

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, September 12, 2018
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on September 12, 2018, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on September 7, 2018. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Steven Gaer | City of West Des Moines (via phone)

Joe Gatto | City of Des Moines

Tom Armstrong | City of Grimes

Stephanie Riva | City of Norwalk

Gary Lorenz | City of Ankeny

Ted Weaver | City of Clive

Angela Connolly | Polk County

Andy Loonan | IDOT

Non-Voting:

Sara Kurvoski | City of Pleasant Hill

Chris Coleman | City of Des Moines

Bob Andeweg | City of Urbandale

Others

Clifford Leonard

Staff Present:

Jonathan Wilson | MPO General Counsel

Scott Brennan | MPO General Counsel

Todd Ashby | Executive Director

Dylan Mullenix | Assistant Director

Zach Young | Principal Planner

Tracey Deckard | Office Manager

Mike Armstrong | Senior Planner

Gunnar Olson | Communications Manager

Maria Socha | Intern

Executive Members Absent:

1. Call to Order

MPO Chair Steve Gaer called the September 12, 2018, meeting to order at 11:31 a.m. A quorum was present.

2. Approval of Agenda

MOTION: A motion was made to approve the September 12, 2018, Des Moines Area Metropolitan Planning Organization Executive Committee amended meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes/ Special Meeting Minutes

MOTION: A motion was made to approve the August 8, 2018 Des Moines Area Metropolitan Planning Organization Executive Committee meeting minutes as amended. A motion was also made to approve the minutes of the Special Executive Committee Meeting which was held on August 31, 2018.

MOTION CARRIED

4. Fiscal Year 2019 Banking and Public Funds Investment Policy

Executive Director presented. Recommend reaffirming the MPO's existing investment policy for Fiscal Year 2019.

MOTION: A motion was made to reaffirm the MPO's existing investment policy.

MOTION CARRIED

5. Iowa's Clean Air Attainment Program Applications.

Staff presented. Recommend approval of the FFY 2020 ICAAP Applications.

MOTION: A motion was made to approve the Applications.

MOTION CARRIED

6. **MPO 28E Agreement and Bylaws Amendments (item discussed out of order- as last item)**

Scott Brennan presented. Lengthy discussion ensued. Recommend moving the amendment 28E Agreement and Bylaws to Policy.

MOTION: A motion was made to take the Amendment 28E Agreement and Bylaws to the Policy Committee for consideration.

MOTION CARRIED

[Gary Lorenz leave meeting at 12:36 p.m.]

[Kyle Mertz leaves meeting at 12:45 p.m.]

[Angela Connolly leaves meeting at 12:50 p.m.]

[Stephanie Riva leaves meeting at 1:05 p.m.]

7. **Transload Facility Project Request for Proposals**

Executive Director presented. Discussion ensued. Recommend issuing a new RFP for the transload facility project.

MOTION: A motion was made to approve issuing a new RFP for the transload facility.

MOTION CARRIED

8. **Funding Categories and Target Percentages**

Staff presented. Recommend approval of LRTP Steering Committee and MPO Technical committee recommendations to use Alternative 1 in the development of the Long-Range Transportation Plan.

MOTION: A motion was made to approve LRTP Steering Committee and MPO Technical Committee recommendation to use Alternative 1 in the development of the Long-Range Transportation Plan.

MOTION CARRIED

9. **Performance Survey Results on Strategic Plan**

Staff presented. Report and discussion only.

10. **Upcoming Events**

Staff presented. Information only.

11. **Approval of the MPO Agenda**

MOTION: A motion was made to approve the MPO September Agenda.

MOTION CARRIED

12. **Other Non-Action Items**

Executive Director discussed current bill in congress regarding sharing DOT data and Resources.

13. **Next Meeting Date**

October 10, 2018 at 1:06 p.m.

14. **Adjournment**

Hearing no objection to the contrary, Chair Steve Gaer adjourned the meeting at 1:06 p.m.