

## Meeting Minutes

### Des Moines Area Metropolitan Planning Organization (MPO)

4:00 p.m., Thursday, January 17, 2019

### Des Moines Area MPO Burnham Conference Room

The MPO held a meeting at 4:00 p.m. on January 17, 2019, in the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO's representatives and posted the agenda at the MPO office on January 16, 2019. **In addition to these published tentative minutes, there also may be additional Meeting Notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

#### **MPO Representatives Present:**

Kyle Mertz | City of Altoona  
David Jones | City of Ankeny  
Gary Lorenz | City of Ankeny  
Marketa Oliver | City of Bondurant  
Eric Goodhue | City of Carlisle  
Ted Weaver | City of Clive  
Dave Chelsvig | City of Cumming\*\*  
Mark Hanson | Dallas County  
Scott Sanders | City of Des Moines  
Connie Boesen | City of Des Moines  
Frank Cownie | City of Des Moines  
Bill Gray | City of Des Moines  
Joe Gatto | City of Des Moines  
Tom Armstrong | City of Grimes  
Charlie Dissell | City of Indianola\*\*  
Paula Dierenfeld | City of Johnston  
Tom Leners | Madison County\*\*  
Tammi Dillavou | City of Mitchellville  
Sara Kurovski | City of Pleasant Hill  
Matt McCoy | Polk County  
Tim Moerman | City of Waukee  
Steve Gaer | City of West Des Moines  
Tom Hadden | City of West Des Moines  
Andy Loonan | IDOT \*  
Kevin Foley | Des Moines Airport \*

#### **MPO Representatives Absent:**

Elizabeth Presutti | DART  
Stephanie Riva | City of Norwalk  
Jeff Walters | Polk City

Robert Andeweg | City of Urbandale  
Allan Adams | Van Meter\*\*  
Aaron Dekock | Warren County  
Joseph Jones | City of Windsor Heights  
Julia Castillo | HIRTA\*  
Darla Hugaboom | FHWA\*  
Mark Bechtel | FTA\*  
\* Advisory/Non-Voting Representatives  
\*\* Associate/Non-Voting Representatives

#### **Others Present:**

Clifford Leonard, Public  
Scott Brennan | General Counsel

#### **MPO Staff Present:**

Todd Ashby | Executive Director  
Dylan Mullenix | Assistant Director  
Zach Young | Principal Planner  
Allison van Pelt | Associate Planner  
Andrew Collings | Senior Planner

1. **Call to Order**  
MPO Chair Steve Gaer recognized a quorum and called the January 17, 2019, meeting to order at 4:02 p.m.
2. **Approval of Agenda**  
**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization January 17, 2019 meeting agenda.  
**MOTION CARRIED UNANIMOUSLY**
3. **Approval of the Meeting Minutes**  
**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's November minutes.  
**MOTION CARRIED UNANIMOUSLY**
4. **Approval of Financial Statements**  
**MOTION:** A motion was made and seconded to approve the Des Moines Area Metropolitan Planning Organization's Financial Statements.  
**MOTION CARRIED UNANIMOUSLY**
5. **Presentation: Des Moines International Airport Terminal Project**  
Des Moines International Airport Executive Director Kevin Foley presented.  
*[Paula Dierenfeld arrives 4:32]*
6. **Des Moines Transload Facility Operator**  
Staff presented. Recommend accepting the recommendation from the Transload Operator Review Committee and the Executive Committee to select OmniTRAX as the preferred operator.  
**MOTION:** A motion was made and seconded to approve OmniTRAX as the preferred operator of the Des Moines Transload Facility.  
**MOTION CARRIED UNANIMOUSLY**
7. **Fiscal Year 2020 Unified Planning Work Program and Budget Development**  
Staff presented. Report and discussion only.
8. **Federal Fiscal Year 2023 Surface Transportation Block Grant Program Application Summary**  
Staff presented. Report and discussion only.
9. **Priority Project List of Annual D.C. Trip**  
Staff presented. Report and discussion only.
10. **Environmental Justice Report**  
Staff presented. Report and discussion only.
11. **Upcoming Events**  
Staff presented. Information only.
12. **Other Non-Action Items of interest to the Committee**  
Executive Director reported that he the MPO has hired a new planner to replace Mike Armstrong.
13. **Next Meeting Date- February 21, 2019 at 4:00 p.m.**
14. **Adjournment**  
Hearing no objection to the contrary Chair Steve Gaer adjourned the meeting at 4:58 p.m.