

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, June 13, 2018
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on June 13, 2018, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on June 8, 2018. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Steven Gaer | City of West Des Moines
Joe Gatto | City of Des Moines
Tom Armstrong | City of Grimes
Gary Lorenz | City of Ankeny
Ted Weaver | City of Clive
Stephanie Riva | City of Norwalk
Angela Connolly | Polk County
Andy Loonan | IDOT

Executive Members Absent:

Others Present:

Clifford Leonard | Public

Staff Present:

Jonathan Wilson |MPO General Counsel
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Tracey Deckard| Office Manager
Marcus Coenen | Senior Transportation Planner
Mike Armstrong | Senior Planner
Allison Riley | Associate Planner
Gunnar Olson | Communications Manager
Maria Socha | Intern
Grace Yi | Intern

1. Call to Order

MPO Chair Steve Gaer called the June 13, 2018, meeting to order at 11:31 a.m.

2. Approval of Agenda

MOTION: A motion was made to approve the June 13, 2018, Des Moines Area Metropolitan Planning Organization Executive Committee amended meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the May 17, 2018 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes.

MOTION CARRIED

4. Contracts and Expenses

MOTION: A motion was made to approve payment of the annual office insurance premium in the amount of \$9,474.00 to Jester Insurance.

MOTION CARRIED

5. Federal Fiscal Year 2019-2022 Transportation Improvement Program Draft

Staff presented. Recommend approval of the FFY 2019-2022 Transportation Improvement Program Draft and forward to the Iowa DOT for their review.

MOTION: A motion was made to approve the FFY 2019-2022 Transportation Improvement Program Draft.

MOTION CARRIED

6. Des Moines Transload Facility Agreement

Executive Director presented. Report and update only.

7. **Greater Des Moines Water Trails**
Executive Director presented. Report and discussion only.
8. **United Way Better Block Pilot**
Staff presented. Report and discussion only.
9. **MPO Performance Survey**
Staff presented. Report and discussion only.
10. **Leasing Additional Space from Knapp Properties**
Executive Director presented. Report and discussion only.
11. **Upcoming Events**
Staff presented. Information only.
12. **Approval of the MPO Agenda**
MOTION: A motion was made to approve the MPO Policy Agenda.
MOTION CARRIED
13. **Other Non-Action Items**
Executive Director introduced the new MPO interns.
President Gaer discussed the meeting with the DOT; discussion was also held regarding the revisions of the MPO Bylaws
14. **Next Meeting Date**
July 18, 2018 at 11:30 a.m.
15. **Adjournment**
Hearing no objection to the contrary, Chair Steve Gaer adjourned the meeting at 12:05 p.m.