MEETING MINUTES

Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee Engineering Subcommittee
1:30 p.m., Monday, February 13, 2017
Des Moines Area MPO Meeting Mead Conference Room
Des Moines, Iowa

Members Present:
Paul Moritz, City of Ankeny
Jon Hanson, City of Altoona
Jeff May, City of Clive
Jennifer McCoy, City of Des Moines
Matt Greiner, City of Johnston
Dave McKay, City of Urbandale
Joe Cory, City of West Des Moines

Members Absent:
Kurt Bailey, Polk County

Staff Present:
Dylan Mullenix, Assistant Director
Mike Armstrong, Associate Transportation Planner
Andrew Collings, Associate Transportation Planner
Marcus Coenen, Associate Transportation Planner

1. **Call to Order**

   Jennifer McCoy called the meeting to order at 1:32 p.m.

2. **Approval of Agenda**

   Subcommittee members voted to approve the meeting agenda.

3. **Approval of Meeting Minutes**

   Subcommittee members voted to approve the December 19, 2016, meeting minutes.

4. **Best Practice Series: Complete Streets for Small Towns and Rural Communities**

   Staff provided an overview of the complete streets design manual for small towns and rural communities.

   The committee agreed that the manual contained a lot of useful information that was applicable to many of the communities in the region.

5. **Fiscal Year 2018 Unified Planning Work Program and Budget Development**

   Staff provided an overview of the FY 2018 UPWP and budget and requested that committee members

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provide input on projects for the upcoming fiscal year.

The committee reviewed the list of possible projects and provided feedback on priority projects.

6. **Water Trails Update**

Staff provided an update on the phase 1 engineering study and progress made to raise the funding necessary to develop the study.

7. **Draft Freight Report**

Staff provided an overview of the draft freight report.

8. **Other Non-Action Items of Interest**

None.

9. **Next Meeting Date**

March 20, 2017, at 1:30 p.m.

10. **Adjournment**

The meeting adjourned at 2:35 p.m.

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