

Meeting Minutes

Des Moines Area Metropolitan Planning Organization (MPO)
4:00 p.m., Thursday, August 16, 2018
Des Moines Area MPO Burnham Conference Room

The MPO held a meeting at 4:00 p.m. on August 16, 2018, in the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on August 15, 2018. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Vern Willey | City of Altoona
Kyle Mertz | City of Altoona
Paul Moritz | City of Ankeny
Brian Lohse | City of Bondurant
Ruth Randleman | City of Carlisle
John Edwards | City of Clive
Ted Weaver | City of Clive
Mark Hanson | Dallas County
Chris Coleman | City of Des Moines
Laura Graham | City of Des Moines
Frank Cownie | City of Des Moines
Scott Sanders | City of Des Moines
Matt Anderson | City of Des Moines
Terry Vorbrich | City of Des Moines
Kandi Reindl-Sullivan | City of Des Moines
Joe Gatto | City of Des Moines
Mike Ludwig | City of Des Moines
Tom Armstrong | City of Grimes
Tom Leners | Madison County
Stephanie Riva | City of Norwalk
Mark Konrad | City of Pleasant Hill
Angela Connolly | Polk County
Robert Andeweg | City of Urbandale
Creighton Cox | City of Urbandale
Mike Carver | City of Urbandale
Allan Adams | Van Meter**
Dean Yordi | Warren County
Tim Moerman | City of Waukee
Laura Reveles | City of West Des Moines
Russ Trimble | City of West Des Moines
Jamie Letzring | City of West Des Moines
Joseph Jones | City of Windsor Heights
Andy Loonan | IDOT *
Sarah Constable-Runkel | HIRTA

MPO Representatives Absent:

David Jones | City of Ankeny
Gary Lorenz | City of Ankeny
Dave Chelsvig | City of Cumming
Elizabeth Presutti | DART
Jill Altringer | City of Grimes
Ryan Waller | City of Indianola
Tom Cope | City of Johnston
Paula Dierenfeld | City of Johnston
Tammi Dillavou | City of Mitchellville
Luke Nelson | City of Norwalk
Gary Mahannah | City of Polk City
Tom Hockensmith | Polk County
Bill Peard | City of Waukee
Steve Gaer | City of West Des Moines
Darla Hugaboom | FHWA
Kevin Foley | Des Moines Airport *
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representatives

Others Present:

Clifford Leonard, Public
A.J. Mumm, Polk County EMA

MPO Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Mike Armstrong | Senior Planner
Allison Riley | Associate Planner
Tracey Deckard | Office Manager
Maria Socha | Intern

1. Call to Order

MPO Vice Chair Joe Gatto recognized a quorum and called the August 16, 2018, meeting to order at 4:00 p.m.

2. **Approval of Agenda**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization August 16, 2018 meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of the Meeting Minutes**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's June minutes as amended.
MOTION CARRIED UNANIMOUSLY
4. **Approval of Financial Statements**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's Financial Statements.
MOTION CARRIED UNANIMOUSLY
5. **Contracts and Expenses**
Executive Director presented. Recommend approval of contract for modeling Services by HDR in the amount of \$51,367.75.
MOTION: A motion was made and seconded to approve the contract for modeling Services by HDR in the amount of \$51,367.75
MOTION CARRIED UNANIMOUSLY
6. **Public Comment**
None
7. **Presentation: Polk County Emergency Management Recap**
A.J. Mumm from Polk County Emergency Management presents about recent disaster events and their recovery in Polk County.
8. **Presentation: Iowa Department of Transportation Update on District 1 Changes**
Andy Loonan from the IDOT presents.
9. **Executive Director Contract**
Executive Director presented. Recommend approval of Executive Director Contract.
MOTION: A motion was made and seconded to approve the Executive Director's Contract.
MOTION CARRIED UNANIMOUSLY
10. **City of Elkhart Associate Membership**
Staff presented. Recommend accepting the City of Elkhart as an associate, non-voting member of the MPO.
MOTION: A motion was made and seconded to approve accepting the City of Elkhart as an associate, non-voting member of the MPO.
MOTION CARRIED UNANIMOUSLY
11. **Policy Committee Restructure**
Executive Director presented. Discussion ensued. Report and discussion only.
12. **Fiscal Years 2019-2022 Transportation Capital Improvement Program Development**
Staff presented. Report and discussion only.
MOTION: A motion was made and seconded to approve the Fiscal Years 2019-2022 Transportation Capital Improvement Program.
MOTION CARRIED UNANIMOUSLY
13. **End-of-Year Financial Report**
Staff presented. Report only and discussion only.

14. **Iowa's Clean Air Attainment Program Applications**
Staff presented. Report and discussion only.
15. **Highway Trust Fund**
Staff presented Report only.
16. **Upcoming Events**
Staff presented. Report only.
17. **Other Non-Action Items of interest to the Committee**
None.
18. **Next Meeting Date- September 20, 2018 at 4:00 p.m.**
19. **Adjournment**
Hearing no objection to the contrary Vice Chair Joe Gatto adjourned the meeting at 5:13 p.m.