were presented for approval:
Expenses for approval:
• Merrick & Company- Phase 1 Engineering Study - $73,784.93
• Shull, Schrum, McClain & Co- FY 2017 Audit - $8,500.00
• Des Moines Bicycle Collective- 2018 Bike Month Partnership - $15,000
Contracts Approved- Receipts:
• Polk County Emergency Management- Hazard Mitigation Plan- MPO Awarded contract $30,000
MOTION: A motion was made to approve the expenses for Merrick & Company and ISG.
MOTION CARRIED

5. Passenger Transportation Plan- Final Draft
Staff presented. Recommend approval of the FFY 2019-2023 Passenger Transportation Plan final draft.
MOTION: A motion was made to approve the FFY 2019-2023 Passenger Transportation Plan final draft.
MOTION CARRIED

6. FFY 2022 Surface Transportation Program Block Grant Program Funding Recommendation
   Staff presented. Recommend approval of the award recommendation for FFY 2022 Surface Transportation
   Program Block Grant Program funds.
   MOTION: A motion was made to approve the FFY 2022 Surface Transportation Program Block Grant Program
   Funding Recommendation.
   MOTION CARRIED

7. Railroad Revolving Loan and Grant Sub-Agreement with Des Moines Transloading, LLC
   Executive Director presented. Discussion ensued.
   MOTION: A motion was made to authorize the Executive Director and MPO General Counsel to work with the
   Operator and the City of Des Moines to generate final documentation in order to expedite finalization
   of the Transload Development and Operations Agreement and commencement of construction.
   MOTION CARRIED

8. Federal Fiscal Year 2018-2021 Transportation Improvement Program Amendment Request
   Staff presented. Discussion ensued.
   MOTION: A motion was made to approve the FFY 2018-2021 Transportation Improvement Program
   Amendment Request from the City of Des Moines.
   MOTION CARRIED

9. Goal 1- Performance Measure Report
   Staff presented. Report and discussion only.

10. Federal Spending Bill
    Staff presented. Report and discussion only.

11. Upcoming Events
    Staff presented. Information only.

12. Approval of the MPO Agenda
    MOTION: A motion was made to approve the MPO Policy Agenda as amended.
    MOTION CARRIED

13. Other Non-Action Items
    None.

14. Next Meeting Date
    May 16, 2018 at 11:30 a.m.

15. Adjournment
    Hearing no objection to the contrary, Chair Steve Gaer adjourned the meeting at 12:10 p.m.