

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, April 10, 2019
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on April 10, 2019, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on April, 2019. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Steven Gaer | City of West Des Moines
Joe Gatto | City of Des Moines
Tom Armstrong | City of Grimes
Gary Lorenz | City of Ankeny
Kyle Mertz | City of Altoona
Ted Weaver | City of Clive
Chris Coleman | City of Des Moines
Sara Kurvoski | City of Pleasant Hill
Matt McCoy | Polk County
Bob Andeweg | City of Urbandale
Andy Loonan | IDOT

Others

Clifford Leonard
Joseph Gardyesz | Business Record

Staff Present:

Jonathan Wilson | MPO General Counsel
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Andrew Collings | Senior Planner
Gunnar Olson | Communications Manager
Allison van Pelt | Associate Planner
Sreyoshi Chakraborty | Senior Planner

Executive Members Absent:

Stephanie Riva | City of Norwalk

1. Call to Order

MPO Chair Steve Gaer called the April 10, 2019, meeting to order at 11:30 a.m. A quorum was present.

2. Approval of Agenda

MOTION: A motion was made to approve the April 10, 2019, Des Moines Area Metropolitan Planning Organization Executive Committee amended meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the March 13, 2019 Executive Committee meeting minutes.

MOTION CARRIED

4. Contracts and Expenses

Assistant Director presented. HDR sent a bill to the MPO for on-call modeling services in the amount of \$11,303.30. This amount has been included in the FY 2019 budget. Discussion ensued.

MOTION: A motion was made to approve payment to HDR in the amount of \$11,303.30.

MOTION CARRIED

5. Des Moines Transload Facility Operator

Staff presented. Discussion ensued. Recommend approval for staff to begin working with Paul Cownie on the Des Moines Transload Facility and if Paul Cownie decides to not move forward, recommend approval for staff to begin working with the Alliance Construction Specialties team out of Texas.

MOTION: A motion was made to approve the MPO Staff to proceed with working with Paul Cownie or Alliance Construction should Paul Cownie decide to not move forward with the project.

MOTION CARRIED

6. Environmental Assessment Consultant

Staff presented. Recommend approval for staff to begin working with a preferred consultant to complete the required environmental documentation for the transload facility.

MOTION: A motion was made to approve the staff to begin working with a preferred consultant regarding the required environmental documentation needed for the transload facility with the understanding that the selected operator reimburse MPO for any costs associated with the completion of this work.

MOTION CARRIED

7. Federal Fiscal Year 2023 Surface Transportation Program Block Grant Program Funding Recommendation.

Staff presented. Recommend approval of the award recommendation for the Federal Fiscal Year 2023 Surface transportation Program Block Grant Program Funds.

MOTION: A motion was made to approve the Federal Fiscal Year 2023 Surface transportation Program Block Grant Program Funds

MOTION CARRIED

8. Priority Project List for Annual D.C. Trip

Staff presented. Recommend approval of the Priority Project List.

MOTION: A motion was made to approve the Priority Project List for the Annual D.C. Trip.

MOTION CARRIED

9. Growth Scenario Methodology Appendix.

Staff presented. Recommend approval of the Growth Scenario Methodology Appendix for the Mobilizing Tomorrow update.

MOTION: A motion was made to approve the Growth Scenario Methodology Appendix.

MOTION CARRIED

10. MPO Appointment to SUDAS Board of Directors

Staff presented. Recommend approval of Mark Mueller as the SUDAS representative and initiate a two-term policy for SUDAS representatives. This will be Mark Mueller's 2nd term.

MOTION: A motion was made to approve the Federal Fiscal Year 2023 Surface transportation Program Block Grant Program Funds

MOTION CARRIED

11. FAST Act Reauthorization Priorities

Staff presented. Recommend approval of the MPO FAST Act reauthorization priorities to present to the Congressional Delegation.

MOTION: A motion was made to the MPO Fast Act reauthorization priorities.

MOTION CARRIED

12. Upcoming Events

Staff presented. Report only.

13. Other Non-Action Items

Staff provided information regarding the public comment from the Hazard Mitigation Plan. Assistant Director also discussed the trestle bridge that collapsed this past winter and potentially using unallocated STBG funds (unrestricted) to assist with the replacement. This trail/bridge was to be a replacement for the Neal Smith Trail that will be closed for the next three years and therefore they would like to get this trail usable as soon as possible. No one has contacted the MPO about using these funds, but the staff wanted the board to be aware of this issue. Chris Coleman also discussed his concerns regarding NW 26th north of I-80 connection and the increased traffic load.

14. Next Meeting Date

May 15, 2019 at 11:30 a.m.

15. Adjournment

Hearing no objection to the contrary, Chair Steve Gaer adjourned the meeting at 12:22 p.m.