1. **Call to Order**
   Chair Ruth Randleman called the meeting to order at 3:36 p.m.

2. **Approval of Agenda**
   Subcommittee members voted to approve the meeting agenda.

3. **Approval of the Meeting Minutes**
   Subcommittee members voted to approve the October 30, 2018, meeting minutes.

4. **Project Evaluation Criteria**
   Staff provided an overview of the updated project evaluation criteria for the Long-Range Plan update. This evaluation criteria was approved with some minor changes.

5. **Growth Scenario Projections**
   Staff provided an overview of the growth scenario projections and the methodology used to develop the projections. The committee discussed the accuracy of some of the projected...
population numbers. Staff noted that the model would use housing units and not population. Population was used because it is more easily understood. The committee voted to approve the growth scenario projects and to begin working with communities to complete the growth scenario.

6. Chapter Review

Staff provided an overview of the draft Fiscal Analysis Methodology appendix.

7. Timeline and Upcoming Work Products

Staff provided an update on the plan development timeline and upcoming work product deadlines.

8. Other Non-Action Items of Interest

None.

9. Next Meeting Date

February 27, 2019 at 3:30 p.m.

10. Adjournment

The meeting adjourned at 4:25 p.m.