NOTICE OF MEETING
Des Moines Area Metropolitan Planning Organization (MPO)
Transportation Technical Committee
–
9:30 a.m., Thursday, April 4, 2019
Des Moines Area MPO Burnham Conference Room
–
TENTATIVE AGENDA

1. Call To Order

2. VOTE: Approval of Agenda

3. VOTE: Approval of Meeting Minutes ................................................................. Page 2
   • Approve the March 7, 2019, meeting minutes.

4. PRESENTATION: Iowa Department of Transportation ......................................... Page 5
   • Representatives from the Iowa Department of Transportation will provide an update on projects in the
region.

5. REPORT and VOTE: Federal Fiscal Year 2023 Surface Transportation Block Grant Program Funding Recommendation ............................................................ Page 6
   • Report on the Funding Subcommittee’s award recommendation for Federal Fiscal Year 2023 Surface
Transportation Block Grant Program funding; consider approval.

6. REPORT and VOTE: Priority Project List ............................................................... Page 7
   • Report on the Funding Subcommittee’s recommendation regarding the priority project list for the
Greater Des Moines Partnerships annual Washington D.C. trip; consider approval.

7. REPORT and VOTE: Growth Scenario Methodology Appendix ................................ Page 8
   • Report on the Growth Scenario Methodology appendix for the update to Mobilizing Tomorrow;
consider approval.

8. REPORT and VOTE: SUDAS Board Representative .............................................. Page 9
   • Report on the appointment of a technical representative to the Statewide Urban Designs and
Specifications Board of Directors; consider approval.

9. REPORT: Des Moines Transload Facility Update ....................................................... Page 10
   • Report and update on the Des Moines Transload Facility.

10. REPORT: Upcoming Events .................................................................................... Page 11

11. Other Non-Action Items of Interest to the Committee

12. Next Meeting Date – May 2, 2019, at 9:30 a.m.

13. Adjournment

The established protocol for minutes of this meeting will be to list all attendees, and with each item on which a vote is conducted in the ordinary course in order to take formal action, those voting nay or abstaining will be identified by name. Any member who is absent from the meeting for any period of time during which a vote of the body is taken, is expected to notify the recording secretary at the conclusion of the meeting so that the absence can be duly noted in the minutes. Roll Call votes will be taken as required by law or upon the request of any member that is approved by the chair, and the vote of each member for or against the proposition, or abstention, will be incorporated in the minutes or recorded on a separate sheet attached to the minutes.

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ISSUE: Approval of Meeting Minutes

VOTE: Consider approval of the March 7, 2019, MPO Technical Committee meeting minutes.

BACKGROUND:

The minutes of the March 7, 2019, MPO Technical Committee meeting are included on the following pages.

RECOMMENDATION:

Approve the minutes of the March 7, 2019, MPO Technical Committee meeting.

STAFF CONTACT:

Tracey Deckard, tdeckard@dmampo.org
(515) 334-0075
MEETING MINUTES
Des Moines Area Metropolitan Planning Organization Transportation Technical Committee
9:30 a.m., Thursday, March 7, 2019
Des Moines Area MPO Burnham Conference Room

The MPO TTC held a meeting at 9:30 a.m., March 7, 2019, at the Des Moines Area MPO Burnham Conference Room. Before the meeting, the MPO staff emailed agenda packets to the TTC representatives and posted the agenda at the MPO office on March 1, 2019.

Representatives Present:
Scott Atzen | City of Altoona
Paul Moritz | City of Ankeny
Jeff Schug | City of Carlisle
Jeff May | City of Clive
Jennifer Dakovich | City of Des Moines
Mike Ludwig | City of Des Moines
Steve Naber | City of Des Moines
Carl Saxon | DART
John Gade | City of Grimes
Dave Wilwerding | City of Johnston
Tom Leners | Madison County**
Luke Parris | City of Norwalk
Madeline Sturms | City of Pleasant Hill
Jenny Gibbons | City of Polk City
Bret VandeLune | Polk County
Dave McKay | City of Urbandale
David Carroll | Warren County
Brad Deets | City of Waukee
Rudy Koester | City of Waukee
Eric Petersen | City of West Des Moines
Dalton Jacobs | City of Windsor Heights
Andy Loonan | IDOT

Allan Adams | City of Van Meter
Kara Tragesser | City of West Des Moines
Bryan Mulcahy | DSM International Airport
Darla Hugaboom | FHWA
Mark Bechtel | Federal Transit Administration*
* Non-Voting, Advisory Representative
** Non-Voting, Associate Representative

Staff Present:
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Andrew Collings | Senior Planner
Allison Riley | Associate Planner
Mike Armstrong | Senior Planner
Gunnar Olson | Communications Manager

Representatives Absent:
Mark Mueller | City of Ankeny
John Horton | City of Bondurant
Anthony Bellizzi | City of Cumming**
Al Miller | Dallas County
Julia Castillo | HIRTA
Charlie Dissell | City of Indianola**
Wayne Patterson | City of Mitchellville

Others Present:
Clifford Leonard | Public
Blake Walter | Felsburg Holt & Ullevig
1. **Call to Order**
   MPO TTC Chair recognized a quorum and called the March 7, 2019, meeting to order at 9:30 a.m.

2. **Approval of Agenda**
   **MOTION:** A motion was made and seconded to approve the March 7, 2019 MPO TTC’s meeting agenda.
   **MOTION CARRIED UNANIMOUSLY**

3. **Approval of Meeting Minutes**
   **MOTION:** A motion was made and seconded to approve the MPO TTC February 7, 2019 meeting minutes.
   **MOTION CARRIED UNANIMOUSLY**

4. **City of Des Moines’ Bridging the Gap**
   **PRESENTATION:** Des Moines Civil and Human Rights staff presented.

5. **Draft Fiscal Year 2020 Unified Planning Work Program and Budget (UPWP)**
   Staff presented. Recommend approval of the Draft FY 2020 UPWP.
   **MOTION:** A motion was made and seconded to approve the Draft FY 2020 UPWP for submission to the Iowa Department of Transportation for review and comment.
   **MOTION CARRIED UNANIMOUSLY**

6. **2019 Polk County Multi-Jurisdictional Hazard Mitigation Plan**
   Staff presented. Report and discussion only.

7. **Federal Fiscal Year 2019-2022 Transportation Improvement Program Development**
   Staff presented. Report and discussion only.

8. **Mobilizing Tomorrow Update**
   Staff presented. Report and discussion only.

9. **Upcoming Events**
   Information only.

10. **Other Non-Action Items of Interest to the Committee**
    None.

11. **Next Meeting Date**
    The next meeting will be held at 9:30 a.m., on Thursday, April 4, 2019.

12. **Adjournment**
    **MOTION:** A motion was made and seconded to adjourn the MPO TTC’s March 7, 2019 meeting; the TTC Chair adjourned the meeting at 10:08 a.m.
    **MOTION CARRIED UNANIMOUSLY**
ISSUE: Iowa Department of Transportation

PRESENTATION: Representatives from the Iowa Department of Transportation will provide an update on projects in the region.

BACKGROUND:

Representatives from the Iowa Department of Transportation will provide an update on current and future projects happening in the Greater Des Moines region.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Dylan Mullenix, dmullenix@dmampo.org
(515) 334-0075
ISSUE: Federal Fiscal Year 2023 Surface Transportation Program Block Grant Program Funding Recommendation

REPORT: Consider approval of the award recommendation for Federal Fiscal Year 2023 Surface Transportation Program Block Grant Program funds.

BACKGROUND:

The Funding Subcommittee annually determines a funding recommendation for Surface Transportation Block Grant Program project applications. The Funding Subcommittee heard presentations from eligible project sponsors on February 5, 2019.

The FFY 2023 target for STBG funding is $12,953,000. The target for Set-Aside funding is $1,179,000. Mobilizing Tomorrow identified funding percentages for roadway, maintenance, bridge, and transit categories for STBG funding. This year’s award recommendation falls within the targets for each of the categories.

The Funding Subcommittee’s recommendation is available on the MPO website (click to access).

RECOMMENDATION:

Recommend approval of the award recommendation for Federal Fiscal Year 2023 Surface Transportation Program Block Grant Program funds.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075.
ISSUE: Priority Project List for Annual D.C. Trip

REPORT: Consider approval of the priority projects and policies submitted for the Greater Des Moines Partnership’s annual trip to Washington D.C.

BACKGROUND:

The MPO staff annually works with MPO member governments and participating agencies to develop a list of priority transportation projects to discuss with congressional members during the Greater Des Moines Partnership’s (GDMP) annual trip to Washington, D.C. Staff requested that updates to the projects and policies to include be submitted by December 7, 2018.

Key dates in the process are as follows:

▪ January – Draft project listing provided to MPO committees for discussion;
▪ February – Surface Transportation Program (STP) Funding Subcommittee meets to identify priority projects from the assembled listing;
▪ March – MPO committees take action to approve the project listing and priority projects;
▪ March/April – GDMP publishes the Policy Book; and,

The Funding subcommittee reviewed the list of projects at their March 12, 2019, meeting and recommended approval of the proposed projects.

The complete list of priority projects is available on the MPO website (click to access).

RECOMMENDATION:

Recommend approval of the priority project list for the Greater Des Moines Partnership’s annual trip to Washington D.C.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075
ISSUE: Growth Scenario Methodology Appendix

REPORT: Consider approval of the Growth Scenario Methodology Appendix for the Mobilizing Tomorrow update.

BACKGROUND:

The MPO staff completed the growth scenario process in early February 2019. Following the completion of the growth scenario, staff drafted the Growth Scenario Methodology appendix. The appendix outlines the process that was used to complete the growth scenario. Staff presented the draft document to the Long-Range Plan Steering Committee at their February 27, 2019, meeting.

The Growth Scenario Methodology Appendix is available on the MPO website (click to access).

The draft document was presented to the Technical Committee at their March 7, 2019, meeting. Approving this appendix is part of the Long-Range Transportation Plan development process designed to review the plan in sections to streamline the approval process.

RECOMMENDATION:

Recommend approval of the Growth Scenario Methodology Appendix.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075
ISSUE: MPO Appointment to SUDAS Board of Directors

REPORT: Consider approval of a technical representative to the Statewide Urban Designs and Specifications Board of Directors.

BACKGROUND:

The MPO periodically appoints a technical representative to serve as the MPO’s representative to the Statewide Urban Designs and Standards (SUDAS) Board of Directors. The SUDAS representative is required to be a licensed professional engineer (P.E.). Mark Mueller, with the City of Ankeny, has been the MPO’s representative since August 2016.

It is time again for the MPO to appoint a representative and staff recommends that the Mark Mueller continue to serve as the MPO representative on the SUDAS board.

Final approval of Mark Mueller’s reappointment as the SUDAS representative will occur at the April 18, 2019, Policy Committee meeting.

RECOMMENDATION:

None. Report and nominations only.

STAFF CONTACT:

Todd Ashby, tashby@dmampo.org
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ISSUE: Des Moines Transload Facility Update

REPORT: Update and discussion regarding the Des Moines Transload Facility.

BACKGROUND:

On February 14, 2019, OmniTRAX contacted MPO staff to inform them that they would not be pursuing the preferred operator offer for the Des Moines Transload Facility. OmniTRAX’s decision to decline the offer was based on two main factors:

- They modeled the project based on landing an anchor tenant on the site; this was completely different than their original proposal. Unfortunately, they were unable find an anchor tenant that satisfied their model; and,
- They had concerns about the groundwork that needed to be completed on the site.

OmniTRAX headquarters believed, due to these issues, that the project did not align with their business model. However, this in no way speaks to the viability of the project. OmniTRAX staff that was in Des Moines believed the project was worth pursuing. The feasibility of this project was never based on the need for an anchor tenant and the site groundwork has always been a factor.

There continues to be interest in the project. Staff is currently working with two investment teams who have experience in transload development and operations. The MPO’s and the Greater Des Moines Partnership’ objective has always been to construct a facility. We have a unique site with an unprecedented level of access, and we have $12.9 million in federal and state money to construct this facility. Through this process, we have continued to identify a high level of need for this facility in our region and will continue to explore options to make this facility a reality.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

Zach Young, zyoung@dmampo.org
(515) 334-0075
ISSUE: Upcoming Events

REPORT: Report on upcoming events of regional interest.

BACKGROUND:

Staff will highlight upcoming events, trainings and other opportunities of interest to representatives of MPO member governments.

**Tomorrow Plan Speaker Series**
11:30 a.m. – 1:30 p.m. Monday, April 22
State Historical Building
600 E. Locust St., Des Moines

KEYNOTE: “Transit as a key to the future of cities” with Adie Tomer, Fellow, Brookings Institution Metropolitan Policy Program

Register at [http://tomorrowplanspeakerseries.org/adie-tomer/](http://tomorrowplanspeakerseries.org/adie-tomer/). Lunch is available for purchase. The event is free and open to the public.

**2019 Iowa Passenger Transportation Summit**
9:30 a.m. – 3 p.m. Thursday, May 23
FFA Enrichment Center, DMACC Campus
1055 SW Prairie Trail Parkway, Ankeny

KEYNOTE: “Measuring the Benefits of Transit Services” with Jeremy Mattson, PhD, with North Dakota State University

Register at [https://app.tikly.co/events/3426](https://app.tikly.co/events/3426). Lunch is included. Registration is free and closes May 3.

RECOMMENDATION:

None. Report and discussion only.

STAFF CONTACT:

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