

## Meeting Minutes

### Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, May 17, 2018

#### Des Moines Area MPO Burnham Conference Room

The MPO held a meeting at 4:00 p.m. on May 17, 2018, in the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on April 13, 2018. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

#### **MPO Representatives Present:**

Vern Willey | City of Altoona  
Kyle Mertz | City of Altoona  
Bobbi Bentz | City of Ankeny  
Brian Lohse | City of Bondurant  
Ruth Randleman | City of Carlisle  
John Edwards | City of Clive  
Ted Weaver | City of Clive  
Mark Hanson | Dallas County  
Elizabeth Presutti | DART  
Chris Coleman | City of Des Moines  
Terrance Vorbrich | City of Des Moines  
Scott Sanders | City of Des Moines  
Matt Anderson | City of Des Moines  
Phil Delafield | City of Des Moines  
Jen Schulte | City of Des Moines  
Joe Gatto | City of Des Moines  
Chris Johansen | City of Des Moines  
Tom Armstrong | City of Grimes  
Eric Johansen | City of Grimes  
Tom Cope | City of Johnston  
Paula Dierenfeld | City of Johnston  
Stephanie Riva | City of Norwalk  
Luke Nelson | City of Norwalk  
Sara Kurovski | City of Pleasant Hill  
Tom Hockensmith | Polk County  
Creighton Cox | City of Urbandale  
Mike Carver | City of Urbandale  
Dean Yordi | Warren County  
Tim Moerman | City of Waukee  
Tom Hadden | City of West Des Moines  
Russ Trimble | City of West Des Moines  
Steve Gaer | City of West Des Moines  
Joseph Jones | City of Windsor Heights  
Andy Loonan | IDOT \*  
Sarah Constable-Runkel | HIRTA

#### **MPO Representatives Absent:**

David Jones | City of Ankeny  
Gary Lorenz | City of Ankeny  
Dave Chelsvig | City of Cumming  
Connie Boeson | City of Des Moines  
Josh Mandelbaum | City of Des Moines  
Carl Metzger | City of Des Moines  
Ryan Waller | City of Indianola  
Tom Leners | Madison County\*\*  
Tammi Dillavou | City of Mitchellville  
Angela Connolly | Polk County  
Gary Mahannah | City of Polk City  
Robert Andeweg | City of Urbandale  
Allan Adams | Van Meter\*\*  
Bill Peard | City of Waukee  
Kevin Trevillyan | City of West Des Moines  
Darla Hugaboom | FHWA  
Kevin Foley | Des Moines Airport \*  
\* Advisory/Non-Voting Representatives  
\*\* Associate/Non-Voting Representatives

#### **Others Present:**

Clifford Leonard, Public  
Jim Charlier | SGA/T4 America

#### **MPO Staff Present:**

Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Mike Armstrong | Senior Planner  
Marcus Coenen | Senior Transportation Planner  
Tracey Deckard | Office Manager  
Allison Riley | Associate Planner

#### **1. Call to Order**

MPO Chair Vice Chair Joe Gatto recognized a quorum and called the May 17, 2018, meeting to order at 4:00 p.m.

2. **Approval of Agenda**  
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization May 17, 2018 meeting agenda.  
MOTION CARRIED UNANIMOUSLY
3. **Approval of the Meeting Minutes**  
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's January minutes.  
MOTION CARRIED UNANIMOUSLY
4. **Approval of Financial Statements**  
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's Financial Statements.  
MOTION CARRIED UNANIMOUSLY
5. **Contracts and Expenses**  
No action.
6. **Public Comment**  
None
7. **Presentation: Transportation for America Workshop Recap**  
Presentation by Jim Charlier from SGA/T4 America
8. **Des Moines Transload Facility Update.**  
Staff presented. Recommend approval of policy for use of recaptured STBG funds.  
MOTION: A motion was made and seconded to approve policy for use of recaptured STBG funds.  
MOTION CARRIED UNANIMOUSLY
9. **FFY 2019 Unified Planning Work Program and Budget**  
Staff presented. Recommend approval of the FFY 2019 Unified Planning Work Program and Budget (UPWP)  
MOTION: A motion was made and seconded to approve FFY 2019 UPWP.  
MOTION CARRIED UNANIMOUSLY
10. **FFY 2018-2021 Transportation Improvement Program Amendment Request**  
Staff presented. Recommend approval of the Iowa DOT's requested revisions to the FFY 2018-2021 TIP.  
MOTION: A motion was made and seconded to approve FFY 2018-2021 TIP.  
MOTION CARRIED UNANIMOUSLY
11. **Executive Committee Restructuring**  
Executive Director Presented. Discussion ensued. Recommend approval of expanding Executive Committee representation.  
MOTION: A motion was made and seconded to approve expanding Executive Committee representation.  
MOTION CARRIED UNANIMOUSLY
12. **Strategic Plan Implementation Steps**  
Staff presented. Report only.
13. **Iowa Department of Transportation Commission Meeting**  
Executive Director presented. Report and discussion only.

**14. Data Bike Report**

Staff presented. Report and discussion only.

**15. Better Utilizing Investments to Leverage Development (BUILD) Grant Program**

Staff presented. Report and discussion only.

**16. Upcoming Events**

Staff presented. Report only.

**17. Other Non-Action Items of interest to the Committee**

Allison Riley advised members of future requests for information from members about the Polk County Hazard Mitigation Plan kickoff.

**18. Next Meeting Date- May 17, 2018 at 4:00 p.m.**

**19. Adjournment**

Hearing no objection to the contrary Chair Steve Gaer adjourned the meeting at 4:43 p.m.