

MEETING MINUTES
Des Moines Area Metropolitan Planning Organization (MPO)
Executive Committee
11:30 a.m., Wednesday, June 12, 2019
Des Moines Area MPO | Mead Conference Room

The MPO Executive Committee held a meeting at 11:30 a.m. on June 12, 2019, in the MPO Conference Room. Before the meeting, the MPO staff emailed agenda packets to the MPO Executive and members on June 7, 2019. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the MPO staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

Executive Members Present:

Joe Gatto | City of Des Moines
Tom Armstrong | City of Grimes
Gary Lorenz | City of Ankeny
Ted Weaver | City of Clive
Chris Coleman | City of Des Moines
Stephanie Riva | City of Norwalk (via phone)
Sara Kurovski | City of Pleasant Hill
Matt McCoy | Polk County
Bob Andeweg | City of Urbandale
Andy Loonan | IDOT

Executive Members Absent:

Steven Gaer | City of West Des Moines
Kyle Mertz | City of Altoona

Others

Clifford Leonard

Staff Present:

Jonathan Wilson | MPO General Counsel
Todd Ashby | Executive Director
Dylan Mullenix | Assistant Director
Zach Young | Principal Planner
Tracey Deckard | Office Manager
Andrew Collings | Senior Planner
Gunnar Olson | Communications Manager
Sreyoshi Chakraborty | Senior Planner
Aspen Pflanz | Intern

1. Call to Order

MPO Vice Chair Joe Gatto called the June 12, 2019, meeting to order at 11:31 a.m. A quorum was present.

2. Approval of Agenda

MOTION: A motion was made to approve the June 12, 2019, Des Moines Area Metropolitan Planning Organization Executive Committee amended meeting agenda.

MOTION CARRIED

3. Approval of Meeting Minutes

MOTION: A motion was made to approve the May 15, 2019 Executive Committee meeting minutes.

MOTION CARRIED

4. Federal Fiscal Year 2019-2022 Transportation Improvement Program (TIP) Amendment Request

Staff presented. Recommend approval of the FFY 2019-2022 TIP Amendment made by DART.

MOTION: A motion was made to approve the FFY 2019-2022 TIP Amendment made by DART.

MOTION CARRIED

[Chris Coleman arrives 11:32]

5. Federal Fiscal Year 2020-2023 Transportation Improvement Program (TIP)

Staff presented. Recommend approval of the FFY 2020-2023 TIP for forwarding to the IDOT for review.

MOTION: A motion was made to approve the FY 2020-2023 TIP for forwarding to the IDOT for review.

MOTION CARRIED

6. Banking Services Request for Proposals

Executive Director presented. Recommend approval to transfer banking services to First National Bank.

MOTION: A motion was made to approve the transfer of banking services to First National Bank.

MOTION CARRIED with Gary Lorenz abstaining from the vote.

7. **Fiscal Year 2020 Banking and Public Funds Investment Policy**
Executive Director presented. Recommend approval of the FY 2020 Banking and Public Funds Investment Policy.
MOTION: A motion was made to approve the FY 2020 Banking and Public Funds Investment Policy.
MOTION CARRIED
8. **Surface Transportation Block Grant Allocation for Water Trails**
Staff presented. Report and discussion only.
9. **BUILD Grant Application for Water Trails**
Executive Director presented. Report and discussion only.
10. **Federal Aid- Swap Program**
Staff presented. Report and discussion only.
11. **Mobilizing Tomorrow Fiscally Constrained Project List**
Staff presented. Report and discussion only.
12. **Mobilizing Tomorrow Draft Chapter Review**
Staff presented. Report and discussion only.
13. **Trails Map Celebration**
Staff presented. Report and discussion only.
14. **Upcoming Events**
Staff presented. Report only.
15. **Executive Session**
General Counsel advised of the proper procedure for the Executive Session.
MOTION: A motion was made to go into Executive Session following the adjournment of the regular Executive Committee meeting.
MOTION CARRIED
16. **Other Non-Action Items**
Sara Kurovski reminded the committee that it was time for the Executive Director's Annual review and asked for re-appointment of the review committee. Members of the Review Committee include Sara Kurovski, Chris Coleman (co-chairs), Steve Gaer, Kyle Mertz and Matt McCoy.
The next Executive Committee meeting will be held at the Westfield Building in West Des Moines.
17. **Next Meeting Date**
July 17, 2019 at 11:30 a.m.
18. **Adjournment**
Hearing no objection to the contrary, Vice Chair Joe Gatto adjourned the public portion of the Executive Committee meeting at 12:29 p.m.