

## MEETING MINUTES

**Des Moines Area Metropolitan Planning Organization (MPO)  
Transportation Technical Committee Planning Subcommittee  
10:00 a.m., Monday, June 18, 2018  
Des Moines Area MPO Office  
Mead Conference Room  
Des Moines, Iowa**

### **Members Present:**

Luis Montoya, DART  
David Wilwerding, City of Johnston  
Bret VandeLune, Polk County  
Brad Deets, City of Waukee  
Kara Tragesser, City of West Des Moines

### **Members Absent:**

Mike Ludwig, City of Des Moines  
Madeline Sturms, City of Pleasant Hill

### **Others Present:**

Luke Parris, City of Norwalk  
Linda Schemmel, City of West Des Moines

### **Staff Present:**

Dylan Mullenix, Assistant Director  
Zach Young, Principal Planner

#### **1. Call to Order**

Brad Deets called the meeting to order at 10:02 a.m.

#### **2. Approval of Agenda**

Subcommittee members voted to approve the meeting agenda.

#### **3. City of West Des Moines Staff Reports**

The City of West Des Moines staff provided an overview of their staff reports and requested feedback on how other communities are making their staff reports and content accessible to persons with disabilities.

#### **4. City of Indianola Director of Community and Economic Development Job Posting**

Staff noted that the City of Indianola had requested feedback on their job posting for their Director of Community and Economic Development. The committee didn't have any comments to share regarding the posting.

**5. Other Non-Action Items of Interest**

None.

**6. Next Meeting Date**

August 20, 2018, at 10:00 a.m.

**7. Adjournment**

The meeting adjourned at 10:36 a.m.