

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, November 7, 2018
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on November 7, 2018, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on November 1, 2018. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Steven Gaer | City of West Des Moines (via phone)

Joe Gatto | City of Des Moines

Tom Armstrong | City of Grimes

Gary Lorenz | City of Ankeny

Ted Weaver | City of Clive

Angela Connolly | Polk County

Stephanie Riva | City of Norwalk

Andy Loonan | IDOT

Non-Voting:

Kyle Mertz | City of Altoona

Sara Kurvoski | City of Pleasant Hill

Bob Andeweg | City of Urbandale

Others

Clifford Leonard

Staff Present:

Jonathan Wilson | MPO General Counsel

Dylan Mullenix | Assistant Director

Zach Young | Principal Planner

Andrew Collings | Senior Planner

Tracey Deckard | Office Manager

Mike Armstrong | Senior Planner

Allison Riley | Associate Planner

Gunnar Olson | Communications Manager

Executive Members Absent:

Chris Coleman | City of Des Moines

1. Call to Order

MPO Chair Steve Gaer called the November 7, 2018, meeting to order at 11:30 a.m. A quorum was present.

2. Approval of Agenda

MOTION: A motion was made to approve the November 7, 2018, Des Moines Area Metropolitan Planning Organization Executive Committee amended meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the October 2018 Executive Committee meeting minutes.

MOTION CARRIED

4. Contracts and Expenses

Assistant Director presented. Recommend approval of payment to the invoices from Rival Solutions and Merrick. Also recommend approval of contracts from Polk County Emergency Management for the Hazard Mitigation Phase 2 contract as well as Polk Soil & Water Conservation Board to continue to provide assistance with watershed coordination per MOU.

MOTION: A motion was made to approve payment of the invoices from Rival Solutions and Merrick as well as to approve the contracts with Polk County Emergency Management and Polk Soil & Water Conservation Board.

MOTION CARRIED

5. FFY 2019-2022 Transportation Improvement Program Amendment Request

Staff presented. Recommend approval of the requested revisions made by the City of Ankeny to the FFY 2019-2022 TIP.

MOTION: A motion was made to approve the requested revisions made by the City of Ankeny to the FFY 2019-2022 TIP

MOTION CARRIED

6. Calendar Year 2019 Meeting Dates.

Assistant Director presented. Recommend approval of the meeting dates for Calendar Year 2019.

MOTION: A motion was made to approve the CY 2019 meeting dates.

MOTION CARRIED

[Angela Connolly arrives 11:35 a.m.]

7. Performance Measures Target Setting

Staff presented. Discussion ensued. Recommend approval of the PM2 targets outlined and accept the Iowa DOT's targets for PM3 Reliability.

MOTION: A motion was made to approve the PM2 and PM3 targets.

MOTION CARRIED

8. Quarterly Budget Report

Assistant Director presented. Report only.

9. MPO Performance Survey Results.

Staff presented. Report only.

10. Water Trails Update

Staff presented. Report only.

11. Des Moines Transload Facility Update

Staff presented. Report only.

12. Upcoming Events

Staff presented. Information only.

13. Approval of the MPO Agenda

MOTION: A motion was made to approve the MPO Agenda.

MOTION CARRIED

14. Other Non-Action Items

The Chair congratulated Angela Connolly on being re-elected. The Assistant Director reported that out of 8 communities that had voted on the changes to the MPO 28E 7 had approved the plan.

15. Next Meeting Date

December 12, 2018 at 11:30 a.m.

16. Adjournment

Hearing no objection to the contrary, Chair Steve Gaer adjourned the meeting at 12:13 p.m.