

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, April 11, 2018
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on April 11, 2018, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on April 5, 2018. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Steven Gaer | City of West Des Moines
Joe Gatto | City of Des Moines
Gary Lorenz | City of Ankeny
Ted Weaver | City of Clive
Stephanie Riva | City of Norwalk
Andy Loonan | IDOT

Executive Members Absent:

Tom Armstrong | City of Grimes
Angela Connolly | Polk County

Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Tracey Deckard | Office Manager
Andrew Collings | Senior Planner
Marcus Coenen | Senior Transportation Planner
Gunnar Olson | Communications Manager
Allison Riley | Associate Planner

Others Present:

Jonathan Wilson | MPO General Counsel
Clifford Leonard | Public

1. Call to Order

MPO Chair Steve Gaer called the April 11, 2018, meeting to order at 11:30 a.m.

2. Approval of Agenda

MOTION: A motion was made to approve the April 11, 2018, Des Moines Area Metropolitan Planning Organization Executive Committee meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the revised March 7, 2018 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED

4. Contracts and Expenses

Staff presented. The following were presented for approval:

Expenses for approval:

- Merrick & Company- Phase 1 Engineering Study - \$73,784.93
- Shull, Schrum, McClafflin & Co- FY 2017 Audit - \$8,500.00
- Des Moines Bicycle Collective- 2018 Bike Month Partnership - \$15,000

Contracts Approved- Receipts:

- Polk County Emergency Management- Hazard Mitigation Plan- MPO Awarded contract \$30,000

MOTION: A motion was made to approve the expenses for Merrick & Company and ISG.

MOTION CARRIED.

5. Passenger Transportation Plan- Final Draft

Staff presented. Recommend approval of the FFY 2019-2023 Passenger Transportation Plan final draft.

MOTION: A motion was made to approve the FFY 2019-2023 Passenger Transportation Plan final draft.
MOTION CARRIED

6. **FFY 2022 Surface Transportation Program Block Grant Program Funding Recommendation**

Staff presented. Recommend approval of the award recommendation for FFY 2022 Surface Transportation Program Block Grant Program funds.

MOTION: A motion was made to approve the FFY 2022 Surface Transportation Program Block Grant Program Funding Recommendation.

MOTION CARRIED

7. **Railroad Revolving Loan and Grant Sub-Agreement with Des Moines Transloading, LLC**

Executive Director presented. Discussion ensued.

MOTION: A motion was made to authorize the Executive Director and MPO General Counsel to work with the Operator and the City of Des Moines to generate final documentation in order to expedite finalization of the Transload Development and Operations Agreement and commencement of construction.

MOTION CARRIED

8. **Federal Fiscal Year 2018-2021 Transportation Improvement Program Amendment Request**

Staff presented. Discussion ensued.

MOTION: A motion was made to approve the FFY 2018-2021 Transportation Improvement Program Amendment Request from the City of Des Moines.

MOTION CARRIED

9. **Goal 1- Performance Measure Report**

Staff presented. Report and discussion only.

10. **Federal Spending Bill**

Staff presented. Report and discussion only.

11. **Upcoming Events**

Staff presented. Information only.

12. **Approval of the MPO Agenda**

MOTION: A motion was made to approve the MPO Policy Agenda as amended.

MOTION CARRIED

13. **Other Non-Action Items**

None.

14. **Next Meeting Date**

May 16, 2018 at 11:30 a.m.

15. **Adjournment**

Hearing no objection to the contrary, Chair Steve Gaer adjourned the meeting at 12:10 p.m.