

Meeting Minutes

Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, November 8, 2018

Des Moines Area MPO Burnham Conference Room

The MPO held a meeting at 4:00 p.m. on November 8, 2018, in the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on November 1, 2018. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

MPO Representatives Present:

Kyle Mertz | City of Altoona
David Jones | City of Ankeny
Gary Lorenz | City of Ankeny
Marketa Oliver | City of Bondurant
Ruth Randleman | City of Carlisle
John Edwards | City of Clive
Ted Weaver | City of Clive
Dave Chelsvig | City of Cumming
Mark Hanson | Dallas County
Jamie Schug | DART
Connie Boesen | City of Des Moines
Frank Cownie | City of Des Moines
Scott Sanders | City of Des Moines
Matt Anderson | City of Des Moines
Phil Delafield | City of Des Moines
Bill Gray | City of Des Moines
Joe Gatto | City of Des Moines
Josh Mandelbaum | City of Des Moines
Tom Armstrong | City of Grimes
John Gade | City of Grimes
Tammi Dillavou | City of Mitchellville
Luke Nelson | City of Norwalk
Angela Connolly | Polk County
Bob Andeweg | City of Urbandale
Creighton Cox | City of Urbandale
Mike Carver | City of Urbandale
Dean Yordi | Warren County
Tim Moerman | City of Waukee
Russ Trimble | City of West Des Moines
Tom Hadden | City of West Des Moines
Laura Reveles | City of West Des Moines
Jamie Letzing | City of West Des Moines
Joseph Jones | City of Windsor Heights
Andy Loonan | IDOT *

MPO Representatives Absent:

Vern Willey | City of Altoona
Bobbi Bentz | City of Ankeny
Chris Coleman | City of Des Moines
Ryan Waller | City of Indianola
Tom Cope | City of Johnston
Paula Dierenfeld | City of Johnston
Tom Leners | Madison County
Stephanie Riva | City of Norwalk
Sara Kurovski | City of Pleasant Hill
Gary Mahannah | City of Polk City
Tom Hockensmith | Polk County
Allan Adams | Van Meter**
Bill Peard | City of Waukee
Kevin Foley | Des Moines Airport *
Darla Hugaboom | FHWA
* Advisory/Non-Voting Representatives
** Associate/Non-Voting Representatives

Others Present:

Clifford Leonard, Public
Jonathan Wilson | General Counsel

MPO Staff Present:

Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Mike Armstrong | Senior Planner
Andrew Collings | Senior Planner
Tracey Deckard | Office Manager
Gunnar Olson | Communications Manager
Allison Riley | Associate Planner

1. **Call to Order**
MPO Vice Chair Joe Gatto recognized a quorum and called the November 8, 2018, meeting to order at 4:00 p.m. A presentation was made to Dean Yordi for his many years of service to the MPO.
2. **Approval of Agenda**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization November 8, 2018 meeting agenda.
MOTION CARRIED UNANIMOUSLY
3. **Approval of the Meeting Minutes**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's October minutes.
MOTION CARRIED UNANIMOUSLY
4. **Approval of Financial Statements**
MOTION: A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's Financial Statements.
MOTION CARRIED UNANIMOUSLY
5. **Contracts and Expenses**
Staff advised that the MPO was selected to contract with Polk County Emergency Management for the second phase of the Hazard Mitigation Plan in the amount of \$30,000.
MOTION: A motion was made and seconded to approve the contract with Polk County.
MOTION CARRIED UNANIMOUSLY
6. **Public Comment**
None.
7. **FFY 2019-2022 Transportation Improvement Program Amendment Request**
Staff presented. Recommend approval of the City of Ankeny's request to amend the FFY 2019-2022 TIP.
MOTION: A motion was made to approve the FFY 2019-2022 Transportation Improvement Amendment request made by the City of Ankeny.
MOTION CARRIED UNANIMOUSLY
8. **Calendar Year 2019**
Staff presented. Recommend approval of the meeting dates for Calendar Year 2019.
MOTION: A motion was made and seconded to approve the MPO Calendar Year meeting dates.
MOTION CARRIED UNANIMOUSLY
9. **Performance Measures Target Setting**
Staff presented. Recommend approval of PM2 targets and accept the Iowa DOT's targets for PM3.
MOTION: A motion was made and seconded to approve the performance targets.
MOTION CARRIED UNANIMOUSLY
10. **Quarterly Budget Report**
Staff presented. Report and discussion only.
11. **MPO Performance Survey Results**
Staff presented. Report and discussion only.

12. **Water Trails Update**
Staff presented. Report and discussion only.
13. **Des Moines Transload Facility Update**
Staff presented. Report and discussion only.
14. **Upcoming Events**
Staff presented. Information only.
15. **Other Non-Action Items of interest to the Committee**
Mike Carver reported that the 100th Street exit ramp is finally open.
Mayor Cownie discussed the 10-cent gas tax increase along with Mike Carver and Russ Trimble. Mark Hanson discussed the Raccoon River WMA Coalition.
16. **Next Meeting Date- January 9, 2019 at 4:00 p.m.**
17. **Adjournment**
Hearing no objection to the contrary Vice Chair Joe Gatto adjourned the meeting at 4:48 p.m.