

Meeting Minutes

Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, September 20, 2018

Des Moines Area MPO Burnham Conference Room

The MPO held a meeting at 4:00 p.m. on September 20, 2018, in the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on September 14, 2018. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Vern Willey | City of Altoona
Jeffrey Mark | City of Altoona
David Jones | City of Ankeny
Gary Lorenz | City of Ankeny
Bobbi Bentz | City of Ankeny
Ruth Randleman | City of Carlisle
John Edwards | City of Clive
Ted Weaver | City of Clive
Dave Chelsvig | City of Cumming
Mark Hanson | Dallas County
Elizabeth Presutti | DART
Chris Coleman | City of Des Moines
Connie Boesen | City of Des Moines
Frank Cownie | City of Des Moines
Scott Sanders | City of Des Moines
Matt Anderson | City of Des Moines
Terry Vorbrich | City of Des Moines
Phil Delafield | City of Des Moines
Joe Gatto | City of Des Moines
Mike Ludwig | City of Des Moines
Josh Mandelbaum | City of Des Moines
Erin Olson-Douglas | City of Des Moines
Tom Armstrong | City of Grimes
Jill Altringer | City of Grimes
Tom Cope | City of Johnston
Paula Dierenfeld | City of Johnston
Tammi Dillavou | City of Mitchellville
Stephanie Riva | City of Norwalk
Luke Nelson | City of Norwalk
Sara Kurovski | City of Pleasant Hill
Gary Mahannah | City of Polk City
Angela Connolly | Polk County
Robert Andeweg | City of Urbandale
Creighton Cox | City of Urbandale
Mike Carver | City of Urbandale
Kyle Michel | Van Meter**
Dean Yordi | Warren County

Laura Reveles | City of West Des Moines
Steve Gaer | City of West Des Moines
Tom Hadden | City of West Des Moines
Joseph Jones | City of Windsor Heights
Andy Loonan | IDOT *
Darla Hugaboom | FHWA

MPO Representatives Absent:

Brian Lohse | City of Bondurant
Ryan Waller | City of Indianola
Tom Leners | Madison County
Tom Hockensmith | Polk County
Bill Peard | City of Waukee
Tim Moerman | City of Waukee
Kevin Trevillyan | City of West Des Moines
Kevin Foley | Des Moines Airport *
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representatives

Others Present:

Clifford Leonard, Public

MPO Staff Present:

Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Mike Armstrong | Senior Planner
Andrew Collings | Senior Planner
Allison Riley | Associate Planner
Tracey Deckard | Office Manager

1. **Call to Order**
MPO Chair Steve Gaer recognized a quorum and called the September 20, 2018, meeting to order at 4:02 p.m.
2. **Approval of Agenda**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization September 20, 2018 meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of the Meeting Minutes**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's September minutes as amended.
MOTION CARRIED UNANIMOUSLY
4. **Approval of Financial Statements**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's Financial Statements.
MOTION CARRIED UNANIMOUSLY
5. **Public Comment**
None
6. **Transload Facility- Executive Committee Special Meeting**
Executive Director presented. Presented update on recent material developments relating to the contemplated Des Moines Transload and actions of the Executive Committee. A special meeting of the Executive Committee was held, and it was determined that action to terminate the Contract was time sensitive and the interests of the MPO would be advanced by the exercise of the authority delegated to the Executive Committee by the Policy Committee. MPO General Counsel was authorized and directed to send a Notice of Termination pursuant to the provisions of the contract. Report only.
7. **Presentation: Green Stormwater Infrastructure**
Pat Sauer, the Executive Director of the Iowa Stormwater Education Partnership (SWEP) presented.
8. **Fiscal Year 2019 Banking and Public Funds Investment Policy**
Executive Director presented. Recommend approval of the FY 2019 Investment Policy.
MOTION: A motion was made and seconded to approve the FY 2019 Investment Policy.
MOTION CARRIED UNANIMOUSLY
9. **Iowa's Clean Air Attainment Program Applications**
Staff presented. Recommend approval of the FFY 2020 ICAAP applications.
MOTION: A motion was made and seconded to approve the FFY 2020 ICAAP applications.
MOTION CARRIED UNANIMOUSLY
10. **MPO 28E Agreement and Bylaws Amendments.**
Executive Director presented. Lengthy discussion ensued.
MOTION: A motion was made and seconded to postpone the vote until next month.
VOTE: **FOURTEEN (14) MEMBERS VOTED IN FAVOR OF POSTPONING AND TWENTY-TWO (22) VOTED AGAINST AND ARE READY TO VOTE TODAY.**
MOTION DENIED.

MOTION: A motion was made and seconded to vote today to approve the by-laws with the caveat that legal counsel needs to review the documents and make necessary changes.

VOTE: **MAJORITY OF MEMBERS VOTED IN FAVOR OF APPROVING THE REVISED BY-LAWS WITH THE CAVEAT THAT LEGAL COUNSEL NEEDS TO REVIEW AND MAKE NECESSARY CHANGES.**

THE FOLLOWING MEMBERS VOTED AGAINST: MARK HANSON/ DALLAS COUNTY; BOBBI BENTZ/ CITY OF ANKENY; PAULA DIERENFELD/ CITY OF JOHNSTON; TOM COPE/ CITY OF JOHNSTON; MIKE CARVER/ CITY OF URBAN DALE.

MOTION CARRIED.

[Joseph Jones leaves meeting at 4:49 p.m.]

11. Transload Facility Project Request for Proposals

Executive Director presented. Recommend issuing a new RFP for the Transload Facility Project.

MOTION: A motion was made and seconded to issue a new RFP for the Transload Facility Project.

MOTION CARRIED UNANIMOUSLY.

12. Funding Categories and Target Percentages

Staff presented. Recommend approval of the use of Alternate 1 in the development of the Long-Range Transportation Plan.

MOTION: A motion was made and seconded to approve the Use of Alternate 1 in the development of the Long-Range Transportation Plan.

MOTION CARRIED UNANIMOUSLY

[Stephanie Rivas, Luke Nelson, Bobbi Bentz, Connie Boesen, Frank Cownie leave meeting at 5:09 p.m.]

13. Pavement Condition Analysis

Staff presented. Report and discussion only.

[Tom Armstrong leaves meeting at 5:11 p.m.]

[Terry Vorbrich leaves meeting at 5:13 p.m.]

14. Trail Condition Report

Staff presented Report only.

15. Performance Survey Results on Strategic Plan

Staff presented. Report only.

[Sara Kurovski leaves meeting at 5:16 p.m.]

16. Upcoming Events

Staff presented. Report only.

17. Other Non-Action Items of interest to the Committee

None.

18. Next Meeting Date- October 18, 2018 at 4:00 p.m.

19. Adjournment

Hearing no objection to the contrary Chair Steve Gaer adjourned the meeting at 5:18 p.m.